



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

REVISED AGENDA

The Agenda has been revised to allow for Director Slater-Carter's participation by teleconference

AGENDA

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

March 6, 2025 at 7:30 p.m.

The meeting will take place in the District offices located at the above address. Seating is limited and social distancing will be practiced due to ongoing public health and safety concerns. Simultaneous public access and participation is also available remotely, via telephone or the ZOOM application:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/87032554968?pwd=iukUcGpA2fCc9qIVUXANHbNydjYUY4.1>

MEETING ID: 870 3255 4968

Password 320976

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACllsr7VSJglB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false>. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. For participants attending the meeting virtually, a "raise hand" button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. [Approve Minutes for Special Board Meeting February 13, 2025.](#)
2. [Approve Financial Statements for January 2025](#)
3. [Approve Warrants for March 1, 2025](#)
4. [SAM Flow Report](#)
5. [Monthly Review of Current Investment Portfolio](#)
6. [Connection Permit Applications Received](#)
7. [Monthly Water Production Report](#)
8. [Rain Report](#)
9. [Monthly Solar Energy Report](#)
10. [Monthly Public Agency Retirement Service Report for December 2024](#)

OLD BUSINESS

NEW BUSINESS

1. [Review and Information Concerning Auxiliary Connection for Pillar Ridge Community](#)
2. [Review and Action Concerning Receipt of Funding for FEMA-Declared Disasters on Behalf of Sewer Authority Mid-Coastside](#)
3. [Review and Possible Action Concerning Proposed Disposal of Surplus Boss P-30 Generator](#)
4. [Review and Possible Action Concerning Nomination of Representative on the CSDA Board of Directors Seat B](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. Mid-Coast Community Council Meeting
3. CSDA Report (Slater-Carter)
4. LAFCo Report (Slater-Carter)
5. Attorney's Report (Fitzgerald)
6. Directors' Reports
7. [General Manager's Report \(Heldmaier\).](#)

FUTURE AGENDAS

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))

Case Name: City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Superior Court No. 17CV316927)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code §54957(b)(1))

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS
(Government Code §54957.6)

Unrepresented Employee: General Manager

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code §54957.6)

Unrepresented Employees

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

PARTICIPATION BY TELECONFERENCE

The following Director will participate by teleconference in all or a portion of the meeting of the Board, including Closed Session, from the following locations:

Director Kathryn Slater-Carter – 616 Lakeshore Blvd, Incline Village, NV

Directors participating by teleconference shall post a copy of the Agenda at a location available to the public in the vicinity of the place of their participation. Members of the public will be allowed to participate in open portions of the meeting at the teleconference site(s). All votes taken during a teleconferenced meeting shall be by roll call.

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended one hour by vote of the Board.



MONTARA WATER & SANITARY DISTRICT

SPECIAL BOARD OF DIRECTORS MEETINGS February 13, 2025

MINUTES

This meeting took place at the district office located at the above address. Simultaneous public access and participation was also available remotely, via telephone or the ZOOM application.

SPECIAL SESSION began at 7:31 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Boyd, Dekker, Softky, and Young
Slater-Carter via teleconference

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel Christine Fitzgerald
District Accountant, Peter Medina
District Water Engineer Tanya Yurovski
San Mateo County Resources Conservation District, Joe Issel
Foster and Foster, Katherine Moore
Kastama Consulting, Alison Kastama

PRESIDENT'S STATEMENT

Director Boyd stated tonight will be interesting and of great community interest. They are serving in their roles as the only elected legislative body in the community. It is good to host this discussion about concerns about fire danger in the community. Some in the community have done a lot of work to raise awareness of the issue and find constructive solutions. He is looking forward to a good discussion.

ORAL COMMENTS--None

PUBLIC HEARING

CONSENT AGENDA

- 1. Approve Minutes for Regular Board Meeting January 16, 2025**
- 2. Approve Financial Statements for December 2024**
- 3. Approve Warrants for February 1, 2025**
- 4. SAM Flow Report**
- 5. Monthly Review of Current Investment Portfolio**
- 6. Connection Permit Applications Received**
- 7. Monthly Water Production Report**
- 8. Rain Report**
- 9. Monthly Solar Energy Report**
- 10. Monthly Public Agency Retirement Service Report for November 2024**

Director Young requested a correction to the minutes indicating she was misquoted; and she suggested having bylaws.

Director Slater-Carter requested a direct statement from the video to ensure accuracy.

General Manager Clemens Heldmaier replied they will review accordingly.

Director Dekker made a motion to approve consent agenda with the addition to the minutes. Director Softky seconded the motion. Roll call vote: Director Dekker: Aye, Director Young: Aye, Director Boyd: Aye, Director Softky: Aye, Director Slater-Carter: Aye. The motion passes 5-0.

OLD BUSINESS - none

NEW BUSINESS

- 1. Review and Possible Action to Address Fire Danger on Caltrans Montara Bypass Lands**

General Manager Clemens Heldmaier stated they have a long history of trying to acquire the right-of-way property owned by the California Department of Transportation (Caltrans). This property was originally acquired by Caltrans by eminent domain for the construction of the highway over Montara Mountain. That project was abandoned when the Tom Lantos tunnel was built to serve their communities. Since the project was abandoned, the district has taken some steps to acquire the Caltrans Right-of-Way property (ROW). The District as a water agency has latent Parks powers, which means they can own property and it can be used by the public for recreational purposes. In 2016, they acquired permits to drill some exploratory bore holes on the property and confirmed the water supply is accessible through the property. They are interested in the water rights and would maintain the property as a public recreational property and address the fire danger. They worked with San Mateo County, the California Coastal Commission, as well as Caltrans towards the implementation of the transfer and received support from all the agencies in 2017. The Board of Supervisors passed a resolution of support of a no cost transition of the property to the Montara Water and Sanitary District (MWSD). Unfortunately, since then it has been stalled with administration issues at the County. According to the San Mateo Local Coastal plan policy 11.33, requires a planning agency to implement a Trails plan or the property can also be transferred as a condition of implementation to the Plan Policy 11.33 to Montara. Since that time, there have been significantly different fires in California—Paradise, San Mateo-Santa Cruz Unit (CZU), etc. One factor is large areas of unmaintained forest encroaching in the urban space. Here in San Mateo County, they have some of the highest fire dangers with large amounts of eucalyptus and other trees that haven't been maintained in decades. And the Caltrans Right-of-Way is exactly one of those properties. They have been working with community members to get Caltrans to do some clean up, and have had some progress around the Elm Street area. The County has the Coastside Resilience Infrastructure Strategic Plan (CRISP) which creates priorities for infrastructure projects for the Coastside. This agency submitted the transfer of the Caltrans right-of-way as a project to San Mateo County. If the transfer is made, they would work with other agencies to best manage and maintain it. It is not just the immediate clean-up but maintenance long-term. One of those agencies would be the San Mateo County Resources Conservation District (RCD). With the recent fires in Southern California there is a great desire in this community to address the fire danger here. Larry DeYoung has taken a lead position in the community and has formed a group to clean up the property immediately. The other day Mr. DeYoung made a presentation to the community, and he would like to show the presentation to the Board. While he doesn't agree with everything in the presentation it is a good presentation and well worth it to give a platform here.

Larry DeYoung said he has formed a group called the Red Alert Montara Moss Beach (RAMMB) with the goal of cleaning up the Caltrans property as soon as possible. This property is about 100 acres and is an extreme fire hazard. What they don't want to do is debate over the ultimate use of the ROW land. The property was formally open farmland and meadows, and it wasn't until Caltrans

acquired the property that the vegetation began to grow unchecked. According to the California Public Utilities Commission fire threat map much of the property is considered Tier 2 and Tier 3 level fire risk and some properties have no defensible space due to encroaching vegetation from the Caltrans property. They are planning to lobby legislators—Assemblymember Marc Berman, Senator Josh Becker, Supervisor Ray Mueller, Governor Newsom--and work with Caltrans, CalFire, MWSD and the community.

Director Softky commended Mr. DeYoung for his presentation. He learned as kid that an acre of brush could have as much fire capacity or energy capacity as an atomic bomb. If an acre has 10 trees and they each weigh a ton, that's 10 tons per acre, and 100 acres times 10 per acre. That's a mega ton. He would love to give his project as big a tailwind as possible.

Director Dekker asked when the work was done on Elm Street and who did it.

Larry DeYoung said he thinks it was done around 2021 by Caltrans. They haven't done anything since then, other than removing a fallen tree here and there.

Director Slater-Carter stated that she has been working on this for decades as a recreation area. It's not a park under the California water code. She wants to be clear about that because there are difference considerations and expectations for parks versus recreation. This is something they have needed for their communities for decades. She hopes Mr. DeYoung will support MWSD and work together on getting this done. The district has a willingness to accept and take ownership of the land.

Larry DeYoung said their goal is to mitigate the fire danger, and not trying to determine what to do with the property. He is also not advocating to clear cut or kill all the trees. They want to use experts to guide them in that. It is a movement to make the community safe.

Director Slater-Carter said they have already been in contact with RCD. Caltrans came in and cleared the trees for couple of blocks at the corner of Elm and George and that's it. MWSD is an agency committed to reducing the fire danger and dedicated to maintaining the environment. There is the short-term issue, which is what you are talking about, and long-term management issue.

Gregg Dieguez said he welcomes MWSD making suggestions on how they think RAMMB should proceed. He would like the Mid-Coast Community Council (MCC) to agendize this discussion so they could get a letter of support. The Golden Gate National Recreation Area National Park Service (GGNR) has been removing trees to restore the natural habitat on their land. Maybe they could be an ally. He also suggested registering their concern with Caltrans about this. This is also a liability for Caltrans and the State. Maybe they will even pay them to take it.

Director Young said she was asked to reach out Supervisor Ray Mueller. Supervisor Mueller said that MWSD had put it in for CRISP, and he didn't know the status. They can also call the Department of Emergency Management to inquire about funding. Maybe by making enough noise Caltrans would be willing to give that fire hazard to MWSD. The District would be good stewards of the property. They need to put pressure in--register more tickets, call in to make a public comment during the Board of Supervisors meeting, etc. She also suggested Mr. DeYoung possibly ask Supervisor Mueller if he can make a presentation to the Board of Supervisors.

Director Boyd said they put a lot of energy into trying to give that property a local owner that is going to care for it. He is eager to work with Mr. DeYoung to meet with officials, write letters, etc. They have a good opportunity to come alongside to emphasize its urgency. This is about fire management and RCD and others have that expertise. There is the immediate danger of defensible space, and additional things they should talk about are things homeowners can do to protect their property from fire danger. In the immediate term they need to deal with this imminent threat, then lay the groundwork for the next steps and plan for long term management.

He agrees with Mr. Dieguez that this is a liability for Caltrans and their record of their intransigence and neglect. The time to deal with this liability is now. They did some work, but there is more to do.

Director Softky suggested giving Caltrans two calculations: how much it would cost Caltrans to make their community fire safe and how much they would save in future years if they give MWSD the land.

Director Slater-Carter also said there are sites on the property to put in tanks and pumps to improve the pressure, storage, and water supply. She knows the communities can pull together and improve their water system.

Joe Issel said he wanted to point out that the San Mateo Resources Conservation District (RCD) is doing wildfire resiliency work throughout the County and they have a robust program. They are their partner in thinking this through and can participate as they push it forward. It is a good start to the discussion. The trail plan that needs to go forward to move the property—do they wait for that or move forward with the fuel reduction even though it is still owned by Caltrans?

Gregg Dieguez said since the inception of CRISP over two years ago, he has on his calendar a March 6th presentation by the County of the results of their survey and some kind of dashboard. They should attend that meeting and speak to the priority of this item.

Director Boyd said Caltrans have had over 20 years to attend to the surplus property. They haven't disposed of it as their own regulations require and they are

just sitting there like an absentee landlord. The homeowners are feeling the pressure.

Larry DeYoung said it would be a mistake to rely on the County getting a plan to put that in the critical path of getting this fire hazard reduced. He doesn't want the trail plan to be a stepping stone to getting this done.

Director Young said Jackie Spier and Ray Mueller have a Fire Committee for the County and she thinks they will have something at the San Mateo County Event Center in April. Perhaps Mr. DeYoung can reach out to them.

Director Boyd thanked everyone for their attendance and participation. If anyone watching this wants to help out, please feel free to contact Mr. DeYoung.

2. Review and Possible Action Concerning Receipt of the June 30, 2023 Actuarial Valuation and Adjustments to Contribution Rates

General Manager Clemens Heldmaier said they received the June 30, 2023 actuarial valuation and received recommendations for adjustments to the contribution rates, effective July 1, 2025.

District Accountant Peter Medina said they have the actuarial done every two years to establish their contributions for the employees and employers.

Katherine Moore said they did a June 30, 2023 actuarial valuation for the GASBY 68 reporting. That was presented last fall for June 30, 2024. They are also using this valuation to set recommended contribution rates to fund the plan for 2025-2026. She went over the report. Employees that retire from the district with a minimum of 5 years of district service at age 62 are entitled. It is based on the number of years of service and the final pay while employed at the District. This plan falls under the Public Employees' Pension Reform Act (PEPRA) rules. The pay used for this benefit has a cap; a limit of \$151,224 dollars for 2024 with an increase every year with the Consumer Price Index (CPI). Employees are required to pay half of the normal costs/benefits. The participants are 8 actives, 2 retirees, 2 employees terminated but not refunded contributions as of June 30, 2023. In 2021, the plan had 1.2 million in assets and now the plan has 1.4 million in assets as of June 30, 2023. The District is invested with the Public Agency Retirement Services Capital Appreciation funds. In 2021/2022 the investment return was very poor, negative -13.2% and for 2022/2023 there was an estimated return of 9.9%. In calculation of the contributions, they do what is called a smooth value of assets, or the actuarial value of plan asset, recognizing investment gains and losses slowly over five years. The smooth value of assets was 1.4 million and smooth return was 5.7 and 5.3 for the two years. Their valuation is assuming that assets will have a 6.25% return. So, there is a small loss due to the assets not increasing as much as expected. The present value benefits increased from 2.6 million in 2021 to 3.1 million. In general, they expect the liability to increase as active employees earn more service and benefits. In 2021 the plan was overfunded and now with changes

in the liability and assets, there is a small piece of unfunded liability (\$43,000 on market value basis and \$5,000 dollars on actuarial value basis). So, the plan went from 105% overfund to 100% funded on actuarial value basis. Although there is a small unfunded liability the plan is still in good shape. The recommended contribution or actuarial determined contribution is made of three pieces—the employer normal cost, a small piece for administrative expenses, and since there is an unfunded liability, they have a payment to pay off over ten years. The employer contribution will increase from 7.3% to 8.66% and the employee contribution will increase from 7.75% to 8.5%.

Director Young said the unfunded liability means the rate-payers have to pay the difference to make the plan whole?

Katherine Moore replied yes. It will put it on a path of 100% funded over 10 years.

General Manager Clemens Heldmaier added the rate-payers responsibility is 50% and 50% the employees' responsibility.

Director Boyd said part of the unfunded liability is looking at the worst-case scenario and that would be all of the demand all at once.

Director Slater-Carter asked what can the District do now to make up for their half of unfunded liability? They should be looking at working at this as a team between employees and the Board to make sure that it is fully funded so they are secure in the future.

Katherine Moore said the unfunded liability is very small, the district is making all the recommended contributions, and she feels the plan is in a good place.

Jim Harvey asked what the outlook will be in 5 years if things stay the same.

Katherine Moore said they look at it every 2 years and if things are not going as expected it is reconciled. The contributions to the plan will be made. She expects it would stay around the 100% funded level.

General Manager Clemens Heldmaier reminded everyone that they are looking at the time period of 2021-2023. There is a significant difference between the market then and now.

District Accountant Peter Medina said the measuring period was two years ago. If you look in the monthly report of the PARS report you can see the return of investment. Since its inception, it has only been the last couple of years that they've been a liability situation. They are not like other agencies who have unfunded liabilities in the millions. They have been on top what the actuarial evaluation is and following their guidance.

Director Softky made a motion to receive and accept June 30, 2023 Actuarial Valuation Report of District PARS Retirement Plan and Adopt the resolution Adjusting Employer Paid Member Contributions for Fiscal Years 2024/25 and 2025/26. Director Dekker seconded the motion. Roll call vote: Director Dekker: Aye, Director Young: Aye, Director Softky: Aye, Director Boyd: Aye; Director Slater-Carter's connection was lost and therefore absent. The motion carries 4-0, with 1 absent.

3. Review and receive Fiscal Year 24-25 Midyear budget vs. actual.

General Manager Clemens Heldmaier said this is internal purposes and the start of the budget season. This allows them to come up with the first projections.

District Accountant Peter Medina said this is the midyear evaluation and the kick off to the budget cycle—so they are looking at 50% of the items. They are hovering around 50% for the majority of expenditure items. It is the smaller budget items that are a bit different. Permits and fees revenues is 88% but it is only \$18,000 budgeted. Income is higher than anticipated with the reserve funds since they were invested into the California Asset Management Program (CAMP). The Capital Improvement Projects (CIP) projects are lagging behind so there hasn't been much spent.

Director Dekker asked if SAM has discussed a CIP midyear adjustment.

Director Dekker replied a discussion about a mid-year adjustment has not taken place yet.

General Manager Clemens Heldmaier said he has been updating everyone on the CIP drilling project in the back of Montara. They are exceeding costs there. There were portions of the casing collapsed, and probably an old pump on the bottom removed. They were successful in punching through that obstacle and they are expecting the highest water bearing layers to be a depth close to 700 feet. There will be expenditures coming on the water side. The rehabilitation work at North Airport well has been done and is back on line.

Director Boyd thanked District Accountant Peter Medina for his good work.

4. Review and Possible Action Concerning Adoption of Connection Charge Report

General Manager Clemens Heldmaier said this report is required by senate bill 1760 and shows the amount of connection fees collected and that it was all spent on capital improvement projects. Staff recommendation is to file with the District Clerk.

Director Boyd thanked District Accountant Peter Medina for the report and directed staff to file the report.

REPORTS

1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)

Director Boyd said the website is being re-done. They received the flow distribution details for the year and the trends continue. SAM had two boilers from the 1990s, and one of them has failed and the other is starting to go out of spec with respect to the air quality. They already authorized to replace one of the boilers, and in the time they were waiting for the first one, the second one started to show some problems. So, they ordered the next one, which will take 16 months. There was a presentation from the attorney about a couple of bills floating around Sacramento.

2. Mid-Coast Community Council (MCC) Meeting

Gregg Dieguez said at yesterday's meeting they reviewed a proposal for peer review on the draft stormwater report, and he thinks the next draft will be reviewed at the meeting of the 26th. They also wrote another letter complaining about inadequate and inappropriate maintenance on the road leading up to Montara Mountain. At the Board of Supervisors meeting, they cited a billion-dollar shortfall. There is going to be a fiscal crunch and it was announced at the meeting. He thinks it will affect every city, town, and agency in the country.

3. California Special Districts Associations (CSDA) Report (Slater-Carter)-none

4. Local Agency Formation Commission (LAFCo) Report (Slater-Carter)-none

5. Attorney's Report (Fitzgerald) -none

6. Directors' Report

Director Young said she attended the Half Moon Bay City Council meeting and, on the March 4th, meeting they will approve a transfer of property to the County for the farm worker housing.

7. General Manager's Report (Heldmaier)

General Manager Clemens Heldmaier said he wanted to point out the fact sheet attached to the General Manager's report about water for fire fighting in their community in response to questions received at prior meetings.

Director Young said she read during the CZU fire one of the water districts in the hills had plastic pipes that melted. Could that happen here?

General Manager Clemens Heldmaier replied their pipes are underground, but any house that burns down, the pipes melt and when you have a large fire and several burning structures at the same time, you will have multiple open pipes. The plastics are sucked into the system and create contamination within the pipes. Then the distribution system has to be replaced.

Director Slater-Carter said what she heard about the Paradise fire was that they had lines running under wooded roads. They have infrastructure buried under parts of the Caltrans property going across to other parts of the community. Again, this is something they need to remind the agencies. We are a District that spans the Caltrans ROW, and have through permitting and planning put in pipes that are at risk and areas that risk our infrastructure.

General Manager Clemens Heldmaier replied they have infrastructure near the Caltrans Right-of-way and some of these pipes are above ground and vulnerable to fire.

Director Dekker said he read that the Pacific Palisades area had two types of hydrants, and he asked what type MWSD has.

General Manager Clemens Heldmaier replied they have what the Fire District specifies Clow 860 standard hydrant that has a 4" opening. They do have hydrants with a 2" opening called Wharf heads, used only to bridge from one distribution system to another and not for firefighting purposes. The District is fed at minimum a 6" main and has a 4" port. They have a California hydrant with the shut off valves on top which is easier and more reliable to operate.

FUTURE AGENDAS

BREAK at 9:21 pm

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))

Case Name: City of Half Moon Bay v. Granada Community Services District, et al.
(Santa Clara County Superior Court No. 17CV316927)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't. C. §54956.8)

Property: Caltrans Montara Right of Way.
Agency Negotiators: General Manager, District Counsel
Negotiating Party: Caltrans Under Negotiation: To be determined

ADJOURNMENT at 10:30 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extended for one hour by vote of the Board.

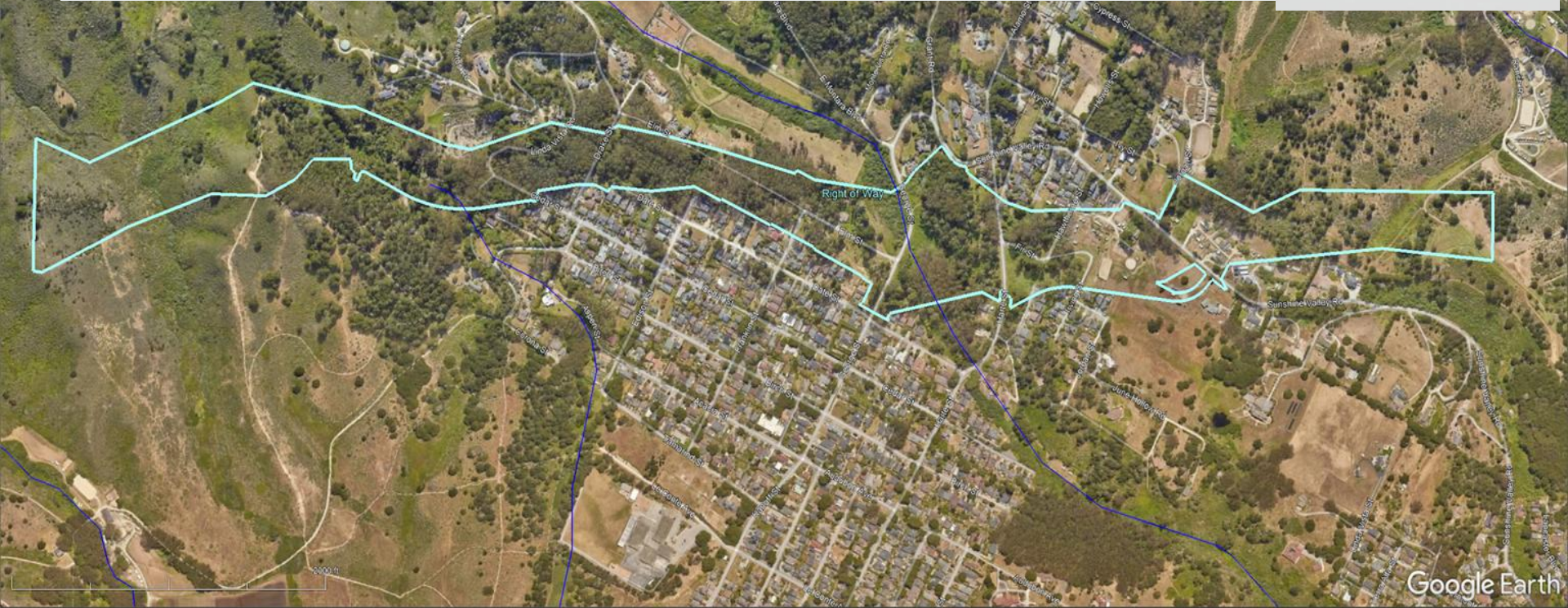
Respectfully Submitted,

Signed _____
Secretary

Approved on the 6th, March 2025

Signed _____
President

RAAMB (Red Alert Montara, Moss Beach) Organizing Meeting February 11, 2025



Agenda



1. Alignment on the scope of this project
2. Sign up for roles and volunteering opportunities
 - Steering team (coordination of all subteams)
 - Sub teams to reach stakeholders
 - Sub team to mobilize residents



Goal

Ensure that the extreme fire hazard posed by the Caltrans Devil's Slide bypass right of way (ROW) is mitigated ASAP .



What we **do not** want to do

We do not want to spend much time debating the ultimate use of the ROW land. That potential use will be unimportant if our neighborhoods burn down.



History

1972: The San Mateo County Board of Supervisors approves the bypass. The Sierra Club and other groups file a lawsuit against Caltrans, halting the project. They propose a tunnel, which is rejected as too expensive.

1986: The California Coastal Commission approves a shorter alternative for the bypass, a 4.5-mile version that rejoins Highway 1 near Montara. Environmental groups appeal.

1996: A study shows the tunnels can be built for \$148 million. County voters overwhelmingly approve Measure T in favor of the tunnel project.

2005: Caltrans breaks ground May 26 on the first phase. By this time the project is estimated to cost \$270 million.

Devil's Slide Bypass Alta Vista to George

Back in time, 2022-1946

Source: Google Earth and Historic Aerials

The ROW was not an
invasive wood land
until after Caltrans
took over.



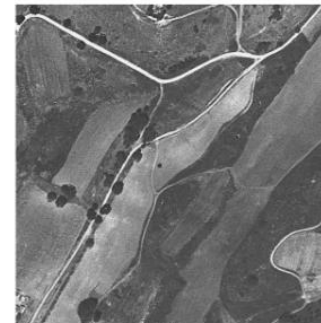
2022



1980



1956



1946



**Tier 3
EXTREME
RISK**

Alta Vista

Linda Vista

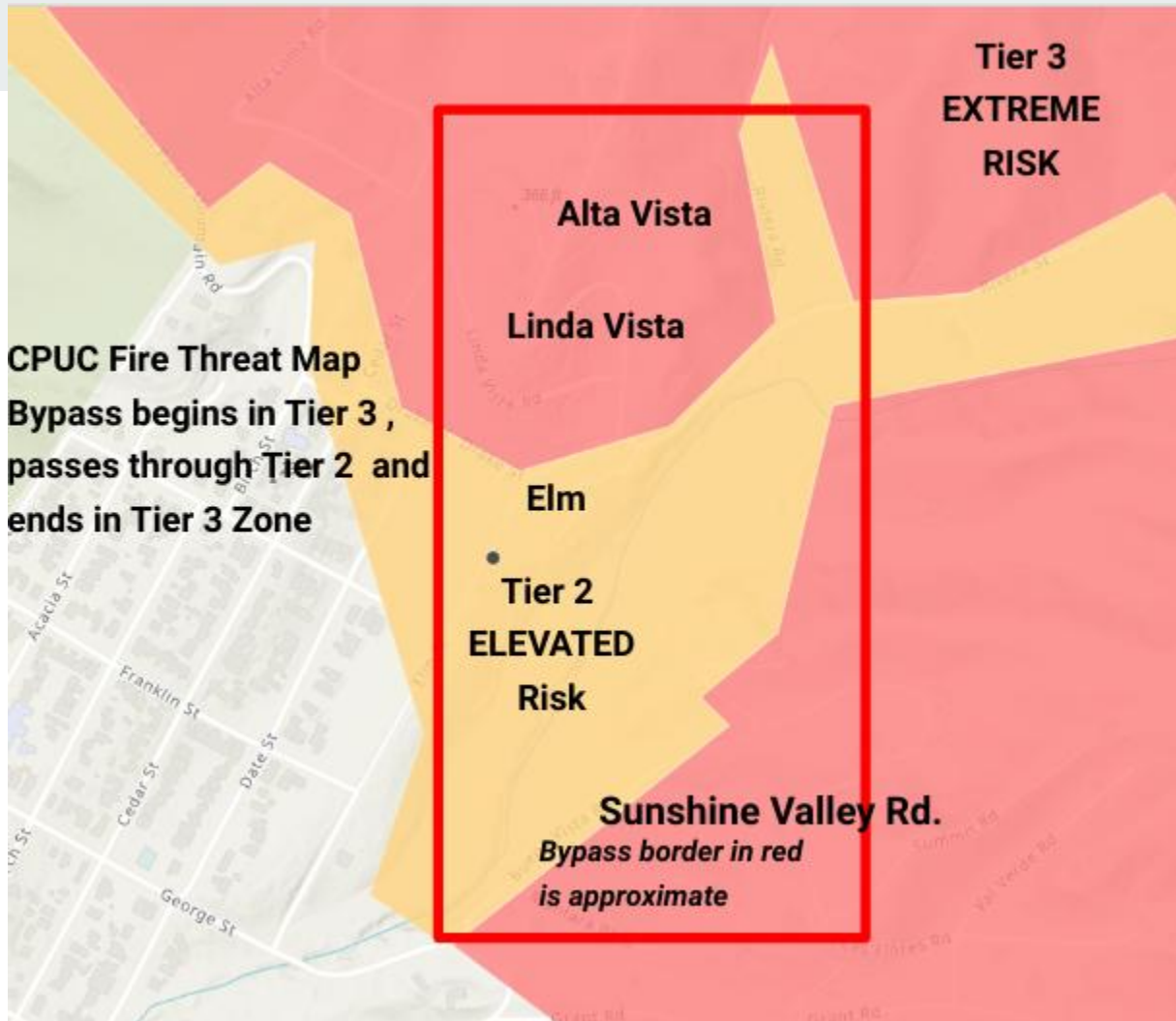
Elm

**Tier 2
ELEVATED
Risk**

Sunshine Valley Rd.

*Bypass border in red
is approximate*

**CPUC Fire Threat Map
Bypass begins in Tier 3 ,
passes through Tier 2 and
ends in Tier 3 Zone**





Who we need to lobby

1. [Assemblymember Marc Berman](#)
2. [Senator Josh Becker](#)
3. San Mateo County Supervisor Ray Mueller <https://www.smcgov.org/district-3/about-supervisorC>
4. Caltrans
5. Montara Water Sanitary District
6. [Governor Newsom](#)
7. Cal Fire
8. The Community

Josh Becker

“As Chair of the Senate Subcommittee responsible for wildfire funding, I am ensuring that California leads in investments in wildfire prevention and in timely suppression of wildfires”





What we need

1. Steering team to coordinate all efforts
2. Sub team(s) -to contact the officials and agencies listed on the previous slide.
3. Sub team to mobilize residents (e.g. provide email templates etc')
4. Media Coordinators including Press Releases etc.
5. What else?
6. Do we need a Facebook Page?
7. Website?



Discussion and Choosing Your Group

Tracy Beardsley

From: Larry De Young [REDACTED]
Sent: Tuesday, February 4, 2025 4:10 PM
To: Info_MWSD
Cc: Clemens Heldmaier
Subject: February 6, 2025 MWSD Board Meeting

Follow Up Flag: Follow up
Flag Status: Completed

My name is Larry De Young. I live at 991 Elm Street, Montara. Although I am a member of the newly forming group Red Alert Montara, Moss Beach (RAMMB), I am speaking today as a private citizen. This concerns Item 1 on the New Business Agenda for the MWSD Board Meeting on Thursday, February 6, 2025.

1. The community is very concerned about the fire danger posed by the non-maintained bypass and would like to see that the fire danger is mitigated as soon as possible. We do not want to become another Pacific Palisades.
2. If a major fire were to occur on the property, at least two wells with holding tanks would be at great risk, and the water mains running through the bypass would also be at great risk. This would pose an obvious problem for fighting the fire on the ground.
3. Should a fire occur, the ground, surface and ocean water would be contaminated by toxins, especially if fire retardant is used to fight the fire.
4. If the MWSD pressed forward with acquiring the property, agreed to mitigate the fire danger, not allow development, and keep the property open for public recreation, including hiking, dog walking, biking, and horseback riding, the district would likely receive great support from the community.
5. Since the MWSD's infrastructure, the environment, and our homes are at great risk, if acquisition of the property is not possible or timely, I urge the District to pressure Caltrans to fix the problem ASAP.


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Larry De Young, Ph.D
[REDACTED]



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: March 6, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

SUBJECT: Unaudited Financial Statements – Executive Summary

Budget vs. Actual – Sewer July 1, 2024 through January 31, 2024 - Variances over \$2,000:

- 4400 Fees, \$4,203 above Budget – All fee categories are slightly above budget through the fiscal year.
- 4610 Property Tax Receipts, \$192,397 above Budget – 2nd ERAF distribution received in January for a total of \$219,132, which is split 50/50.
- 4710 Sewer Service Charges, \$45,978 above Budget – First distribution of Sewer Service charges received in December.
- 4720 Sewer Service Refunds, Customer, \$14,838 above budget – Large refund issued to customer related to incorrect rate applied to account.
- **Overall Total Operating Revenue for the period ending January 31, 2024 was \$229,237 above budget. Total operating revenue received to date is \$2,527,159.**
- 5200 Board of Directors, \$10,146 below Budget – Cost of Elections budgeted for FY 24-25.
- 5250 Conference Attendance, \$5,484 below Budget – Additional conferences planned for later in fiscal year.
- Information Systems, \$7,341 above Budget – Increase due to District servers being migrated & other computer assistance provided by vendor.
- 5400 Legal, \$50,913 below Budget – Less activity than expected at this point in the fiscal year.
- 5510 Maintenance, office, \$3,742 below Budget – additional expenses expected later in fiscal year.
- 55530 Memberships, \$2,069 above Budget – CSDA membership dues paid in October.
- 5610 Accounting, \$5,337 above Budget – Over budget due to timing of work performed at the mid-year point, services include audit prep, compliance filings, actuarial involvement and budget work.
- 5640 Data Services, \$3,558 above Budget – Payment for Engineering Data Services paid in August. Program used to calculate property tax roll charges and forwarded to County for billing and collection. Variance will decrease as year moves forward.
- 5720 Telephone & Internet, \$2,978 below Budget – District staff was able to negotiate lower contract rates.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: March 6, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5800 Labor & Wages, \$9,151 above Budget – Management & Staff payroll costs have trended higher than expected.
- 6170 Claims, Property Damage, \$5,833 below Budget – No claims filed to date.
- 6200 Engineering, \$15,891 above Budget – Mechanical & General engineering support.
- 6400 Pumping, \$8,312 below Budget – PG&E expenses are trending less than expected through October. Catch up bill expected to be paid in April 2025.
- 6600 Collection/Transmission, \$45,354 below Budget – Minimal activity to date.
- 6900 SAM Expenses, \$208,091 below Budget – The District adopted a budget for SAM that was in excess of the budgeted amount provided by SAM due to the expected need for a mid-year budget increase.
- **Overall Total Operating Expenses for the period ending January 31, 2024, were \$252,956 below Budget.**
- **Total overall Expenses for the period ending January 31, 2024, were \$280,808 below budget. For a net ordinary income of \$510,045 above Budget. Actual net ordinary income is \$575,497.**
- 7100 Connection Fees, \$94,847 below Budget – One new connection sold in January 2025.
- 7200 Interest Income, \$174,471 above budget – Due to the increased balance held in CAMP accounts.
- 8000 CIP, \$2,620,237 below Budget – \$30,546 of CIP invoices paid in January.
- 9200 IBank Loan, \$7,577 below Budget – Due to timing.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **March 6, 2025**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water July 1, 2024 thru January 31, 2024 - Variances over \$2,000:

- 4400 Fees, \$7,514 above Budget – Inspection & administrative fees are seeing more activity.
- 4610 Property Tax Receipts, \$192,397 above – 2nd ERAF distribution received in January for a total of \$219,132, which is split 50/50.
- 4740 Testing, Backflow, \$12,245 above Budget – Due to timing of receipts.
- 4810 Water Sales, Domestic, \$62,123 above Budget – Due to timing of receipts.
- 4850 Water Sales Refunds, Customers \$2,273 below Budget – Activity is not predictable.
- **Overall Total Operating Revenue for the period ending January 31, 2024 was \$140,113 above budget. Total operating revenue received to date is \$1,351,663.**
- 5200 Board of Directors, \$11,604 below Budget – Cost of Elections budgeted for FY 24-25.
- 5240 CDPH Fees, \$9,007 above Budget – Payment for water system license fees made in January.
- 5250 Conference Attendance, \$6,770 below Budget – Additional conferences planned for later in fiscal year.
- Information Systems, \$7,049 above Budget – Increase due to District servers being migrated & other computer assistance provided by vendor.
- 5350 LAFCO Assessment, \$2,158 below Budget – payment made in June.
- 5400 Legal, \$20,457 below Budget – Less activity than expected at this point in the fiscal year.
- 5510 Maintenance, Office, \$4,518 below Budget – Minimal activity to date.
- 5530 Memberships, \$11,160 above Budget – CA Rural Water Association dues paid in January. No additional membership expenses expected for the remainder of the fiscal year.
- 5550 Postage, \$3,404 above Budget – Due to additional mailings related to Prop 218 notice as well as increase cost of postage.
- 5560 Printing & Publishing, \$2,513 below Budget – activity has been trending downward since the beginning of the fiscal year.
- 5610 Accounting, \$5,337 above Budget – Over budget due to timing of work performed at the mid-year point, services include audit prep, compliance filings, actuarial involvement and budget work.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: March 6, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5630 Consulting, \$2,223 above Budget – Payment for actuarial reports paid in November.
- 5640 Data Services, \$7,000 below Budget – No activity to date, payment for service generally takes place in May or June.
- 5800 Labor & Wages, \$22,308 above Budget – Utilization of temporary labor has been higher than anticipated.
- 6170 Claims, Property Damage, \$5,833 below Budget – No claims to date.
- 6180 Communications, \$2,309 above Budget – Increased costs related to SCADA system maintenance through Calcon.
- 6195 Education & Training, \$6,385 above Budget – Payment for backflow education for members of the operations team.
- 6200 Engineering, \$4,505 below Budget – Budget equalized over full year, less activity through Q2 than annualized budget amount.
- 6330 Facilities, \$6,547 above Budget – Payment for lumber as well as tree survey paid for in December.
- 6370 Lab Supplies & Equipment, \$10,975 below Budget – Minimal activity to date.
- 6500 Supply, \$14,848 below Budget – Payment for Q2 water purchase for Airport Wells payment in January less than anticipated.
- 6600 Collection/Transmission, \$37,051 below Budget – Minimal activity to date.
- 6700 Treatment, \$8,157 above Budget – Costs related to maintenance of treatment equipment higher than expected due to various projects throughout the fiscal year.
- 6800 Vehicles, \$3,121 below Budget – Repairs and vehicle equipment have been below expectations at the mid-year point of the fiscal year.
- **Overall Total Operating Expenses for the period ending January 31, 2024, were \$84,991 below Budget.**
- **Total overall Expenses for the period ending January 31, 2024 were \$88,168 below budget. For a net ordinary income of \$228,281 budgeted vs. actual. The actual net ordinary income was \$212,438.**
- 7100 Connection Fees, \$104,904 below Budget – One new connection sold in January.
- 7250 CAMP interest, \$48,918 above Budget – Due to the increased balance held in reserve accounts.
- 7600 GO Bond Revenues, \$247,948 below budget – Sufficient funds are in place to pay the 2/1/2025 GO bond debt service. Additional funds were received in February.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: March 6, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 7650 Water System Reliability, \$85,290 below Budget – Additional remittance received in February. Variance expected to decrease.
- 8000 CIP, \$1,590,484 below Budget – Drilling well progress payments made in January.
- 9100 GO Bond interest expense, \$42,297 below Budget – Difference due to timing. Debt service payment made in February.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2024 through January 2025

	Jul '24 - Jan 25	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	49,486.43	50,458.31	-971.88
4400 · Fees			
4410 · Administrative Fee (New Constr)	3,946.00	2,333.31	1,612.69
4420 · Administrative Fee (Remodel)	529.00	583.31	-54.31
4430 · Inspection Fee (New Constr)	3,739.00	2,333.31	1,405.69
4440 · Inspection Fee (Remodel)	684.00	583.31	100.69
4460 · Remodel Fees	5,805.00	4,666.69	1,138.31
Total 4400 · Fees	14,703.00	10,499.93	4,203.07
4510 · Grants	4,257.50		
4610 · Property Tax Receipts	392,396.71	200,000.00	192,396.71
4710 · Sewer Service Charges	2,081,775.12	2,035,797.00	45,978.12
4720 · Sewer Service Refunds, Customer	-32,337.70	-17,500.00	-14,837.70
4760 · Waste Collection Revenues	16,811.25	18,666.69	-1,855.44
4990 · Other Revenue	66.76		
Total Income	2,527,159.07	2,297,921.93	229,237.14
Gross Profit	2,527,159.07	2,297,921.93	229,237.14
Expense			
5000 · Administrative			
5190 · Bank Fees	3,433.40	3,500.00	-66.60
5200 · Board of Directors			
5210 · Board Meetings	1,200.00	3,500.00	-2,300.00
5220 · Director Fees	2,362.50	5,833.31	-3,470.81
5230 · Election Expenses	0.00	4,375.00	-4,375.00
Total 5200 · Board of Directors	3,562.50	13,708.31	-10,145.81
5250 · Conference Attendance	349.21	5,833.31	-5,484.10
5270 · Information Systems	10,840.99	3,500.00	7,340.99
5300 · Insurance			
5310 · Fidelity Bond	0.00	0.00	0.00
5320 · Property & Liability Insurance	13,171.63	13,000.00	171.63
Total 5300 · Insurance	13,171.63	13,000.00	171.63
5350 · LAFCO Assessment	0.00	1,808.31	-1,808.31
5400 · Legal			
5430 · General Legal	20,361.32	116,666.69	-96,305.37
5440 · Litigation	45,392.50		
Total 5400 · Legal	65,753.82	116,666.69	-50,912.87
5510 · Maintenance, Office	2,091.24	5,833.31	-3,742.07
5530 · Memberships	4,669.00	3,033.31	1,635.69
5540 · Office Supplies	5,029.32	4,958.31	71.01
5550 · Postage	1,450.56	1,166.69	283.87
5560 · Printing & Publishing	2,757.60	2,625.00	132.60

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2024 through January 2025

	Jul '24 - Jan 25	Sewer Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	28,670.00	23,333.31	5,336.69
5620 · Audit	14,500.00	14,938.00	-438.00
5630 · Consulting	31,389.84	30,479.19	910.65
5640 · Data Services	9,508.05	5,950.00	3,558.05
5650 · Labor & HR Support	1,494.50	1,750.00	-255.50
5660 · Payroll Services	772.21	700.00	72.21
Total 5600 · Professional Services	86,334.60	77,150.50	9,184.10
5710 · San Mateo Co. Tax Roll Charges	119.00	1,458.31	-1,339.31
5720 · Telephone & Internet	17,438.76	20,416.69	-2,977.93
5730 · Mileage Reimbursement	1,082.14	1,166.69	-84.55
5740 · Reference Materials	0.00	116.69	-116.69
5790 · Other Administrative	20,855.63		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	17,615.18	13,754.44	3,860.74
5820 · Employee Benefits	33,942.99	35,534.31	-1,591.32
5830 · Disability Insurance	1,116.99	1,289.75	-172.76
5840 · Payroll Taxes	12,102.84	15,271.69	-3,168.85
5850 · PARS	9,065.64	14,187.81	-5,122.17
5900 · Wages			
5910 · Management	87,319.16	83,464.50	3,854.66
5920 · Staff	124,371.89	113,971.06	10,400.83
5930 · Staff Certification	1,225.00	1,050.00	175.00
5940 · Staff Overtime	2,019.60	1,004.50	1,015.10
Total 5900 · Wages	214,935.65	199,490.06	15,445.59
5960 · Worker's Comp Insurance	1,415.78	1,516.00	-100.22
Total 5800 · Labor	290,195.07	281,044.06	9,151.01
Total 5000 · Administrative	529,134.47	556,986.18	-27,851.71
6000 · Operations			
6170 · Claims, Property Damage	0.00	5,833.31	-5,833.31
6195 · Education & Training	2,250.00	2,333.31	-83.31
6200 · Engineering			
6220 · General Engineering	39,224.75	23,333.31	15,891.44
Total 6200 · Engineering	39,224.75	23,333.31	15,891.44
6330 · Facilities			
6335 · Alarm Services	3,671.94	3,791.69	-119.75
6337 · Landscaping	2,825.00	3,500.00	-675.00
Total 6330 · Facilities	6,496.94	7,291.69	-794.75
6400 · Pumping			
6410 · Pumping Fuel & Electricity	27,624.62	33,250.00	-5,625.38
6420 · Pumping Maintenance, Generators	3,146.34	5,833.31	-2,686.97
6440 · Pumping Equipment, Expensed	0.09		
Total 6400 · Pumping	30,771.05	39,083.31	-8,312.26

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2024 through January 2025

	Jul '24 - Jan 25	Sewer Budget	\$ Over Budget
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	5,833.31	-5,833.31
6665 · Meters - Sewer	4,229.60	43,750.00	-39,520.40
Total 6600 · Collection/Transmission	4,229.60	49,583.31	-45,353.71
6770 · Uniforms	0.00	116.69	-116.69
6800 · Vehicles			
6810 · Fuel	1,759.72	2,041.69	-281.97
6820 · Truck Equipment, Expensed	143.61	291.69	-148.08
6830 · Truck Repairs	750.77	583.31	167.46
Total 6800 · Vehicles	2,654.10	2,916.69	-262.59
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	138,352.06	138,352.06	0.00
6920 · SAM Operations	1,089,889.85	1,294,056.19	-204,166.34
6940 · SAM Maintenance, Collection Sys	16,034.00	26,250.00	-10,216.00
6950 · SAM Maintenance, Pumping	92,624.84	75,833.31	16,791.53
6960 · SAM NDWSCP	0.00	10,500.00	-10,500.00
Total 6900 · Sewer Authority Midcoastside	1,336,900.75	1,544,991.56	-208,090.81
Total 6000 · Operations	1,422,527.19	1,675,483.18	-252,955.99
Total Expense	1,951,661.66	2,232,469.36	-280,807.70
Net Ordinary Income	575,497.41	65,452.57	510,044.84
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	86,882.00	122,500.00	-35,618.00
7120 · Connection Fees (Remodel)	15,354.00	35,000.00	-19,646.00
7152 · Connection Fee Refunds	0.00	-11,666.69	11,666.69
7153 · Add'l Fixture Units (New Const)	0.00	29,166.69	-29,166.69
7155 · Add'l Fixture Units (Remodel)	47,682.00	67,083.31	-19,401.31
7157 · Fixture Fee Refunds	-2,682.00		
Total 7100 · Connection Fees	147,236.00	242,083.31	-94,847.31
7200 · Interest Income			
7205 · CAMP Interest Earnings	189,769.88		
7210 · LAIF Interest Earnings	78,034.48		
7200 · Interest Income - Other	0.00	93,333.31	-93,333.31
Total 7200 · Interest Income	267,804.36	93,333.31	174,471.05
Total 7000 · Capital Account Revenues	415,040.36	335,416.62	79,623.74
Total Other Income	415,040.36	335,416.62	79,623.74

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02/18/25

Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2024 through January 2025

	Jul '24 - Jan 25	Sewer Budget	\$ Over Budget
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	676,036.38	3,296,273.19	-2,620,236.81
Total 8000 · Capital Improvement Program	676,036.38	3,296,273.19	-2,620,236.81
9000 · Capital Account Expenses			
9125 · PNC Equipment Lease Interest	2,832.48	3,077.78	-245.30
9200 · I-Bank Loan	10,078.58	17,656.00	-7,577.42
Total 9000 · Capital Account Expenses	12,911.06	20,733.78	-7,822.72
Total Other Expense	688,947.44	3,317,006.97	-2,628,059.53
Net Other Income	-273,907.08	-2,981,590.35	2,707,683.27
Net Income	301,590.33	-2,916,137.78	3,217,728.11

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2024 through January 2025

	Jul '24 - Jan 25	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4400 · Fees			
4410 · Administrative Fee (New Constr)	5,236.00	1,166.69	4,069.31
4420 · Administrative Fee (Remodel)	0.00	350.00	-350.00
4430 · Inspection Fee (New Constr)	4,961.00	1,166.69	3,794.31
Total 4400 · Fees	10,197.00	2,683.38	7,513.62
4510 · Grants	160.00		
4610 · Property Tax Receipts	392,396.63	200,000.00	192,396.63
4740 · Testing, Backflow	23,037.00	10,791.69	12,245.31
4810 · Water Sales, Domestic	1,238,123.24	1,176,000.00	62,123.24
4850 · Water Sales Refunds, Customer	-7,060.55	-9,333.31	2,272.76
4990 · Other Revenue	5,182.31		
Total Income	1,662,035.63	1,380,141.76	281,893.87
Gross Profit	1,662,035.63	1,380,141.76	281,893.87
Expense			
5000 · Administrative			
5190 · Bank Fees	3,433.37	3,500.00	-66.63
5200 · Board of Directors			
5210 · Board Meetings	1,200.00	3,500.00	-2,300.00
5220 · Director Fees	2,362.50	5,833.31	-3,470.81
5230 · Election Expenses	0.00	5,833.31	-5,833.31
Total 5200 · Board of Directors	3,562.50	15,166.62	-11,604.12
5240 · CDPH Fees	20,674.08	11,666.69	9,007.39
5250 · Conference Attendance	1,980.42	8,750.00	-6,769.58
5270 · Information Systems	10,840.98	3,791.69	7,049.29
5300 · Insurance			
5310 · Fidelity Bond	0.00	0.00	0.00
5320 · Property & Liability Insurance	15,031.63	14,000.00	1,031.63
Total 5300 · Insurance	15,031.63	14,000.00	1,031.63
5350 · LAFCO Assessment	0.00	2,158.31	-2,158.31
5400 · Legal			
5430 · General Legal	23,132.70	43,750.00	-20,617.30
5440 · Litigation	160.00		
Total 5400 · Legal	23,292.70	43,750.00	-20,457.30
5510 · Maintenance, Office	1,315.07	5,833.31	-4,518.24
5530 · Memberships	25,743.59	14,583.31	11,160.28
5540 · Office Supplies	4,865.00	4,666.69	198.31
5550 · Postage	14,487.38	11,083.31	3,404.07
5560 · Printing & Publishing	3,319.54	5,833.31	-2,513.77

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02/18/25

Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2024 through January 2025

		Water	
	Jul '24 - Jan 25	Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	28,670.00	23,333.31	5,336.69
5620 · Audit	14,500.00	14,938.00	-438.00
5630 · Consulting	31,389.79	29,166.69	2,223.10
5640 · Data Services	0.00	7,000.00	-7,000.00
5650 · Labor & HR Support	1,494.50	1,750.00	-255.50
5660 · Payroll Services	772.21	700.00	72.21
Total 5600 · Professional Services	76,826.50	76,888.00	-61.50
5710 · San Mateo Co. Tax Roll Charges	119.00	1,458.31	-1,339.31
5720 · Telephone & Internet	24,370.58	23,333.31	1,037.27
5730 · Mileage Reimbursement	1,582.07	1,166.69	415.38
5740 · Reference Materials	0.00	291.69	-291.69
5790 · Other Administrative	162.94		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	36,576.61	32,310.81	4,265.80
5820 · Employee Benefits	100,602.98	105,723.94	-5,120.96
5830 · Disability Insurance	2,382.24	3,392.06	-1,009.82
5840 · Payroll Taxes	35,101.04	40,167.19	-5,066.15
5850 · PARS	24,840.98	29,788.50	-4,947.52
5900 · Wages			
5910 · Management	87,319.16	83,464.50	3,854.66
5920 · Staff	378,024.17	331,744.00	46,280.17
5930 · Staff Certification	6,750.00	6,650.00	100.00
5940 · Staff Overtime	31,750.62	35,685.44	-3,934.82
5950 · Staff Standby	11,719.42	17,477.81	-5,758.39
Total 5900 · Wages	515,563.37	475,021.75	40,541.62
5960 · Worker's Comp Insurance	8,254.83	14,609.00	-6,354.17
Total 5800 · Labor	723,322.05	701,013.25	22,308.80
Total 5000 · Administrative	954,929.40	948,934.49	5,994.91
6000 · Operations			
6160 · Backflow Prevention	715.42	641.69	73.73
6170 · Claims, Property Damage	0.00	5,833.31	-5,833.31
6180 · Communications			
6185 · SCADA Maintenance	11,058.80	8,750.00	2,308.80
6180 · Communications - Other	0.00	0.00	0.00
Total 6180 · Communications	11,058.80	8,750.00	2,308.80
6195 · Education & Training	11,051.35	4,666.69	6,384.66
6200 · Engineering			
6220 · General Engineering	-300.00	5,833.31	-6,133.31
6230 · Water Quality Engineering	118,295.00	116,666.69	1,628.31
Total 6200 · Engineering	117,995.00	122,500.00	-4,505.00
6320 · Equipment & Tools, Expensed	6,499.03	5,833.31	665.72

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2024 through January 2025

	Jul '24 - Jan 25	Water Budget	\$ Over Budget
6330 · Facilities			
6335 · Alarm Services	661.38	1,166.69	-505.31
6337 · Landscaping	12,219.31	10,500.00	1,719.31
6330 · Facilities - Other	5,333.09		
Total 6330 · Facilities	18,213.78	11,666.69	6,547.09
6370 · Lab Supplies & Equipment	691.24	11,666.69	-10,975.45
6380 · Meter Reading	0.00	291.69	-291.69
6400 · Pumping			
6410 · Pumping Fuel & Electricity	41,438.23	61,250.00	-19,811.77
6420 · Pumping Maintenance, Generators	33,714.03	14,583.31	19,130.72
6430 · Pumping Maintenance, General	3,678.64	1,166.69	2,511.95
6440 · Pumping Equipment, Expensed	141.05	291.69	-150.64
Total 6400 · Pumping	78,971.95	77,291.69	1,680.26
6500 · Supply			
6510 · Maintenance, Raw Water Mains	12,231.44	583.31	11,648.13
6520 · Maintenance, Wells	2,032.10	11,666.69	-9,634.59
6530 · Water Purchases	12,305.01	29,166.69	-16,861.68
Total 6500 · Supply	26,568.55	41,416.69	-14,848.14
6600 · Collection/Transmission			
6610 · Hydrants	119.04	2,916.69	-2,797.65
6620 · Maintenance, Water Mains	30,055.29	43,750.00	-13,694.71
6630 · Maintenance, Water Svc Lines	7,112.49	5,833.31	1,279.18
6640 · Maintenance, Tanks	16,022.45	2,916.69	13,105.76
6650 · Maint., Distribution General	12,963.63	8,750.00	4,213.63
6660 · Maintenance, Collection System	363.15		
6670 · Meters - Water	4,229.63	43,750.00	-39,520.37
Total 6600 · Collection/Transmission	70,865.68	107,916.69	-37,051.01
6700 · Treatment			
6710 · Chemicals & Filtering	8,205.87	35,000.00	-26,794.13
6720 · Maintenance, Treatment Equip.	42,321.29	8,750.00	33,571.29
6730 · Treatment Analysis	21,797.00	20,416.69	1,380.31
Total 6700 · Treatment	72,324.16	64,166.69	8,157.47
6770 · Uniforms	1,004.06	2,041.69	-1,037.63
6800 · Vehicles			
6810 · Fuel	5,279.15	7,000.00	-1,720.85
6820 · Truck Equipment, Expensed	430.86	1,166.69	-735.83
6830 · Truck Repairs	2,252.31	2,916.69	-664.38
Total 6800 · Vehicles	7,962.32	11,083.38	-3,121.06
Total 6000 · Operations	423,921.34	475,766.90	-51,845.56
Total Expense	1,378,850.74	1,424,701.39	-45,850.65
Net Ordinary Income	283,184.89	-44,559.63	327,744.52

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2024 through January 2025

	Jul '24 - Jan 25	Water Budget	\$ Over Budget
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	60,557.00	128,333.31	-67,776.31
7120 · Connection Fees (Remodel)	13,247.50	32,083.31	-18,835.81
7130 · Conn. Fees, PFP (New Constr)	76,197.00	110,833.31	-34,636.31
7152 · Connection Fee Refunds	-20,815.00		
7155 · Add'l Fixture Units (Remodel)	19,228.50		
7157 · Fixture Fee Refunds	-18,922.00	-29,166.69	10,244.69
7160 · PFP Pass Thru	1,414.00		
7165 · Meter Pass Thru Costs	6,271.79		
Total 7100 · Connection Fees	137,178.79	242,083.24	-104,904.45
7250 · CAMP Interest Income	165,585.00	116,666.69	48,918.31
7600 · Bond Revenues, G.O.	449,357.97	697,305.56	-247,947.59
7650 · Water System Reliability	601,963.27	687,253.00	-85,289.73
Total 7000 · Capital Account Revenues	1,354,085.03	1,743,308.49	-389,223.46
Total Other Income	1,354,085.03	1,743,308.49	-389,223.46
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	518,265.56	2,108,750.00	-1,590,484.44
Total 8000 · Capital Improvement Program	518,265.56	2,108,750.00	-1,590,484.44
9000 · Capital Account Expenses			
9100 · Interest Expense - GO Bonds	4,087.29	46,384.00	-42,296.71
9125 · PNC Equipment Lease Interest	2,832.50	3,077.78	-245.28
9150 · SRF Loan	26,644.07	26,644.07	0.00
9210 · Conservation Program/Rebates	0.00	1,750.00	-1,750.00
Total 9000 · Capital Account Expenses	33,563.86	77,855.85	-44,291.99
Total Other Expense	551,829.42	2,186,605.85	-1,634,776.43
Net Other Income	802,255.61	-443,297.36	1,245,552.97
Net Income	1,085,440.50	-487,856.99	1,573,297.49

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Accrual Basis

Montara Water & Sanitary District
Balance Sheet by Class
As of January 31, 2025

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	560,255.56	0.00	560,255.56
CAMP Investment Fund 4021-002			
Capital Reserve	4,922,313.00	0.00	4,922,313.00
Operating Reserve	3,984,035.00	0.00	3,984,035.00
Total CAMP Investment Fund 4021-002	8,906,348.00	0.00	8,906,348.00
LAIF Investment Fund			
Capital Reserve	88,612.60	0.00	88,612.60
Total LAIF Investment Fund	88,612.60	0.00	88,612.60
Total Sewer - Bank Accounts	9,555,216.16	0.00	9,555,216.16
Water - Bank Accounts			
Wells Fargo Operating - Water	0.00	22,872.71	22,872.71
CAMP Investment Fund 4021-001			
Capital Reserve	0.00	4,431,767.03	4,431,767.03
Operating Reserve	0.00	1,913,174.00	1,913,174.00
Total CAMP Investment Fund 4021-001	0.00	6,344,941.03	6,344,941.03
Restricted Cash			
2020 GO Bonds Fund - Chase	0.00	1,125,500.61	1,125,500.61
Total Restricted Cash	0.00	1,125,500.61	1,125,500.61
Total Water - Bank Accounts	0.00	7,493,314.35	7,493,314.35
Total Checking/Savings	9,555,216.16	7,493,314.35	17,048,530.51
Accounts Receivable			
Sewer - Accounts Receivable			
Lease Receivable	74,585.00	0.00	74,585.00
Accounts Receivable	-3,206.95	0.00	-3,206.95
Total Sewer - Accounts Receivable	71,378.05	0.00	71,378.05
Water - Accounts Receivable			
Accounts Receivable	0.00	9,817.30	9,817.30
Accounts Rec. - Backflow	0.00	29,507.11	29,507.11
Accounts Rec. - Water Residents	0.00	193,968.94	193,968.94
Unbilled Water Receivables	0.00	248,812.71	248,812.71
Total Water - Accounts Receivable	0.00	482,106.06	482,106.06
Total Accounts Receivable	71,378.04	482,106.07	553,484.11
Other Current Assets			
Fraudulent Activity	994.34	0.00	994.34
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	994.34	42,656.32	43,650.66
Total Current Assets	9,627,588.54	8,018,076.74	17,645,665.28
Fixed Assets			
Sewer - Fixed Assets			
General Plant	11,247,534.15	0.00	11,247,534.15
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	5,340,307.33	0.00	5,340,307.33
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-11,411,144.00	0.00	-11,411,144.00
Total Sewer - Fixed Assets	9,672,151.89	0.00	9,672,151.89

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Accrual Basis

Montara Water & Sanitary District
Balance Sheet by Class
As of January 31, 2025

	Sewer	Water	TOTAL
Water - Fixed Assets			
General Plant	0.00	30,232,251.46	30,232,251.46
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-16,837,463.00	-16,837,463.00
Total Water - Fixed Assets	0.00	15,536,445.24	15,536,445.24
Total Fixed Assets	9,672,151.89	15,536,445.24	25,208,597.13
Other Assets			
Sewer - Other Assets			
Def'd Amts Related to Pensions	96,249.00	0.00	96,249.00
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	2,783,796.08	0.00	2,783,796.08
Water - Other Assets			
Def'd Amts Related to Pensions	0.00	214,233.00	214,233.00
Due from Sewer	0.00	1,666,622.72	1,666,622.72
Total Water - Other Assets	0.00	1,880,855.72	1,880,855.72
Total Other Assets	2,783,796.08	1,880,855.72	4,664,651.80
TOTAL ASSETS	22,083,536.51	25,435,377.70	47,518,914.21
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	7,477.03	57,130.65	64,607.68
Total Accounts Payable	7,477.03	57,130.65	64,607.68
Other Current Liabilities			
Water - Net Pension Liability	0.00	22,564.00	22,564.00
Sewer - Net Pension Liability	10,138.00	0.00	10,138.00
Sewer - Current Liabilities			
Accrued Vacations	11,697.88	0.00	11,697.88
Deposits Payable	72,069.35	0.00	72,069.35
PNC Equip. Loan - S/T	35,254.29	0.00	35,254.29
Total Sewer - Current Liabilities	119,021.52	0.00	119,021.52
Water - Current Liabilities			
Accrued Vacations	0.00	25,183.74	25,183.74
Deposits Payable	0.00	-54,699.94	-54,699.94
GO Bonds - S/T	0.00	464,600.85	464,600.85
PNC Equip. Loan - S/T	0.00	35,254.26	35,254.26
SRF Loan Payable X109 - Current	0.00	94,983.78	94,983.78
Temporary Construction Meter	0.00	43,916.82	43,916.82
Total Water - Current Liabilities	0.00	609,239.51	609,239.51
Payroll Liabilities			
Employee Benefits Payable	8,502.99	18,740.32	27,243.31
Total Payroll Liabilities	8,502.99	18,740.32	27,243.31
Total Other Current Liabilities	137,662.51	650,543.83	788,206.34
Total Current Liabilities	145,139.54	707,674.48	852,814.02
Long Term Liabilities			
Sewer - Long Term Liabilities			
Deferred Inflows (Sewer Leases)	68,453.00	0.00	68,453.00
Due to Water Fund	1,666,622.72	0.00	1,666,622.72
Accrued Vacations	27,518.39	0.00	27,518.39
I-Bank Loan	561,508.88	0.00	561,508.88
PNC Equip. Loan - L/T	115,714.54	0.00	115,714.54
Total Sewer - Long Term Liabilities	2,439,817.53	0.00	2,439,817.53

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Accrual Basis

Montara Water & Sanitary District
Balance Sheet by Class
As of January 31, 2025

	Sewer	Water	TOTAL
Water - Long Term Liabilities			
2020 GO Bonds	0.00	3,370,557.45	3,370,557.45
Accrued Vacations	0.00	37,439.66	37,439.66
PNC Equip. Loan - L/T	0.00	115,714.61	115,714.61
SRF Loan Payable - X109	0.00	2,144,619.34	2,144,619.34
Total Water - Long Term Liabilities	0.00	5,668,331.06	5,668,331.06
Deferred Inflows (Pensions)			
Sewer	7,336.00	0.00	7,336.00
Water	0.00	16,330.00	16,330.00
Total Deferred Inflows (Pensions)	7,336.00	16,330.00	23,666.00
Total Long Term Liabilities	2,447,153.53	5,684,661.06	8,131,814.59
Total Liabilities	2,592,293.07	6,392,335.54	8,984,628.61
Equity			
Sewer - Equity Accounts			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,793,316.07	0.00	8,793,316.07
Retained Earnings	-746,794.49	0.00	-746,794.49
Total Sewer - Equity Accounts	11,454,773.78	0.00	11,454,773.78
Water - Equity Accounts			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Retained Earnings	0.00	746,794.49	746,794.49
Total Water - Equity Accounts	0.00	3,437,849.50	3,437,849.50
Equity Adjustment Account	7,734,879.33	14,519,752.16	22,254,631.49
Net Income	301,590.33	1,085,440.50	1,387,030.83
Total Equity	19,491,243.44	19,043,042.16	38,534,285.60
TOTAL LIABILITIES & EQUITY	22,083,536.51	25,435,377.70	47,518,914.21

YTD Cash Information	July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over (Under) Targets	% Over/(Under) Targets
Sewer - Operations															
Wells Fargo Operating	4,987,314.76	4,107,267.90	3,751,614.87	276,951.51	(40,104.39)	4,231,640.08	560,255.56								
Sewer Reserve Accounts															
LAIF															
Capital Reserve	86,701.29	86,701.29	86,701.29	87,593.62	87,593.62	87,593.62	88,612.60								
Operating Reserve	-	-	-	-	-	-	-								
Subtotal	86,701.29	86,701.29	86,701.29	87,593.62	87,593.62	87,593.62	88,612.60								
CAMP															
Capital Reserve	3,254,660.68	3,278,319.84	3,300,783.56	5,831,199.59	5,862,080.33	4,891,132.00	4,922,313.00								
Operating Reserve	1,904,035.00	1,904,035.00	1,904,035.00	1,904,035.00	1,904,035.00	1,904,035.00	3,984,035.00								
Subtotal	5,158,695.68	5,182,354.84	5,204,818.56	7,735,234.59	7,766,115.33	6,795,167.00	8,906,348.00								
Reserve Totals															
Capital Reserve	3,341,361.97	3,365,021.13	3,387,484.85	5,918,793.21	5,949,673.95	4,978,725.62	5,010,925.60						6,677,754.00	(1,666,828.40)	75%
Operating Reserve	1,904,035.00	1,904,035.00	1,904,035.00	1,904,035.00	1,904,035.00	1,904,035.00	3,984,035.00						1,904,035.00	2,080,000.00	209%
Total Reserves	5,245,396.97	5,269,056.13	5,291,519.85	7,822,828.21	7,853,708.95	6,882,760.62	8,994,960.60								
Water Operations															
Wells Fargo Operating	100,511.10	19,933.88	40,414.03	62,167.78	83,635.87	22,572.00	22,872.71								
Water - Reserve Accounts															
CAMP - Reserve Funds															
Capital Reserve	4,190,939.53	4,316,064.44	4,340,031.81	4,363,701.77	4,385,965.87	4,408,383.09	4,431,767.03						5,446,500.00	(1,014,732.97)	81%
Operating Reserve	1,213,174.00	1,213,174.00	1,213,174.00	1,213,174.00	1,213,174.00	1,213,174.00	1,913,174.00						1,213,174.00	700,000.00	158%
Subtotal	5,404,113.53	5,529,238.44	5,553,205.81	5,576,875.77	5,599,139.87	5,621,557.09	6,344,941.03								
Water - Restricted Accounts															
JP Morgan Chase															
2020 GO Bond Fund	1,166,356.59	659,468.95	676,080.48	676,206.75	682,155.47	682,155.47	1,125,500.61								
Subtotal	1,166,356.59	659,468.95	676,080.48	676,206.75	682,155.47	682,155.47	1,125,500.61	-	-	-	-	-			
Total Cash & Equivalents	16,903,692.95	15,584,965.30	15,312,835.04	14,415,030.02	14,178,535.77	17,440,685.26	17,048,530.51	-	-	-	-	-			

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2024 through June 2025

												TOTAL			
												Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense															
Income															
4220 · Cell Tower Lease												49,486.43	86,500.00	-37,013.57	57.21%
4400 · Fees															
4410 · Administrative Fee (New Constr)												3,946.00	4,000.00	-54.00	98.65%
4420 · Administrative Fee (Remodel)												529.00	1,000.00	-471.00	52.9%
4430 · Inspection Fee (New Constr)												3,739.00	4,000.00	-261.00	93.48%
4440 · Inspection Fee (Remodel)												684.00	1,000.00	-316.00	68.4%
4460 · Remodel Fees												5,805.00	8,000.00	-2,195.00	72.56%
Total 4400 · Fees												14,703.00	18,000.00	-3,297.00	81.68%
4510 · Grants												4,257.50			
4610 · Property Tax Receipts												392,396.71	400,000.00	-7,603.29	98.1%
4710 · Sewer Service Charges												2,081,775.12	4,071,594.00	-1,989,818.88	51.13%
4720 · Sewer Service Refunds, Customer												-32,337.70	-30,000.00	-2,337.70	107.79%
4760 · Waste Collection Revenues												16,811.25	32,000.00	-15,188.75	52.54%
4990 · Other Revenue												66.76			
Total Income												2,527,159.07	4,578,094.00	-2,050,934.93	55.2%
Gross Profit												2,527,159.07	4,578,094.00	-2,050,934.93	55.2%
Expense															
5000 · Administrative															
5190 · Bank Fees												3,433.40	6,000.00	-2,566.60	57.22%
5200 · Board of Directors															
5210 · Board Meetings												1,200.00	6,000.00	-4,800.00	20.0%
5220 · Director Fees												2,362.50	10,000.00	-7,637.50	23.63%
5230 · Election Expenses														7,500.00	-7,500.00
Total 5200 · Board of Directors												3,562.50	23,500.00	-19,937.50	15.16%
5250 · Conference Attendance												349.21	10,000.00	-9,650.79	3.49%
5270 · Information Systems												10,840.99	6,000.00	4,840.99	180.68%
5300 · Insurance															
5310 · Fidelity Bond														500.00	-500.00
5320 · Property & Liability Insurance												13,171.63	13,000.00	171.63	101.32%
Total 5300 · Insurance												13,171.63	13,500.00	-328.37	97.57%
5350 · LAFCO Assessment														3,100.00	-3,100.00
5400 · Legal															
5430 · General Legal												20,361.32	200,000.00	-179,638.68	10.18%
5440 · Litigation												45,392.50			
Total 5400 · Legal												65,753.82	200,000.00	-134,246.18	32.88%
5510 · Maintenance, Office												2,091.24	10,000.00	-7,908.76	20.91%
5530 · Memberships												4,669.00	5,200.00	-531.00	89.79%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2024 through June 2025

													TOTAL			
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
5540 · Office Supplies	141.45	435.31	311.14	1,223.55	1,620.32	1,103.04	194.51						5,029.32	8,500.00	-3,470.68	59.17%
5550 · Postage		217.41		912.08		321.07							1,450.56	2,000.00	-549.44	72.53%
5560 · Printing & Publishing	340.58	146.27	81.23	1,133.03	811.75	161.49	83.25						2,757.60	4,500.00	-1,742.40	61.28%
5600 · Professional Services																
5610 · Accounting	3,845.00	4,935.00	4,917.50	2,652.50	4,447.50	3,487.50	4,385.00						28,670.00	40,000.00	-11,330.00	71.68%
5620 · Audit		2,500.00	5,000.00		7,000.00								14,500.00	14,938.00	-438.00	97.07%
5630 · Consulting	1,429.83	1,299.38	4,997.84	2,823.71	14,116.04	2,726.25	3,996.79						31,389.84	52,250.00	-20,860.16	60.08%
5640 · Data Services		9,508.05											9,508.05	10,200.00	-691.95	93.22%
5650 · Labor & HR Support	213.50	213.50	213.50	213.50	213.50	213.50	213.50						1,494.50	3,000.00	-1,505.50	49.82%
5660 · Payroll Services	95.39	99.28	99.28	99.28	99.28	99.28	180.42						772.21	1,200.00	-427.79	64.35%
Total 5600 · Professional Services	5,583.72	18,555.21	15,228.12	5,788.99	25,876.32	6,526.53	8,775.71						86,334.60	121,588.00	-35,253.40	71.01%
5710 · San Mateo Co. Tax Roll Charges				119.00									119.00	2,500.00	-2,381.00	4.76%
5720 · Telephone & Internet	2,185.29	2,545.73	2,212.06	2,833.07	2,343.26	2,696.67	2,622.68						17,438.76	35,000.00	-17,561.24	49.83%
5730 · Mileage Reimbursement				361.01		426.14	294.99						1,082.14	2,000.00	-917.86	54.11%
5740 · Reference Materials														200.00	-200.00	
5790 · Other Adminstrative		15,311.63				5,544.00							20,855.63			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	2,007.44	3,024.24	1,835.06	1,948.91	1,964.48	1,911.10	4,923.95						17,615.18	23,579.00	-5,963.82	74.71%
5820 · Employee Benefits	4,752.19	4,658.89	4,825.81	4,787.29	4,834.33	5,042.24	5,042.24						33,942.99	60,916.00	-26,973.01	55.72%
5830 · Disability Insurance	159.57	159.57	159.57	159.57	159.57	159.57	159.57						1,116.99	2,211.00	-1,094.01	50.52%
5840 · Payroll Taxes	2,203.35	2,636.74	1,447.68	1,572.21	1,038.90	1,024.45	2,179.51						12,102.84	26,180.00	-14,077.16	46.23%
5850 · PARS	1,902.94	1,609.40	1,138.95	1,187.08	609.15	638.16	1,979.96						9,065.64	24,322.00	-15,256.36	37.27%
5900 · Wages																
5910 · Management	10,034.88	26,047.38	10,234.88	10,234.88	10,234.88	10,297.38	10,234.88						87,319.16	143,082.00	-55,762.84	61.03%
5920 · Staff	17,857.93	17,585.00	16,593.06	18,080.57	18,594.65	17,580.11	18,080.57						124,371.89	195,379.00	-71,007.11	63.66%
5930 · Staff Certification	175.00	175.00	175.00	175.00	175.00	175.00	175.00						1,225.00	1,800.00	-575.00	68.06%
5940 · Staff Overtime	734.40	388.80	216.00	356.40	64.80	259.20							2,019.60	1,722.00	297.60	117.28%
Total 5900 · Wages	28,802.21	44,196.18	27,218.94	28,846.85	29,069.33	28,311.69	28,490.45						214,935.65	341,983.00	-127,047.35	62.85%
5960 · Worker's Comp Insurance			710.63			705.15							1,415.78	3,032.00	-1,616.22	46.7%
Total 5800 · Labor	39,827.70	56,285.02	37,336.64	38,501.91	37,675.76	37,792.36	42,775.68						290,195.07	482,223.00	-192,027.93	60.18%
Total 5000 · Administrative	71,361.58	100,188.89	72,879.68	72,265.51	87,840.50	67,845.46	56,752.85						529,134.47	935,811.00	-406,676.53	56.54%
6000 · Operations																
6170 · Claims, Property Damage														10,000.00	-10,000.00	
6195 · Education & Training						2,250.00							2,250.00	4,000.00	-1,750.00	56.25%
6200 · Engineering																
6220 · General Engineering	7,855.00	3,586.00	7,202.50	3,547.50	9,997.50	4,730.00	2,306.25						39,224.75	40,000.00	-775.25	98.06%
Total 6200 · Engineering	7,855.00	3,586.00	7,202.50	3,547.50	9,997.50	4,730.00	2,306.25						39,224.75	40,000.00	-775.25	98.06%
6330 · Facilities																
6335 · Alarm Services	557.10	430.08	570.24	557.10	430.08	570.24	557.10						3,671.94	6,500.00	-2,828.06	56.49%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2024 through June 2025

													TOTAL			
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
6337 · Landscaping		1,500.00		1,325.00									2,825.00	6,000.00	-3,175.00	47.08%
Total 6330 · Facilities	557.10	1,930.08	570.24	1,882.10	430.08	570.24	557.10						6,496.94	12,500.00	-6,003.06	51.98%
6400 · Pumping																
6410 · Pumping Fuel & Electricity	4,132.24	3,979.98	4,073.44	3,070.11	3,618.49	3,753.72	4,996.64						27,624.62	57,000.00	-29,375.38	48.46%
6420 · Pumping Maintenance, Generators	52.64	3,093.70											3,146.34	10,000.00	-6,853.66	31.46%
6440 · Pumping Equipment, Expensed			0.09										0.09			
Total 6400 · Pumping	4,184.88	7,073.68	4,073.53	3,070.11	3,618.49	3,753.72	4,996.64						30,771.05	67,000.00	-36,228.95	45.93%
6600 · Collection/Transmission																
6660 · Maintenance, Collection System														10,000.00	-10,000.00	
6665 · Meters - Sewer			115.44	57.90	1,238.17	67.58	2,750.51						4,229.60	75,000.00	-70,770.40	5.64%
Total 6600 · Collection/Transmission			115.44	57.90	1,238.17	67.58	2,750.51						4,229.60	85,000.00	-80,770.40	4.98%
6770 · Uniforms														200.00	-200.00	
6800 · Vehicles																
6810 · Fuel		595.47	291.53	306.05	191.83	211.54	163.30						1,759.72	3,500.00	-1,740.28	50.28%
6820 · Truck Equipment, Expensed		14.75		2.73	5.19	1.37	119.57						143.61	500.00	-356.39	28.72%
6830 · Truck Repairs		256.79			493.98								750.77	1,000.00	-249.23	75.08%
Total 6800 · Vehicles		867.01	291.53	308.78	691.00	212.91	282.87						2,654.10	5,000.00	-2,345.90	53.08%
6900 · Sewer Authority Midcoastside																
6910 · SAM Collections	19,764.58	19,764.58	19,764.58	19,764.58	19,764.58	19,764.58	19,764.58						138,352.06	237,175.00	-98,822.94	58.33%
6920 · SAM Operations	155,698.55	155,698.55	155,698.55	155,698.55	155,698.55	155,698.55	155,698.55						1,089,889.85	2,218,382.00	-1,128,492.15	49.13%
6940 · SAM Maintenance, Collection Sys		1,800.00		6,290.00		7,944.00							16,034.00	45,000.00	-28,966.00	35.63%
6950 · SAM Maintenance, Pumping		3,579.66	23,497.56	18,847.53	36,137.06		10,563.03						92,624.84	130,000.00	-37,375.16	71.25%
6960 · SAM NDWSCP														18,000.00	-18,000.00	
Total 6900 · Sewer Authority Midcoastside	175,463.13	180,842.79	198,960.69	200,600.66	211,600.19	183,407.13	186,026.16						1,336,900.75	2,648,557.00	-1,311,656.25	50.48%
Total 6000 · Operations	188,060.11	194,299.56	211,213.93	209,467.05	227,575.43	194,991.58	196,919.53						1,422,527.19	2,872,257.00	-1,449,729.81	49.53%
Total Expense	259,421.69	294,488.45	284,093.61	281,732.56	315,415.93	262,837.04	253,672.38						1,951,661.66	3,808,068.00	-1,856,406.34	51.25%
Net Ordinary Income	-248,631.71	-180,129.18	-273,192.34	-306,868.67	-268,639.44	1,986,238.25	-133,279.50						575,497.41	770,026.00	-194,528.59	74.74%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)			9,555.00		40,850.00		36,477.00						86,882.00	210,000.00	-123,118.00	41.37%
7120 · Connection Fees (Remodel)			-2,154.00				17,508.00						15,354.00	60,000.00	-44,646.00	25.59%
7152 · Connection Fee Refunds														-20,000.00	20,000.00	
7153 · Add'l Fixture Units (New Const)														50,000.00	-50,000.00	
7155 · Add'l Fixture Units (Remodel)		16,285.00		5,836.00	26,262.00	-701.00							47,682.00	115,000.00	-67,318.00	41.46%
7157 · Fixture Fee Refunds				-2,682.00									-2,682.00			
Total 7100 · Connection Fees		16,285.00	7,401.00	3,154.00	67,112.00	-701.00	53,985.00						147,236.00	415,000.00	-267,764.00	35.48%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2024 through June 2025

													TOTAL			
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
7200 · Interest Income																
7205 · CAMP Interest Earnings	22,117.56	23,659.16	22,463.72	30,416.03	30,880.74	29,051.67	31,181.00						189,769.88			
7210 · LAIF Interest Earnings	76,123.17			892.33			1,018.98						78,034.48			
7200 · Interest Income - Other														160,000.00	-160,000.00	
Total 7200 · Interest Income	98,240.73	23,659.16	22,463.72	31,308.36	30,880.74	29,051.67	32,199.98						267,804.36	160,000.00	107,804.36	167.38%
Total 7000 · Capital Account Revenues	98,240.73	39,944.16	29,864.72	34,462.36	97,992.74	28,350.67	86,184.98						415,040.36	575,000.00	-159,959.64	72.18%
Total Other Income	98,240.73	39,944.16	29,864.72	34,462.36	97,992.74	28,350.67	86,184.98						415,040.36	575,000.00	-159,959.64	72.18%
Other Expense																
8000 · Capital Improvement Program																
8075 · Sewer	18,077.00	14,285.31	17,227.50	504,179.07	14,166.50	77,554.52	30,546.48						676,036.38	5,650,754.00	-4,974,717.62	11.96%
Total 8000 · Capital Improvement Program	18,077.00	14,285.31	17,227.50	504,179.07	14,166.50	77,554.52	30,546.48						676,036.38	5,650,754.00	-4,974,717.62	11.96%
9000 · Capital Account Expenses																
9125 · PNC Equipment Lease Interest	245.28	473.83	456.83	439.80	422.72	405.59	388.43						2,832.48	4,761.00	-1,928.52	59.49%
9200 · I-Bank Loan	1,515.57						8,563.01						10,078.58	17,656.00	-7,577.42	57.08%
Total 9000 · Capital Account Expenses	1,760.85	473.83	456.83	439.80	422.72	405.59	8,951.44						12,911.06	22,417.00	-9,505.94	57.6%
Total Other Expense	19,837.85	14,759.14	17,684.33	504,618.87	14,589.22	77,960.11	39,497.92						688,947.44	5,673,171.00	-4,984,223.56	12.14%
Net Other Income	78,402.88	25,185.02	12,180.39	-470,156.51	83,403.52	-49,609.44	46,687.06						-273,907.08	-5,098,171.00	4,824,263.92	5.37%
Net Income	-170,228.83	-154,944.16	-261,011.95	-777,025.18	-185,235.92	1,936,628.81	-86,592.44						301,590.33	-4,328,145.00	4,629,735.33	-6.97%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2024 through June 2025

												TOTAL			
												Jul '24 - Jun '25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense															
Income															
4400 · Fees															
4410 · Administrative Fee (New Constr)												5,236.00	2,000.00	3,236.00	261.8%
4420 · Administrative Fee (Remodel)													600.00	-600.00	
4430 · Inspection Fee (New Constr)												4,961.00	2,000.00	2,961.00	248.05%
Total 4400 · Fees												10,197.00	4,600.00	5,597.00	221.67%
4510 · Grants												160.00			
4610 · Property Tax Receipts												392,396.63	400,000.00	-7,603.37	98.1%
4740 · Testing, Backflow												23,037.00	18,500.00	4,537.00	124.52%
4810 · Water Sales, Domestic												1,238,123.24	2,016,000.00	-777,876.76	61.42%
4850 · Water Sales Refunds, Customer												-7,060.55	-16,000.00	8,939.45	44.13%
4990 · Other Revenue												5,182.31			
Total Income												1,662,035.63	2,423,100.00	-761,064.37	68.59%
Gross Profit												1,662,035.63	2,423,100.00	-761,064.37	68.59%
Expense															
5000 · Administrative															
5190 · Bank Fees												3,433.37	6,000.00	-2,566.63	57.22%
5200 · Board of Directors															
5210 · Board Meetings												1,200.00	6,000.00	-4,800.00	20.0%
5220 · Director Fees												2,362.50	10,000.00	-7,637.50	23.63%
5230 · Election Expenses													10,000.00	-10,000.00	
Total 5200 · Board of Directors												3,562.50	26,000.00	-22,437.50	13.7%
5240 · CDPH Fees												20,674.08	20,000.00	674.08	103.37%
5250 · Conference Attendance												1,980.42	15,000.00	-13,019.58	13.2%
5270 · Information Systems												10,840.98	6,500.00	4,340.98	166.78%
5300 · Insurance															
5310 · Fidelity Bond													500.00	-500.00	
5320 · Property & Liability Insurance												15,031.63	14,000.00	1,031.63	107.37%
Total 5300 · Insurance												15,031.63	14,500.00	531.63	103.67%
5350 · LAFCO Assessment													3,700.00	-3,700.00	
5400 · Legal															
5430 · General Legal												23,132.70	75,000.00	-51,867.30	30.84%
5440 · Litigation												160.00			
Total 5400 · Legal												23,292.70	75,000.00	-51,707.30	31.06%
5510 · Maintenance, Office												1,315.07	10,000.00	-8,684.93	13.15%
5530 · Memberships												25,743.59	25,000.00	743.59	102.97%
5540 · Office Supplies												4,865.00	8,000.00	-3,135.00	60.81%
5550 · Postage												14,487.38	19,000.00	-4,512.62	76.25%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2024 through June 2025

													TOTAL			
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
5560 · Printing & Publishing	340.58	146.28	81.23	1,557.51	949.20	161.51	83.23						3,319.54	10,000.00	-6,680.46	33.2%
5600 · Professional Services																
5610 · Accounting	3,845.00	4,935.00	4,917.50	2,652.50	4,447.50	3,487.50	4,385.00						28,670.00	40,000.00	-11,330.00	71.68%
5620 · Audit		2,500.00	5,000.00		7,000.00								14,500.00	14,938.00	-438.00	97.07%
5630 · Consulting	1,429.82	1,299.37	4,997.84	2,823.70	14,116.03	2,726.25	3,996.78						31,389.79	50,000.00	-18,610.21	62.78%
5640 · Data Services													12,000.00		-12,000.00	
5650 · Labor & HR Support	213.50	213.50	213.50	213.50	213.50	213.50	213.50						1,494.50	3,000.00	-1,505.50	49.82%
5660 · Payroll Services	95.39	99.28	99.28	99.28	99.28	99.28	180.42						772.21	1,200.00	-427.79	64.35%
Total 5600 · Professional Services	5,583.71	9,047.15	15,228.12	5,788.98	25,876.31	6,526.53	8,775.70						76,826.50	121,138.00	-44,311.50	63.42%
5710 · San Mateo Co. Tax Roll Charges				119.00									119.00	2,500.00	-2,381.00	4.76%
5720 · Telephone & Internet	3,117.63	3,804.38	3,216.83	3,400.94	3,335.65	3,689.07	3,806.08						24,370.58	40,000.00	-15,629.42	60.93%
5730 · Mileage Reimbursement				361.00		426.13	794.94						1,582.07	2,000.00	-417.93	79.1%
5740 · Reference Materials														500.00	-500.00	
5790 · Other Adminstrative	21.40	-101.00		38.13	204.41								162.94			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	4,837.19	5,579.78	4,427.21	4,612.01	4,494.34	5,023.14	7,602.94						36,576.61	55,390.00	-18,813.39	66.04%
5820 · Employee Benefits	13,917.67	13,861.77	14,323.59	14,208.03	14,375.66	14,958.13	14,958.13						100,602.98	181,241.00	-80,638.02	55.51%
5830 · Disability Insurance	340.32	340.32	340.32	340.32	340.32	340.32	340.32						2,382.24	5,815.00	-3,432.76	40.97%
5840 · Payroll Taxes	5,542.88	5,994.69	4,832.99	5,031.16	4,179.40	4,322.17	5,197.75						35,101.04	68,858.00	-33,756.96	50.98%
5850 · PARS	4,263.09	3,824.46	3,268.84	3,519.82	2,752.89	2,883.98	4,327.90						24,840.98	51,066.00	-26,225.02	48.65%
5900 · Wages																
5910 · Management	10,034.88	26,047.38	10,234.88	10,234.88	10,234.88	10,297.38	10,234.88						87,319.16	143,082.00	-55,762.84	61.03%
5920 · Staff	53,447.36	55,552.05	52,990.64	57,157.86	52,872.06	54,578.39	51,425.81						378,024.17	568,704.00	-190,679.83	66.47%
5930 · Staff Certification	925.00	950.00	975.00	975.00	975.00	975.00	975.00						6,750.00	11,400.00	-4,650.00	59.21%
5940 · Staff Overtime	6,400.57	3,922.39	5,759.89	3,679.59	4,399.70	3,923.49	3,664.99						31,750.62	61,175.00	-29,424.38	51.9%
5950 · Staff Standby	1,647.82	1,618.58	1,510.62	2,014.07	1,639.97	1,645.03	1,643.33						11,719.42	29,962.00	-18,242.58	39.11%
Total 5900 · Wages	72,455.63	88,090.40	71,471.03	74,061.40	70,121.61	71,419.29	67,944.01						515,563.37	814,323.00	-298,759.63	63.31%
5960 · Worker's Comp Insurance			4,173.56			4,081.27							8,254.83	29,218.00	-20,963.17	28.25%
Total 5800 · Labor	101,356.78	117,691.42	102,837.54	101,772.74	96,264.22	103,028.30	100,371.05						723,322.05	1,205,911.00	-482,588.95	59.98%
Total 5000 · Administrative	135,335.14	139,578.25	121,926.98	135,431.50	155,247.05	132,979.25	134,431.23						954,929.40	1,610,749.00	-655,819.60	59.29%
6000 · Operations																
6160 · Backflow Prevention						715.42							715.42	1,100.00	-384.58	65.04%
6170 · Claims, Property Damage														10,000.00	-10,000.00	
6180 · Communications																
6185 · SCADA Maintenance	48.80			3,790.00	5,240.00		1,980.00						11,058.80	15,000.00	-3,941.20	73.73%
6180 · Communications - Other																
Total 6180 · Communications	48.80			3,790.00	5,240.00		1,980.00						11,058.80	15,000.00	-3,941.20	73.73%
6195 · Education & Training	59.00		1,500.00	1,962.35		3,990.00	3,540.00						11,051.35	8,000.00	3,051.35	138.14%
6200 · Engineering																

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2024 through June 2025

													TOTAL			
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
6220 · General Engineering			-300.00										-300.00	10,000.00	-10,300.00	-3.0%
6230 · Water Quality Engineering	8,340.00	6,515.00	7,277.50	27,662.50	17,617.50	17,217.50	33,665.00						118,295.00	200,000.00	-81,705.00	59.15%
Total 6200 · Engineering	8,340.00	6,515.00	6,977.50	27,662.50	17,617.50	17,217.50	33,665.00						117,995.00	210,000.00	-92,005.00	56.19%
6320 · Equipment & Tools, Expensed		1,114.92	340.42	1,055.05	1,137.96	986.31	1,864.37						6,499.03	10,000.00	-3,500.97	64.99%
6330 · Facilities																
6335 · Alarm Services	127.02		140.16	127.02		140.16	127.02						661.38	2,000.00	-1,338.62	33.07%
6337 · Landscaping	860.00	1,500.00	1,925.00	2,390.00	1,149.01	3,330.30	1,065.00						12,219.31	18,000.00	-5,780.69	67.89%
6330 · Facilities - Other					4,447.54	14.54	871.01						5,333.09			
Total 6330 · Facilities	987.02	1,500.00	2,065.16	2,517.02	5,596.55	3,485.00	2,063.03						18,213.78	20,000.00	-1,786.22	91.07%
6370 · Lab Supplies & Equipment		269.40					421.84						691.24	20,000.00	-19,308.76	3.46%
6380 · Meter Reading														500.00	-500.00	
6400 · Pumping																
6410 · Pumping Fuel & Electricity	4,132.24	6,452.21	6,647.98	5,044.13	5,673.32	6,419.82	7,068.53						41,438.23	105,000.00	-63,561.77	39.47%
6420 · Pumping Maintenance, Generators	59.28	4,340.06		111.68	6,824.00	1,939.46	20,439.55						33,714.03	25,000.00	8,714.03	134.86%
6430 · Pumping Maintenance, General				30.14			3,648.50						3,678.64	2,000.00	1,678.64	183.93%
6440 · Pumping Equipment, Expensed			141.05										141.05	500.00	-358.95	28.21%
Total 6400 · Pumping	4,191.52	10,792.27	6,789.03	5,185.95	12,497.32	8,359.28	31,156.58						78,971.95	132,500.00	-53,528.05	59.6%
6500 · Supply																
6510 · Maintenance, Raw Water Mains			404.54	11,826.90									12,231.44	1,000.00	11,231.44	1,223.14%
6520 · Maintenance, Wells				-815.00	8.30	2,838.80							2,032.10	20,000.00	-17,967.90	10.16%
6530 · Water Purchases				6,156.75			6,148.26						12,305.01	50,000.00	-37,694.99	24.61%
Total 6500 · Supply			404.54	17,168.65	8.30	2,838.80	6,148.26						26,568.55	71,000.00	-44,431.45	37.42%
6600 · Collection/Transmission																
6610 · Hydrants					119.04								119.04	5,000.00	-4,880.96	2.38%
6620 · Maintenance, Water Mains		4,234.93	17,010.94	4,195.95	3,916.75		696.72						30,055.29	75,000.00	-44,944.71	40.07%
6630 · Maintenance, Water Svc Lines					2,032.45	5,080.04							7,112.49	10,000.00	-2,887.51	71.13%
6640 · Maintenance, Tanks			562.90	142.85	450.00	14,866.70							16,022.45	5,000.00	11,022.45	320.45%
6650 · Maint., Distribution General			12,963.63										12,963.63	15,000.00	-2,036.37	86.42%
6660 · Maintenance, Collection System					363.15								363.15			
6670 · Meters - Water			115.44	57.90	1,238.18	67.59	2,750.52						4,229.63	75,000.00	-70,770.37	5.64%
Total 6600 · Collection/Transmission		4,234.93	30,652.91	4,396.70	8,119.57	20,014.33	3,447.24						70,865.68	185,000.00	-114,134.32	38.31%
6700 · Treatment																
6710 · Chemicals & Filtering	1,323.27		2,768.75	1,246.93	1,732.20	84.12	1,050.60						8,205.87	60,000.00	-51,794.13	13.68%
6720 · Maintenance, Treatment Equip.	5,664.42	6,094.72	3,837.11	3,207.49	6,617.47	10,222.51	6,677.57						42,321.29	15,000.00	27,321.29	282.14%
6730 · Treatment Analysis	111.56	2,807.00	2,161.00	818.12	3,859.64	3,577.24	8,462.44						21,797.00	35,000.00	-13,203.00	62.28%
Total 6700 · Treatment	7,099.25	8,901.72	8,766.86	5,272.54	12,209.31	13,883.87	16,190.61						72,324.16	110,000.00	-37,675.84	65.75%
6770 · Uniforms		220.00	575.74	114.80		93.52							1,004.06	3,500.00	-2,495.94	28.69%
6800 · Vehicles																
6810 · Fuel	1,444.23	342.19	874.59	918.16	575.49	634.61	489.88						5,279.15	12,000.00	-6,720.85	43.99%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2024 through June 2025

													TOTAL			
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
6820 · Truck Equipment, Expensed		44.25		8.20	15.58	4.11	358.72						430.86	2,000.00	-1,569.14	21.54%
6830 · Truck Repairs	3,003.08	-256.79			-493.98								2,252.31	5,000.00	-2,747.69	45.05%
Total 6800 · Vehicles	4,447.31	129.65	874.59	926.36	97.09	638.72	848.60						7,962.32	19,000.00	-11,037.68	41.91%
Total 6000 · Operations	25,172.90	33,677.89	58,946.75	70,051.92	62,523.60	72,222.75	101,325.53						423,921.34	815,600.00	-391,678.66	51.98%
Total Expense	160,508.04	173,256.14	180,873.73	205,483.42	217,770.65	205,202.00	235,756.76						1,378,850.74	2,426,349.00	-1,047,498.26	56.83%
Net Ordinary Income	64,001.11	86,323.45	35,215.51	-77,553.40	-105,372.39	205,955.00	74,615.61						283,184.89	-3,249.00	286,433.89	-8,716.06%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)			6,716.00		28,203.00		25,638.00						60,557.00	220,000.00	-159,443.00	27.53%
7120 · Connection Fees (Remodel)		10,682.50					2,565.00						13,247.50	55,000.00	-41,752.50	24.09%
7130 · Conn. Fees, PFP (New Constr)		16,553.00	21,872.00		12,786.00		24,986.00						76,197.00	190,000.00	-113,803.00	40.1%
7152 · Connection Fee Refunds	-20,815.00												-20,815.00			
7155 · Add'l Fixture Units (Remodel)				10,255.20	8,973.30								19,228.50			
7157 · Fixture Fee Refunds	-18,922.00												-18,922.00	-50,000.00	31,078.00	37.84%
7160 · PFP Pass Thru							1,414.00						1,414.00			
7165 · Meter Pass Thru Costs	1,523.06	590.50	556.23	2,895.00	707.00								6,271.79			
Total 7100 · Connection Fees	-38,213.94	27,826.00	29,144.23	13,150.20	50,669.30		54,603.00						137,178.79	415,000.00	-277,821.21	33.06%
7250 · CAMP Interest Income	24,757.50	25,124.91	23,967.37	23,669.96	22,264.10	22,417.22	23,383.94						165,585.00	200,000.00	-34,415.00	82.79%
7600 · Bond Revenues, G.O.		7.60	-69.76	195.62	6,400.26	440,996.91	1,827.34						449,357.97	1,195,381.00	-746,023.03	37.59%
7650 · Water System Reliability						601,963.27							601,963.27	1,178,148.00	-576,184.73	51.09%
Total 7000 · Capital Account Revenues	-13,456.44	52,958.51	53,041.84	37,015.78	79,333.66	1,065,377.40	79,814.28						1,354,085.03	2,988,529.00	-1,634,443.97	45.31%
Total Other Income	-13,456.44	52,958.51	53,041.84	37,015.78	79,333.66	1,065,377.40	79,814.28						1,354,085.03	2,988,529.00	-1,634,443.97	45.31%
Other Expense																
8000 · Capital Improvement Program																
8100 · Water	9,257.50	32,546.19	33,844.77	166,350.00	28,973.19	10,510.95	236,782.96						518,265.56	3,615,000.00	-3,096,734.44	14.34%
Total 8000 · Capital Improvement Program	9,257.50	32,546.19	33,844.77	166,350.00	28,973.19	10,510.95	236,782.96						518,265.56	3,615,000.00	-3,096,734.44	14.34%
9000 · Capital Account Expenses																
9100 · Interest Expense - GO Bonds		4,087.29											4,087.29	46,384.00	-42,296.71	8.81%
9125 · PNC Equipment Lease Interest	245.28	473.83	456.84	439.80	422.72	405.60	388.43						2,832.50	4,761.00	-1,928.50	59.49%
9150 · SRF Loan					26,644.07								26,644.07	52,216.00	-25,571.93	51.03%
9210 · Conservation Program/Rebates														3,000.00	-3,000.00	
Total 9000 · Capital Account Expenses	245.28	4,561.12	456.84	439.80	27,066.79	405.60	388.43						33,563.86	106,361.00	-72,797.14	31.56%
Total Other Expense	9,502.78	37,107.31	34,301.61	166,789.80	56,039.98	10,916.55	237,171.39						551,829.42	3,721,361.00	-3,169,531.58	14.83%
Net Other Income	-22,959.22	15,851.20	18,740.23	-129,774.02	23,293.68	1,054,460.85	-157,357.11						802,255.61	-732,832.00	1,535,087.61	-109.47%
Net Income	41,041.89	102,174.65	53,955.74	-207,327.42	-82,078.71	1,260,415.85	-82,741.50						1,085,440.50	-736,081.00	1,821,521.50	-147.46%

Montara Water & Sanitary District

Check Detail

February 27 - 28, 2025

Date	Num	Name	Paid Amount	
Warrants Report for 03/6/2025 Board of Directors Consent Agenda				
SPLIT				
02/11/2025	15311	ACWA/JPIA	-19,374.52	PAID
02/11/2025	15316	Aztec Gardens	-860.00	PAID
02/11/2025	15318	Bill Softky	-150.00	PAID
02/11/2025	15319	CalPERS 457 Plan	-14,455.12	PAID
02/11/2025	15320	Carlysle Young	-150.00	PAID
02/11/2025	15321	Cintas	-55.28	PAID
02/11/2025	15322	Cruzio Internet	-115.71	PAID
02/11/2025	15324	Huntington National Bank	-14,775.00	PAID
02/11/2025	15325	IEDA	-427.00	PAID
02/11/2025	15326	Kastama Strategic Consulting	-3,464.05	PAID
02/11/2025	15327	Kathryn Slater-Carter	-150.00	PAID
02/11/2025	15310	Larry Baker	-13,708.50	PAID
02/11/2025	15329	PCT	-400.00	PAID
02/11/2025	15330	Rauch Communication Consultants, Inc.	-2,720.00	PAID
02/11/2025	15332	RVE ACCOUNTING & ADVISORY SERVICES	-8,770.00	PAID
02/11/2025	15334	Scott Boyd	-150.00	PAID
02/11/2025	15336	Tech Solutions	-1,635.00	PAID
02/11/2025	15337	U.S. Bank PARS	-13,004.57	PAID
02/11/2025	15338	White Glove Cleaning Services	-260.00	PAID
02/24/2025	15341	Medical Air Services Association	-152.00	PAID
02/24/2025	15342	MUTUAL OF OMAHA	-313.33	PAID
02/24/2025	15343	Principal Life Insurance Company	-160.52	PAID
02/24/2025	15344	Standard Insurance Co.	-499.89	PAID
02/27/2025	15348	A-B Communications	-179.05	
02/27/2025	15352	Carlysle Young	-429.64	
02/27/2025	15353	Fitzgerald Law Offices	-21,022.50	
02/27/2025	15356	KBA Document Solutions	-114.55	
02/27/2025	15359	ODP Business Solutions	-561.51	
02/27/2025	15361	Pacific Gas & Electric	-38,984.02	
02/27/2025	15362	PARS	-922.41	
02/27/2025	15371	Clemens Heldmaier	-1,197.42	

Montara Water & Sanitary District

Check Detail

February 27 - 28, 2025

Date	Num	Name	Paid Amount	
WATER				
02/11/2025	15312	AmeriGas	-131.14	PAID
02/11/2025	15313	Andreini Brothers, Inc.	-9,784.00	PAID
02/11/2025	15314	Andreini Brothers, Inc.	-9,601.00	PAID
02/11/2025	15315	Andreini Brothers, Inc.	-76,788.51	PAID
02/11/2025	15317	Badger Meter, Inc.	-135.17	PAID
02/11/2025	15323	Hassett	-606.75	PAID
02/11/2025	15328	Pacific Gas & Electric	-563.89	PAID
02/11/2025	15333	San Mateo County Health Dept	-394.00	PAID
02/11/2025	15335	SRT Consultants	-49,653.63	PAID
02/11/2025	15309	William H. Moore	-2,264.10	PAID
02/24/2025	15339	Big Creek	-3,327.61	PAID
02/24/2025	15340	Calcon Systems, Inc.	-3,838.32	PAID
02/24/2025	15345	Wells Fargo Remittance Center	-12,144.94	PAID
02/27/2025	15349	AT&T Mobility	-571.97	
02/27/2025	15350	Big Creek	-797.02	
02/27/2025	15351	BSK Lab	-2,488.00	
02/27/2025	15354	Hach Company	-165.04	
02/27/2025	15346	Hoseley Corporation	-1,055.90	
02/27/2025	15357	Montara Water and Sanitary District	-79,422.73	
02/27/2025	15360	Pacific Gas & Electric	-1,613.17	
02/27/2025	15347	Smith-Karng Architecture	-707.00	
02/27/2025	15370	USA Blue Book	-1,862.52	

Montara Water & Sanitary District
Check Detail

February 27 - 28, 2025


Date	Num	Name	Paid Amount	
SEWER				
02/11/2025	15331	Recology of the Coastsides	-4,251.67	PAID
02/27/2025	15355	Hue & Cry Security Systems, Inc.	-545.08	
02/27/2025	15358	Nute Engineering	-19,175.50	
02/27/2025	15363	Sewer Authority Mid-Coastsides	-54,589.08	
02/27/2025	15364	Sewer Authority Mid-Coastsides	-1,115.80	
02/27/2025	15365	Sewer Authority Mid-Coastsides	-19,764.58	
02/27/2025	15366	Sewer Authority Mid-Coastsides	-155,698.55	
02/27/2025	15367	Sewer Authority Mid-Coastsides	-10,003.20	
02/27/2025	15368	Sewer Authority Mid-Coastsides	56,105.81	
02/27/2025	15369	Sewer Authority Mid-Coastsides	-2,500.80	



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: March 6, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

SUBJECT: SAM Flow Report for January 2025

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for January 2025
- Collection System Monthly Overflow Report - January 2025

The Average Daily Flow for Montara was 0.314 MGD in January 2025. There were 0 reportable overflow in January in the Montara System. SAM indicates there was 0.440 inches of rain in January 2025 in Montara.

RECOMMENDATION:

Review and File

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, January 2025

January 2025

		Number of S.S.O's			
	Total	HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0	0	0

12 Month Moving Total

		12 month rolling Number			
	Total	HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0	0	0
		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Reportable SSOs

		Reportable Number of S.S.O.'s			
	Total	HMB	GCSD	MWSD	SAM
January 2025	0	0	0	0	0
12 Month Moving Total	0	0	0	0	0

SSOs / Year / 100 Miles

		Number of S.S.O.'s /Year/100 Miles			
	Total	HMB	GCSD	MWSD	SAM
January 2025	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	0.0	0.0	0.0	0.0	0.0
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	0.0	0.0	0.0	0.0	0.0
Category 4	0.0	0.0	0.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

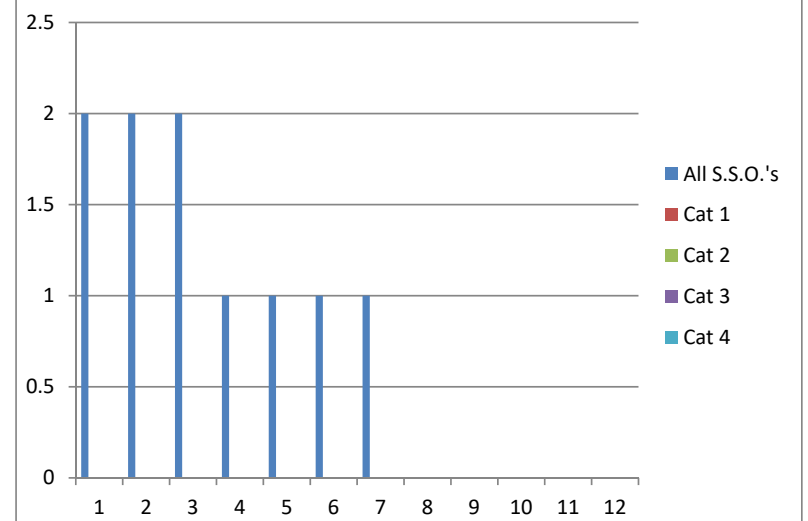
Month	HMB	GCSD	MWSD	Total Feet	Total Miles
Feb - 24	11,024	12,840	7,193	31,057	5.9
Mar - 24	10,744	6,990	6,117	23,851	4.5
Apr - 24	10,392	12,822	8,043	31,257	5.9
May - 24	10,558	10,835	4,694	26,087	4.9
June - 24	7,077	7,842	8,486	23,405	4.4
July - 24	10,921	11,376	5,137	27,434	5.2
Aug - 24	12,461	11,072	12,019	35,552	6.7
Sep - 24	11,201	10,596	5,188	26,985	5.1
Oct - 24	13,673	13,941	7,743	35,357	6.7
Nov - 24	12,497	13,252	10,026	35,775	6.8
Dec - 24	11,178	15,168	4,120	30,466	5.8
Jan - 25	6,789	12,256	9,935	28,980	5.5

Annual ft	128,515	138,990	88,701	356,206	
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Annual Mi.	24.3	26.3	16.8		67.5
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Attachment C

12 Month Moving SSO Totals Through January 2025



Attachment A

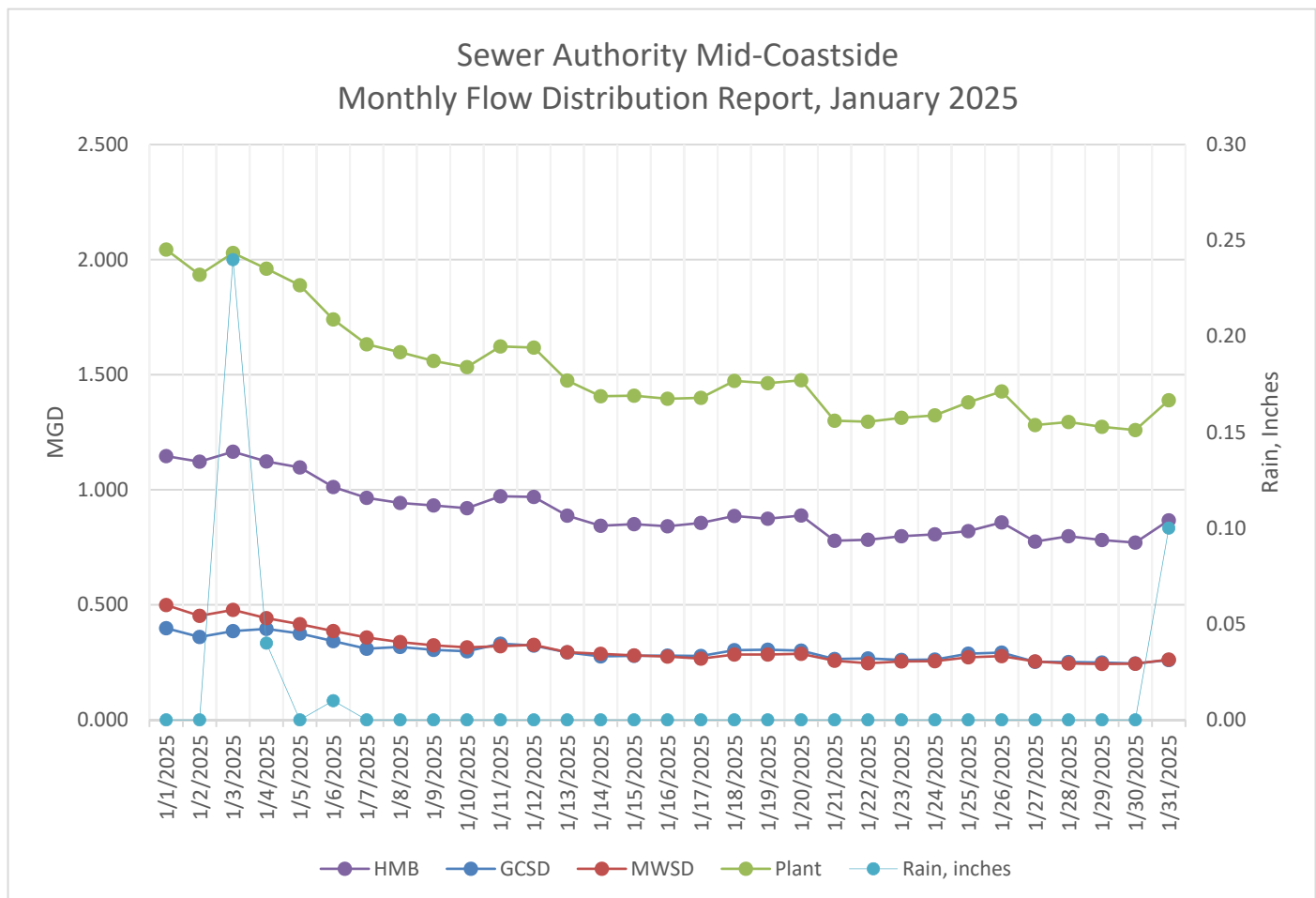
Flow Distribution Report Summary for January 2025

The daily flow report figures for the month of January 2025
have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.907	59.60%
Granada Community Services District	0.301	19.80%
Montara Water and Sanitary District	<u>0.314</u>	<u>20.60%</u>
Total	1.522	100.0%



Sewer Authority Mid-Coastside

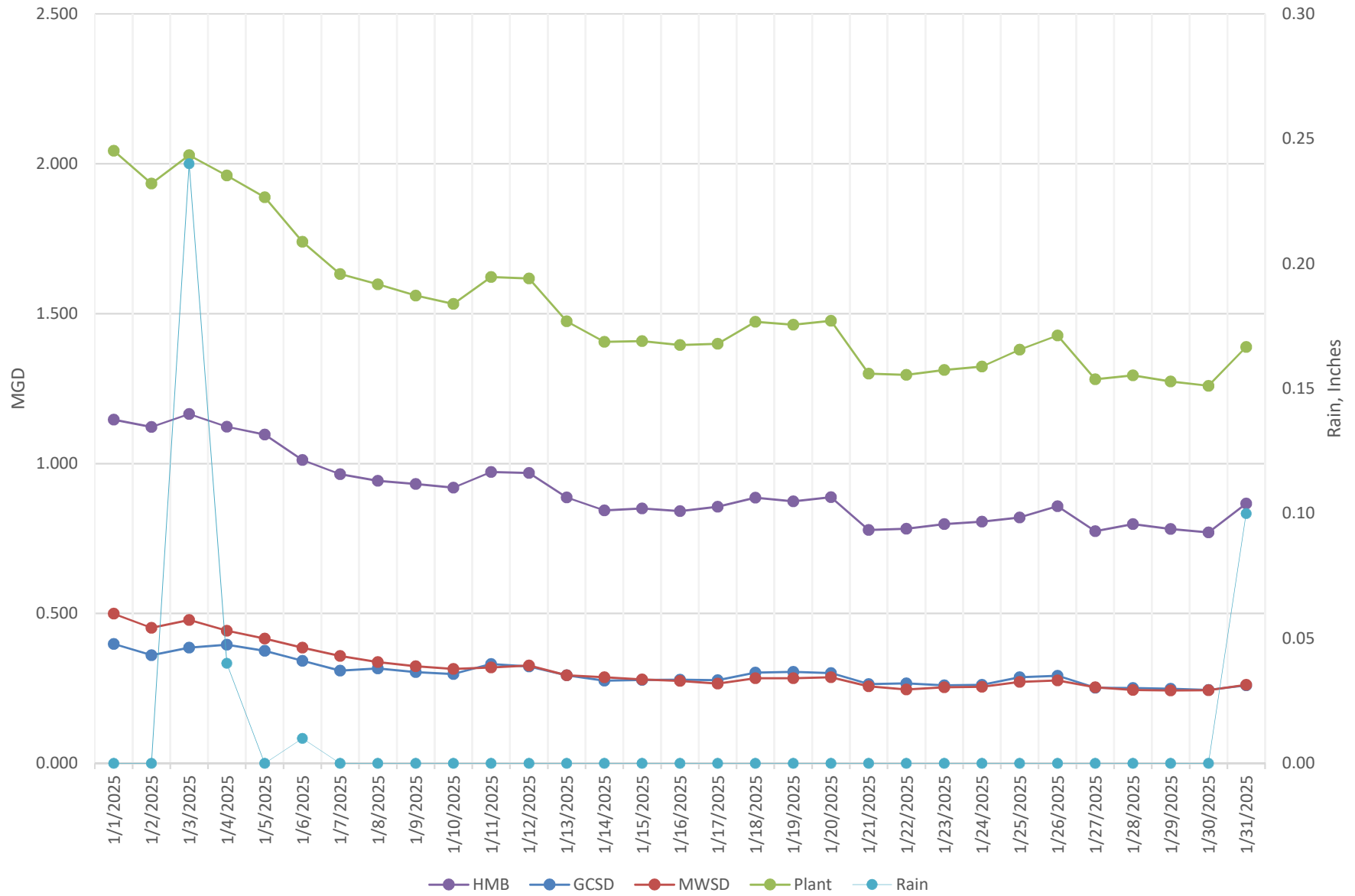
Monthly Flow Distribution Report for January 2025

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
1/1/2025	1.146	0.398	0.499	2.044	0.00	0.00	0.00
1/2/2025	1.122	0.360	0.452	1.934	0.00	0.00	0.00
1/3/2025	1.165	0.386	0.478	2.029	0.24	0.28	0.21
1/4/2025	1.123	0.396	0.442	1.961	0.04	0.00	0.00
1/5/2025	1.097	0.376	0.416	1.889	0.00	0.00	0.00
1/6/2025	1.012	0.342	0.386	1.740	0.01	0.00	0.00
1/7/2025	0.965	0.309	0.358	1.632	0.00	0.00	0.00
1/8/2025	0.943	0.317	0.338	1.598	0.00	0.00	0.00
1/9/2025	0.932	0.304	0.324	1.560	0.00	0.00	0.00
1/10/2025	0.920	0.298	0.315	1.533	0.00	0.00	0.00
1/11/2025	0.972	0.331	0.320	1.623	0.00	0.00	0.00
1/12/2025	0.969	0.323	0.326	1.618	0.00	0.00	0.00
1/13/2025	0.887	0.293	0.294	1.475	0.00	0.00	0.00
1/14/2025	0.844	0.276	0.287	1.406	0.00	0.00	0.00
1/15/2025	0.850	0.278	0.280	1.409	0.00	0.00	0.00
1/16/2025	0.841	0.279	0.275	1.395	0.00	0.00	0.00
1/17/2025	0.856	0.278	0.266	1.399	0.00	0.00	0.00
1/18/2025	0.886	0.303	0.284	1.473	0.00	0.00	0.00
1/19/2025	0.874	0.305	0.284	1.463	0.00	0.00	0.00
1/20/2025	0.888	0.301	0.287	1.476	0.00	0.00	0.00
1/21/2025	0.778	0.264	0.257	1.300	0.00	0.00	0.00
1/22/2025	0.783	0.267	0.246	1.296	0.00	0.00	0.00
1/23/2025	0.798	0.261	0.254	1.313	0.00	0.00	0.00
1/24/2025	0.806	0.262	0.255	1.323	0.00	0.00	0.00
1/25/2025	0.820	0.288	0.272	1.380	0.00	0.00	0.00
1/26/2025	0.858	0.292	0.277	1.427	0.00	0.00	0.00
1/27/2025	0.775	0.252	0.254	1.281	0.00	0.00	0.00
1/28/2025	0.798	0.251	0.245	1.294	0.00	0.00	0.00
1/29/2025	0.781	0.249	0.243	1.273	0.00	0.00	0.00
1/30/2025	0.770	0.245	0.244	1.259	0.00	0.00	0.00
1/31/2025	0.867	0.260	0.262	1.389	0.10	0.10	0.23
Totals	28.127	9.344	9.720	47.191	0.390	0.380	0.440

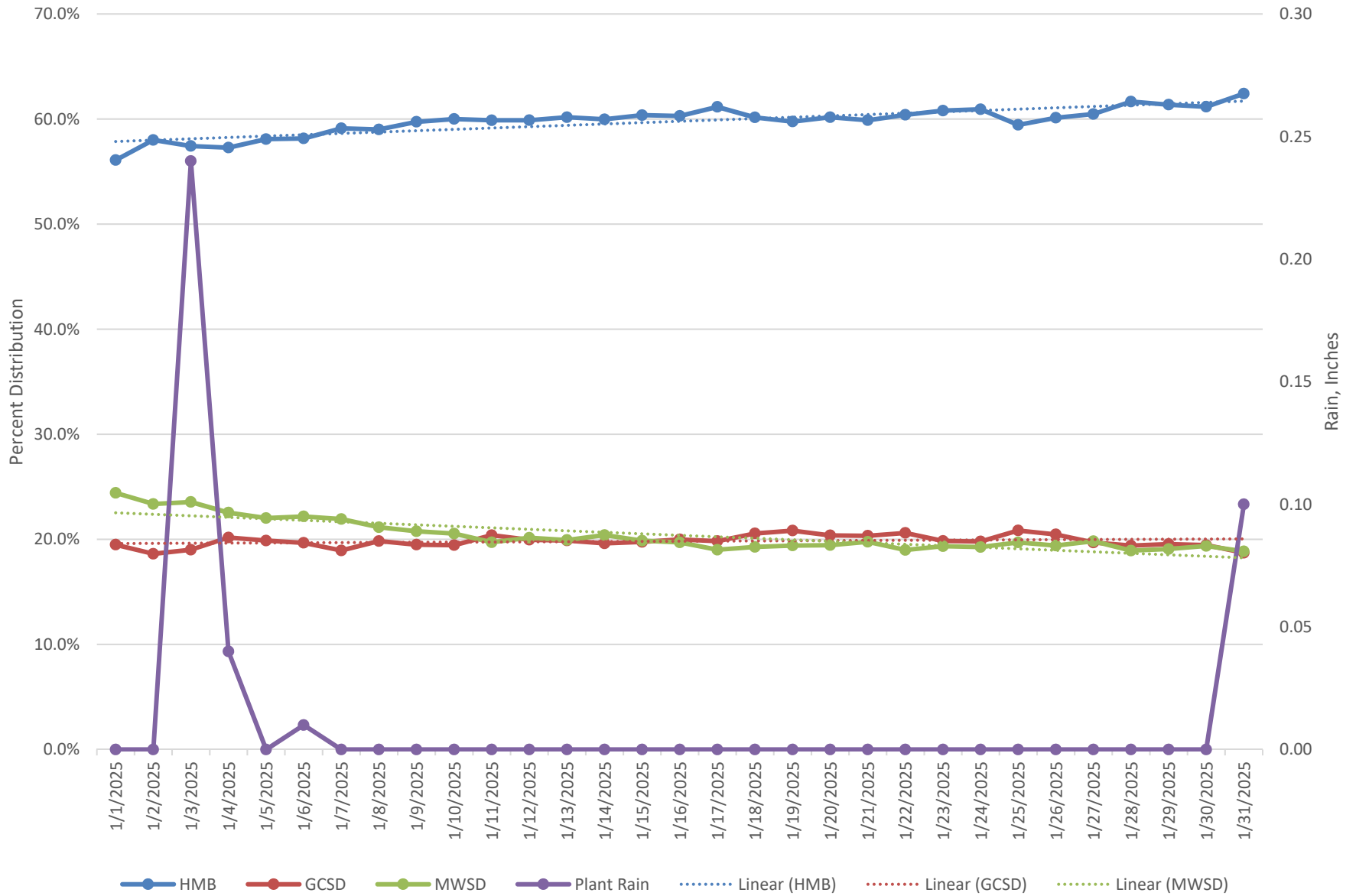
Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.770	0.245	0.243	1.259
Average	0.907	0.301	0.314	1.522
Maximum	1.165	0.398	0.499	2.044
Distribution	59.60%	19.80%	20.60%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, January 2025

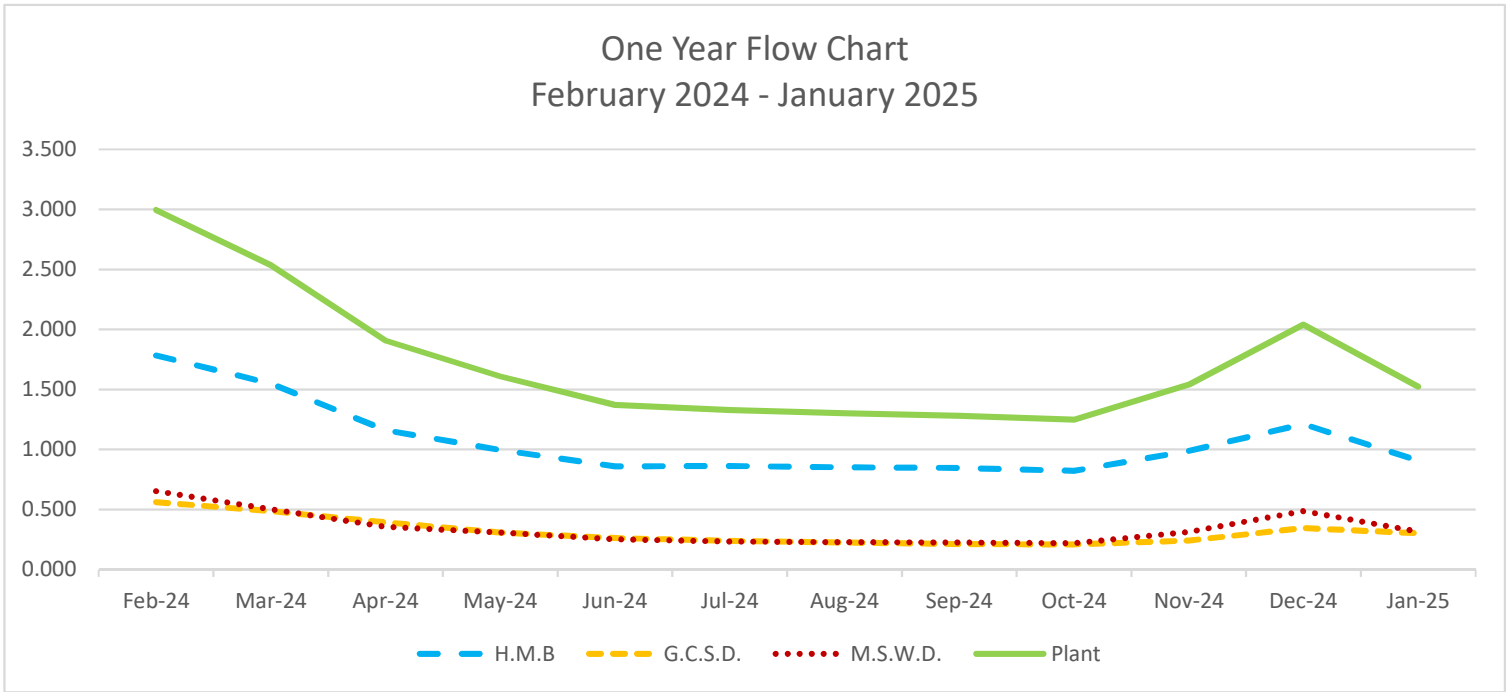


Percent Distribution January 2025

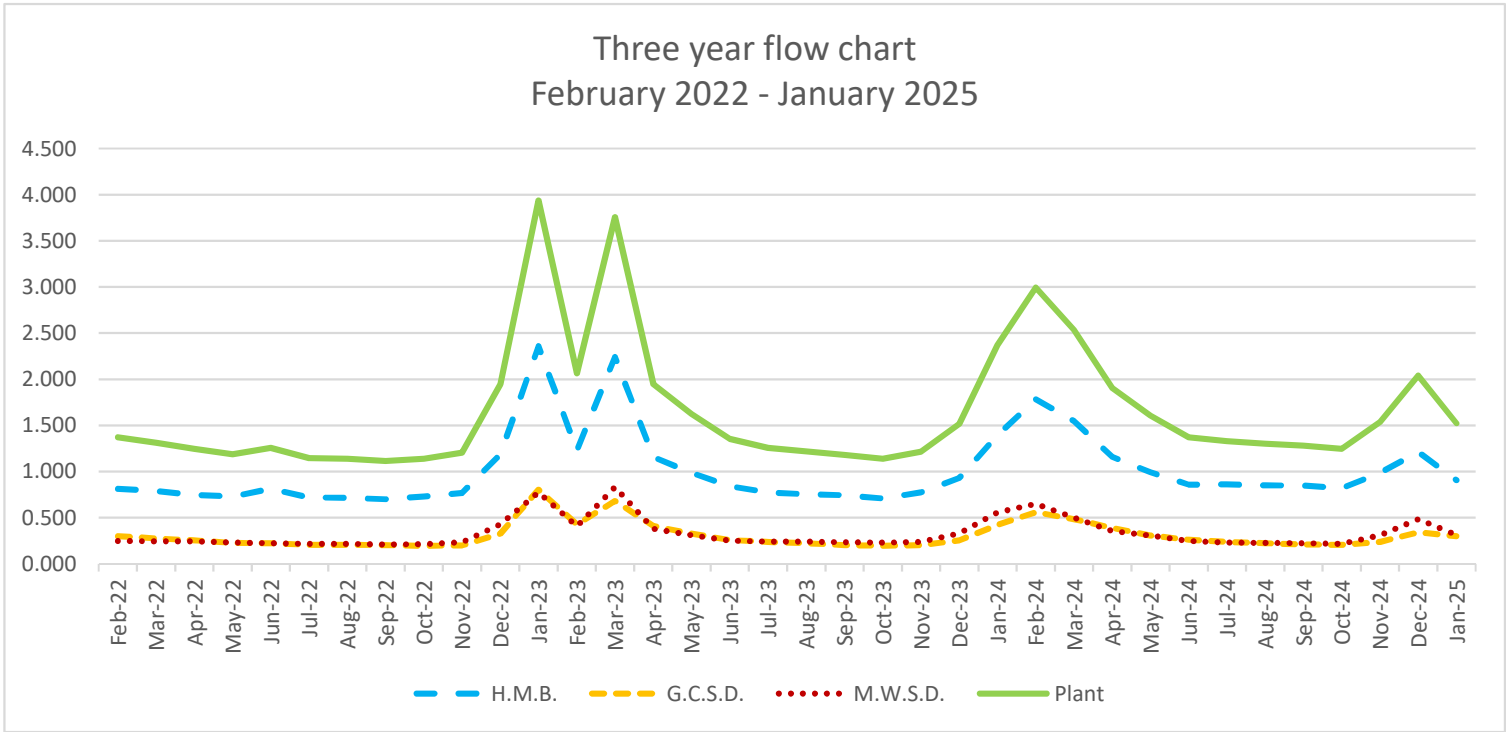


Most recent flow calibration January 2024 PS, January 2024 Plant inf

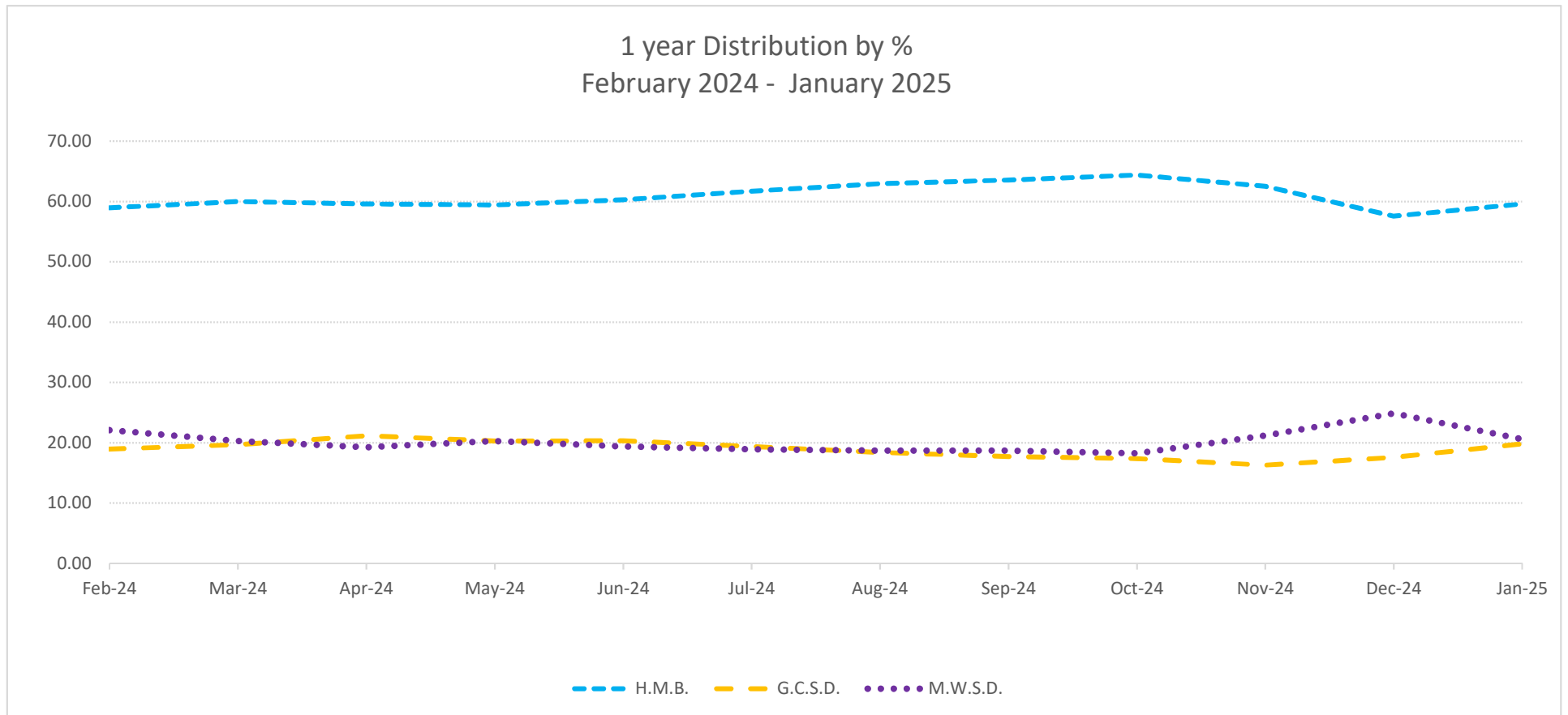
One Year Flow Chart
February 2024 - January 2025



Three year flow chart
February 2022 - January 2025



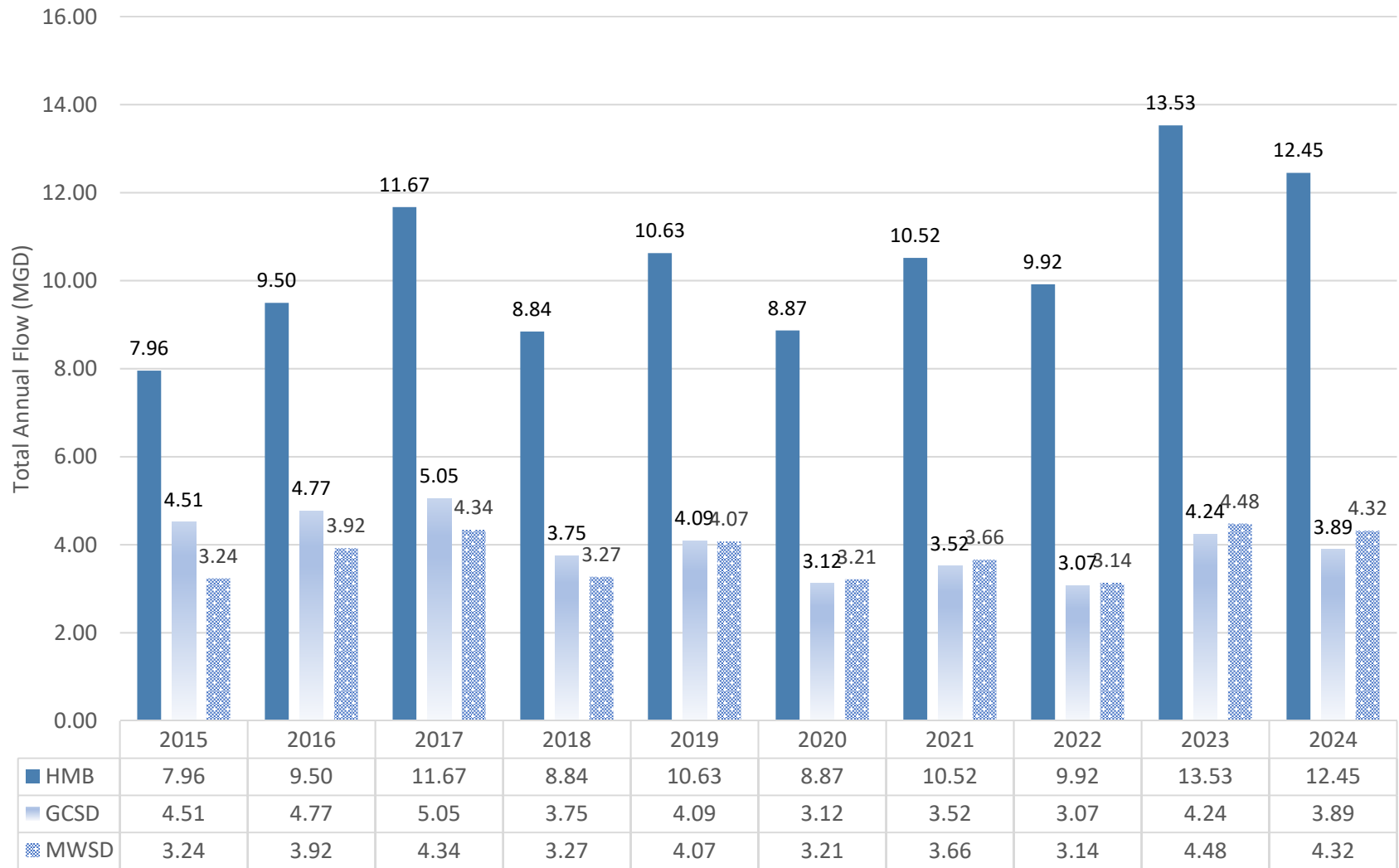
Flow based percent distribution based for past year



2015 to 2024 flows

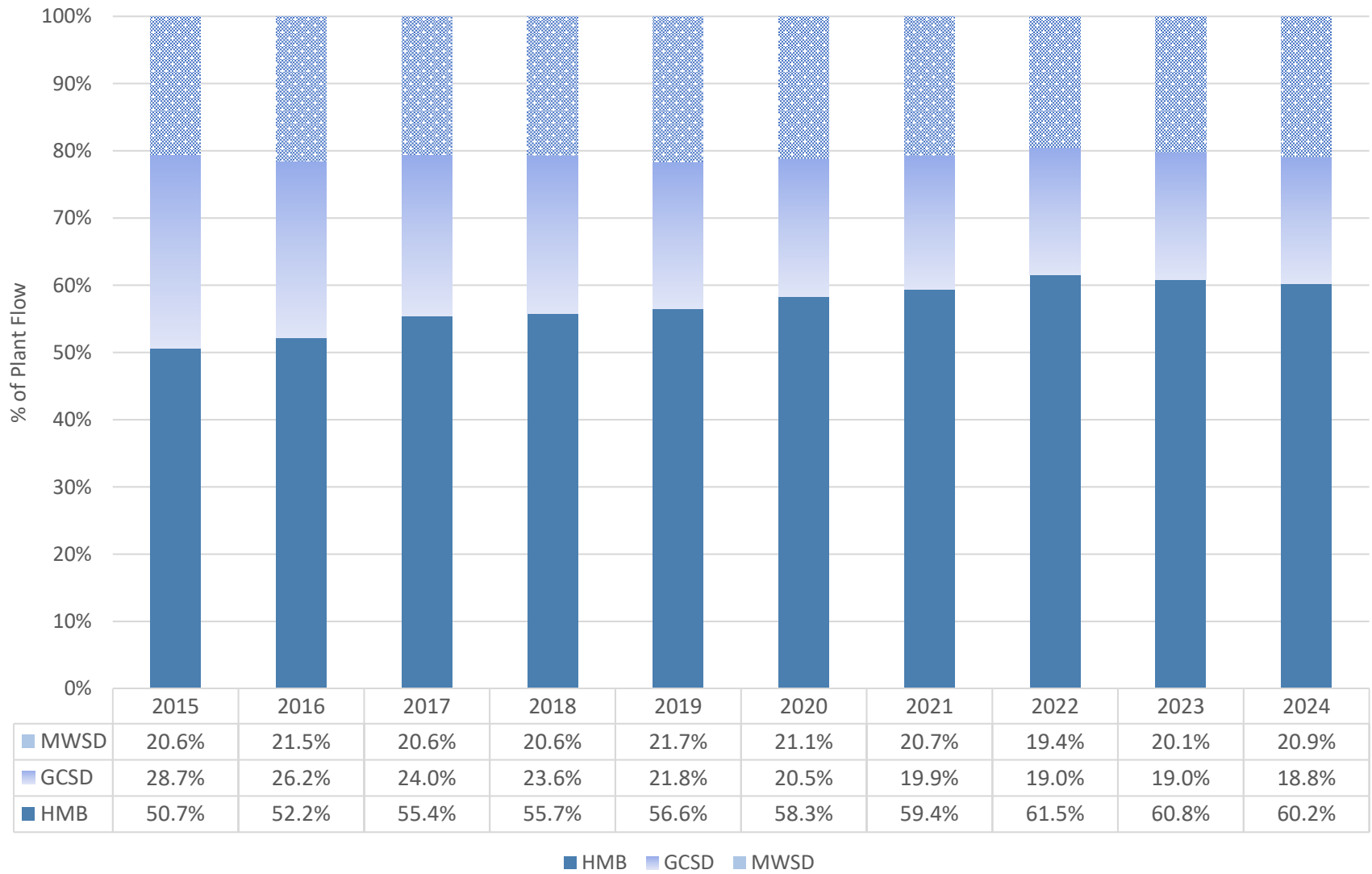
Year	HMB		GCSD		MWSD		Annual Plant Flow (MGD)
	Total Annual Flow (MGD)	% of Plant Flow	Total Annual Flow (MGD)	% of Plant Flow	Total Annual Flow (MGD)	% of Plant Flow	
2015	7.96	50.7%	4.51	28.7%	3.24	20.6%	15.70
2016	9.50	52.2%	4.77	26.2%	3.92	21.5%	18.18
2017	11.67	55.4%	5.05	24.0%	4.34	20.6%	21.06
2018	8.84	55.7%	3.75	23.6%	3.27	20.6%	15.87
2019	10.63	56.6%	4.09	21.8%	4.07	21.7%	18.78
2020	8.87	58.3%	3.12	20.5%	3.21	21.1%	15.20
2021	10.52	59.4%	3.52	19.9%	3.66	20.7%	17.69
2022	9.92	61.5%	3.07	19.0%	3.14	19.4%	16.13
2023	13.53	60.8%	4.24	19.0%	4.48	20.1%	22.24
2024	12.45	60.2%	3.89	18.8%	4.32	20.9%	20.70

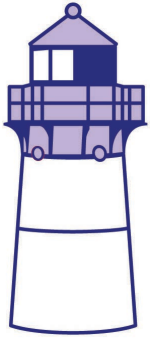
Total Annual Flow (MGD) 2015 - 2024



Year

% of Plant Flow
2015 - 2024





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: March 6, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has some of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for December 2024 was 4.366%. The majority of the District's idle sewer funds are in the sewer account with the California Asset Management Program (CAMP) to take advantage of the higher interest returns. The current 7 day yield for 2/27/25 was 4.51%.
- The District has most of its idle water funds deposited in the California Asset Management Program (CAMP). The current 7 day yield for 2/27/25 was 4.51%.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

RECOMMENDATION:

District staff attempts to cash manage idle funds in CAMP as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Connection Permit Applications Received

As of March 6, 2025 the following new Sewer Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of March 6, 2025 the following new Water (Private Fire Sprinkler) Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of March 6, 2025 the following new Water Connection Permit application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection
08/28/2022	Laura Burtness & Dudley Hughs	831 Kelmores, Moss Beach	MFD	2 nd DOM
01/01/23	Dan Eastman	1047 Birch, Montara	MFD	2 nd DOM

RECOMMENDATION:


No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of March 6th, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

TOTAL PRODUCTION 2025 (GALLONS)

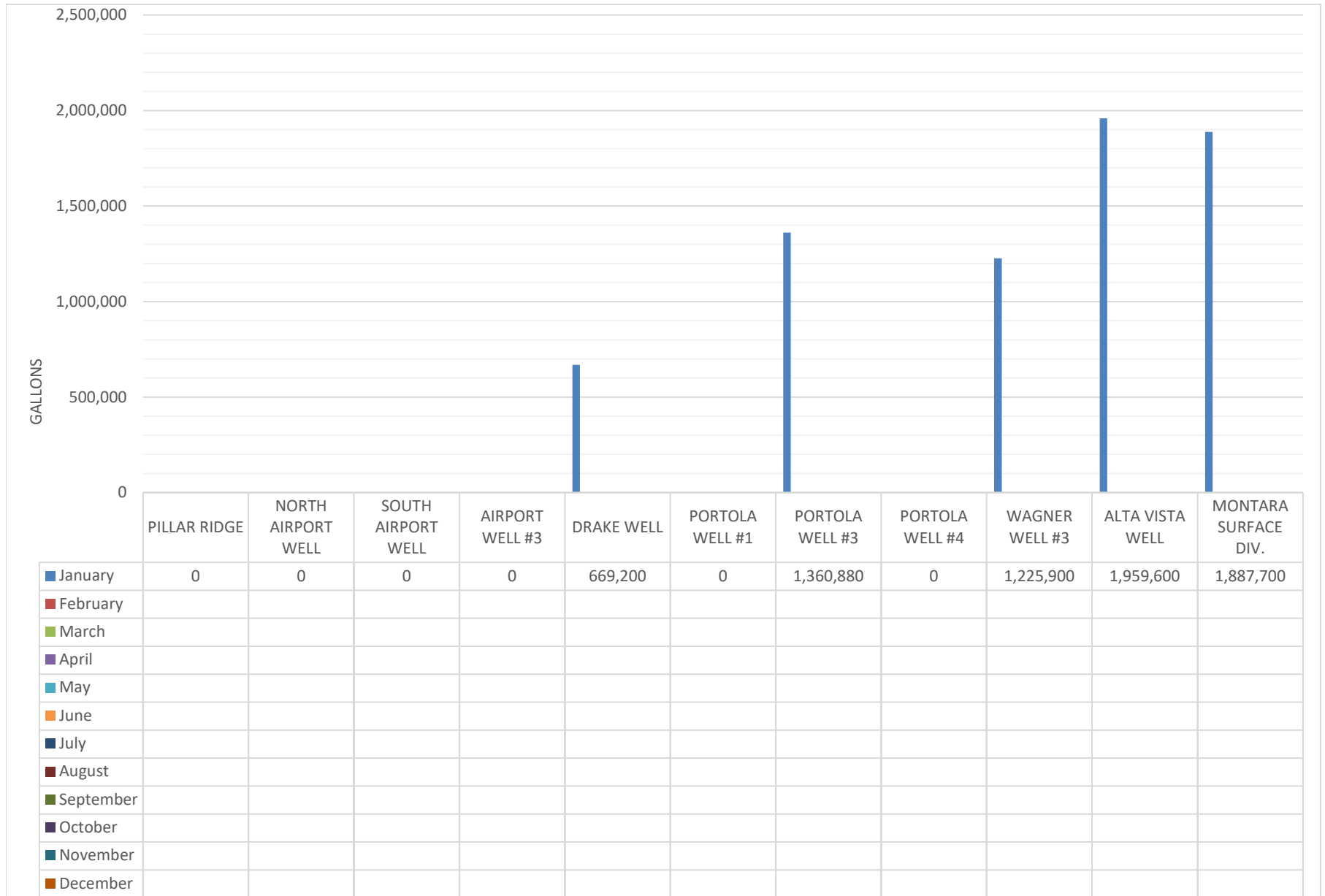
GALLONS

7,103,280

	January	February	March	April	May	June	July	August	September	October	November	December
Total Production (Gallons)	7,103,280											

MONTH

Annual Water Production 2025






MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of March 6th, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Rain Report

The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

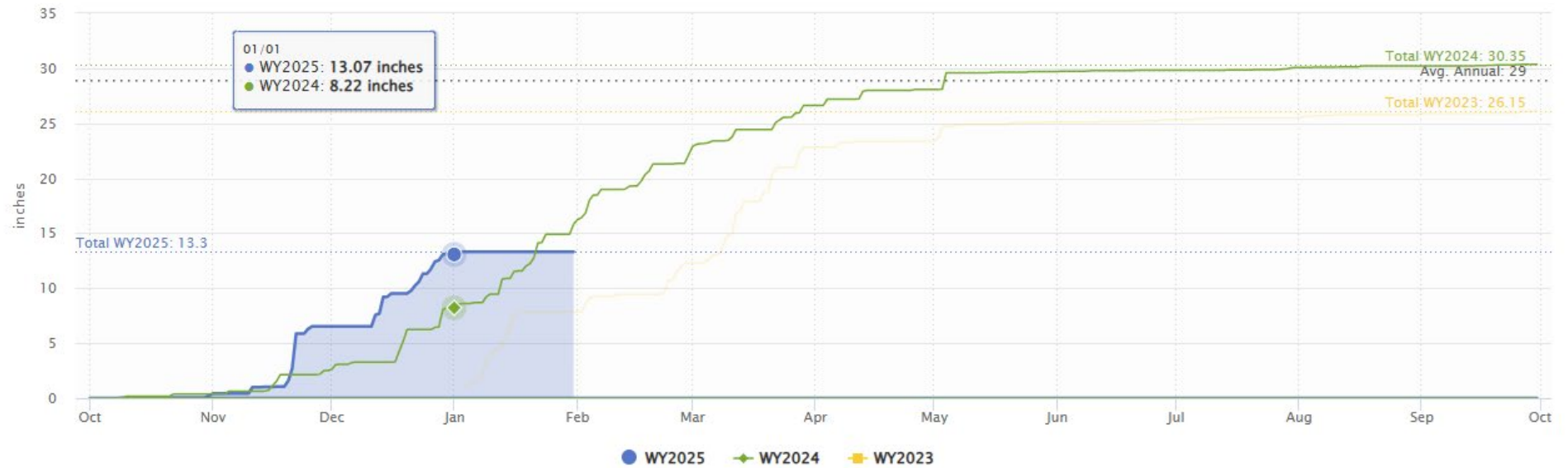
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

Annual Cumulative Rainfall

Annual Cumulative Rainfall by Water Year



Monthly Cumulative Rainfall

Monthly Rainfall for Current Water Year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: March 6th, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Monthly Solar Energy Report

The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 52,958kWh and saved 90,028lbs of CO₂.

RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1

SOLAR ENERGY PRODUCED IN 2025 (kWh)

52598

kWh


[illegible]



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of **March 6, 2025**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Monthly Public Agency Retirement
Service Report for December 2024.**

The District has received the monthly PARS report for December 2024.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



Montara Water and Sanitary Dist
Retirement Enhancement Plan

Monthly Account Report for the Period
12/1/2024 to 12/31/2024

Clemens H. Heldmaier
General Manager
Montara Water and Sanitary Dist
P.O. Box 370131
Montara, CA 94037

Plan ID: P7-REP15A

Account Summary

Source	Beginning Balance as of 12/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 12/31/2024
Contributions	\$1,834,364.53	\$6,931.36	(\$54,250.99)	\$840.94	\$1,197.52	\$0.00	\$1,785,006.44
TOTAL	\$1,834,364.53	\$6,931.36	(\$54,250.99)	\$840.94	\$1,197.52	\$0.00	\$1,785,006.44

Investment Selection

PARS Capital Appreciation - Index

Investment Objective

The primary goal of the Capital Appreciation - Index objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
GENERAL	-2.96%	-0.44%	13.89%	3.82%	7.87%	-	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.
Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

December 2024

PARS Statement Detail

PARS beginning Balance as of December 1, 2024 \$ 1,834,364.53

Contributions:

November 15, 2024 Calculation

Wages paid	24,124.32	
Employer - 7.30%	\$	1,761.08
Employee - 7.75%	\$	1,869.63
Contribution subtotal		\$ 3,630.71

Fund Impact - PARS Wages		
Sewer	Water	Total
4,370.96	19,753.36	24,124.32
319.08	1,442.00	1,761.08

November 30, 2024 Calculation

Wages paid	21,931.20	
Employer - 7.30%	\$	1,600.98
Employee - 7.75%	\$	1,699.67
Contribution Subtotal		\$ 3,300.65

Fund Impact - PARS Wages		
Sewer	Water	Total
3,973.60	17,957.60	21,931.20
290.07	1,310.90	1,600.98

Total Contributions thru November \$ 6,931.36

Rounding \$ -

Earnings/(Losses) \$ (54,250.99)

Expenses \$ (840.94)

Distributions \$ (1,197.52)


PARS Ending Balance as of December 31, 2024 \$ 1,785,006.44



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Information Concerning Auxiliary
Connection for Pillar Ridge Community**

At this Board's January 16, 2025, meeting, staff brought a recommended project for a new auxiliary connection to the District's 12-inch-diameter water main in Airport Street for the Pillar Ridge (PR) community. The project was the result of the District's efforts over the last 10 years to proactively address water quality, water supply and fire flow needs within the Pillar Ridge community.

At the time, the project was included 2024-2025 Water Capital Improvements Program (Water CIP) to be funded by the District. However, upon further examination by staff, in consultation with District General Counsel, it has been determined that the project is ineligible for District funding for the following reasons:

As a matter background, in 2014 the District purchased Pillar Ridge's treatment plant, tanks, wells and appurtenances that are connected to the District's system through a 4-inch master-metered connection.¹ Millenium Housing (MH) owns, operates and maintains the interior water distribution system which delivers the water supplied by the District to PR residents.² Additionally, 13 private hydrants are part of MH's internal distribution system and only draw water from the District's system in the event of a fire.

Following the January 16 meeting, the District's Engineer conducted an engineering assessment and hydraulic fire flow analysis, and concluded that flow and pressure within the internal MH distribution system are insufficient to meet current fire flow demands. This evaluation determined that the project's primary purpose is to provide additional fire flow capacity to the densely populated PR community given fire flow limitations through the single 4-inch meter. Consequently, the MH system does not meet current fire flow standards and must be improved to ensure that it meets safety and capacity requirements,

¹ For purposes of District fees and charges, MH is treated as a single customer for the total water consumption with a master meter that supplies the water to its residents.

² The District has no ownership, control or maintenance obligations for the internal distribution system.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

protects the integrity of MWSD's community water system, and does not pose a public safety risk.

Because the new connection arises from site-specific fire suppression requirements and will supply water directly to MH's internal distribution system and Private Fire Protection meters, it exclusively benefits MH. The financial and operational responsibility for the system improvements lies with MH, as the park owner and customer, just as it would for any other private property owner. As such, the costs associated with connecting private fire suppression infrastructure must be borne by the private property owner who benefits. District funds, including connection fees or ratepayer revenues, can only be used for projects that provide systemwide benefits to all customers, not for improvements that exclusively serve a single private property. Accordingly, funding a private connection would constitute an improper subsidy by shifting the financial burden to other ratepayers without a proportional benefit. Moreover, public funds cannot be used as a gift of public resources unless there is a clear public benefit. Since this project exclusively benefits PR, using District funds would violate this restriction.

MH management was notified and asked to implement the additional connection.

Recommendation: For Board informational purposes



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Action Concerning Receipt of Funding for FEMA-Declared Disasters on Behalf of Sewer Authority Mid-Coastside

The District has received additional funding from FEMA and CalOES in the amount of \$68,609.81. The below staff report was initially prepared and submitted for the December 7, 2023 regular meeting. Both SAM and MWSD believe further assistance will be received throughout the remainder of FY 24-25 and potentially FY 25-26.

MWSD intends to bring all further receipts to the attention of the Board as a matter of public record notification of both receipt as well as the full and complete disbursement of funds to SAM.

Federally-declared disasters have become a more frequent occurrence in the State of California and across the nation. The Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (Cal OES) provide funding for eligible emergency costs for entities that apply and are approved through their Public Assistance (PA) programs.

The Sewer Authority Mid-Coastside (SAM) participates in the San Mateo County Local Hazard Mitigation Plan (LHMP) through the Montara Water and Sanitary District's (MWSD or District) LHMP Annex, and, therefore, any Request for Public Assistance (RPA) applications for SAM require the District's Board of Directors action in the form of a Resolution. The District's Board approved a Universal Resolution in support of SAM on August 17, 2023.

Universal Resolution Details

A Universal Resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Grant Programs

Passing a Universal Resolution allows the District to apply for federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- *Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP),*



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

- Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM), under*
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.*
 - Flood Mitigation Assistance Program (FMA), under Section 1366 of the National Flood Insurance Act of 1968.*
 - National Earthquake Hazards Reduction Program (NEHRP) 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141*
 - California Early Earthquake Warning (CEEW) under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12*

The SAM application for disaster relief funds had been approved by Cal EOS and FEMA and the funds have now been dispersed by FEMA and received by MWSD. Copies of the checks are attached and the sum total of the funds received is \$732,291.90. These funds will be transferred to SAM by MWSD. MWSD's Board support of SAM made these FEMA reimbursements possible.

RECOMMENDATION:

Receive Report.



THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE

STATE OF CALIFORNIA

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO.
8087

FUND NAME
FISCAL CONSOLIDATED PMT

0000

MO. DAY YR.

01 31 2025

90-1342/1211

TO: 107449

--- MONTARA WATER & SANITARY DIST
PO BOX 370131
MONTARA CA 94037-0131

DOLLARS	CENTS
\$****2500	.80

Malia Cohen
MALIA M. COHEN



CALIFORNIA STATE CONTROLLER

FORM CD-851(88) CONTROLLERS WARRANT

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

ISSUE DATE: 01/31/2025

OFFICE OF EMERGENCY SERVICES
3650 SCHRIEVER AVE.

MATHER CA 95655

FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/845-8340

VENDOR NAME

VENDOR ID

MONTARA WATER & SANITARY DIST

0000064843

VOUCHER ID

INVOICE ID

PO ID

00303814

TR-046387

AMOUNT PAID

\$2500.80

PAYMENT MESSAGE

ATTN: KISHEN PRATHIVADI

ADDITIONAL PAYMENT MESSAGE

CA DISASTER ASSISTANCE ACT, PW# 1235, DR4683

6920



STATE OF CALIFORNIA

THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO.
8087

FUND NAME
FISCAL CONSOLIDATED PMT

0000

MO. DAY YR.
01 28 2025

90-1342/1211

DOLLARS	CENTS
\$***56105	.81

TO: 088200
--- MONTARA WATER & SANITARY DIST
PO BOX 370131
MONTARA CA 94037-0131

Malia Cohen
MALIA M. COHEN
CALIFORNIA STATE CONTROLLER



DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

ISSUE DATE: 01/28/2025
OFFICE OF EMERGENCY SERVICES
3650 SCHRIEVER AVE.
MATHER CA 95655
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/845-8340

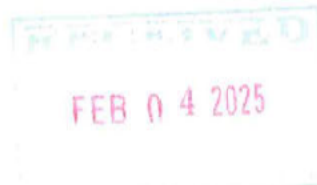
VENDOR NAME	VENDOR ID
MONTARA WATER & SANITARY DIST	0000064843

VOUCHER ID	INVOICE ID	PO ID
00303502	TR-046391	

AMOUNT PAID
\$56105.81

PAYMENT MESSAGE
ATTN: KISHEN PRATHIVADI

ADDITIONAL PAYMENT MESSAGE
PUBLIC ASSISTANCE GRANT PW#1113 DR4683



6920

**STATE OF CALIFORNIA**

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

0000

MO. DAY YR.
01 28 2025

90-1342/1211

TO: 088199

--- MONTARA WATER & SANITARY DIST
PO BOX 370131
MONTARA CA 94037-0131

DOLLARS	CENTS
\$***10003	20

Malia Cohen
MALIA M. COHEN
CALIFORNIA STATE CONTROLLER

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

ISSUE DATE: 01/28/2025
OFFICE OF EMERGENCY SERVICES
3650 SCHRIEVER AVE.
MATHER CA 95655
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/845-8340

VENDOR NAME

VENDOR ID

MONTARA WATER & SANITARY DIST 0000064843

VOUCHER ID

INVOICE ID

PO ID

00303501 TR-046388

AMOUNT PAID

\$10003.20

PAYMENT MESSAGE

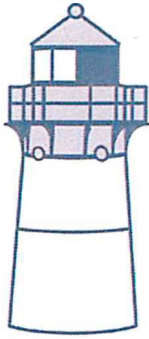
ATTN: KISHEN PRATHIVADI

ADDITIONAL PAYMENT MESSAGE

PUBLIC ASSISTANCE GRANT PW#1235 DR4683

6920





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: March 6th, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Review and Possible Action Concerning Proposed Disposal
of Surplus Boss P-30 Generator**

The District is currently in possession of a 1998 Boss P-30 with 498 hours. This generator was originally purchased used by Citizens Water. It still works but intermittently and the entire chassis has rusted and fallen apart making it a safety hazard. The trailer its is mounted to is mostly deteriorated requiring it to be hauled off-site.

A typical usage life for a generator is approximately 7-8 years depending on conditions. This generator is 27 years old. Although its run hours relatively low, the severe deterioration of the body and other components require increased maintenance to keep it running. Because of these factors, this generator should be disposed of.

The District already has a replacement unit ready, we will be re purposing the old generator from the Date & Harte lift station project.

RECOMMENDATION:

Adopt RESOLUTION NO. _____, RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE.

Attachments 2

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT
DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS
SALE.

WHEREAS, the District has purchased the equipment listed on the attached
Exhibit "A"; and

WHEREAS, the equipment on Exhibit "A" is surplus to the needs of the District;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MONTARA
WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF
SAN MATEO, CALIFORNIA, AS FOLLOWS:

The equipment described on the attached Exhibit "A" is declared surplus to
the needs of the District. Staff is instructed to sell all items for the best
available price or properly dispose of items that it is unable to sell.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ was duly
and regularly adopted and passed by the Board of the Montara Water and
Sanitary District, San Mateo County, California, at a meeting thereof held on the
6th day of March 2025, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District

Attachments: 1998 Boss P-30 Generator



Attachment A

Montara Water & Sanitary District

Surplus Property

Description	Model	Vehicle Identification Number
Boss P-30 Generator	P-30	*U103097D



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: March 6, 2025

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Concerning
Nomination of Representative on the CSDA
Board of Directors Seat B**

The California Special Districts Association (CSDA) is conducting a call for nominations for Seat B of the Board of Directors Director for the 2026-2028 term, concluding on July 21, 2025. Our district is part of Bay Area Network which includes the greater Bay Area (from Santa Clara to Yolo Counties). A board member is expected to attend 4-5 Board meetings and 3-5 committee meetings per year, but is reimbursed for travel by CSDA. CSDA does not reimburse the required attendance in two CSDA conferences. Any independent special district with current membership in CSDA is eligible to designate one person, such as a board member or managerial employee, for election as a director of CSDA. A copy of the District's resolution or minute action must accompany the nomination form. The deadline for receiving nominations is April 11, 2025. General Manager Clemens Heldmaier expressed interest to serve on the CSDA Board of Directors.

RECOMMENDATION:

Adopt RESOLUTION NO. _____, RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT PLACING IN NOMINATION CLEMENS HELDMAIER AS A MEMBER OF THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS REPRESENTING BAY AREA REGION SEAT B.

Attachment

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT PLACING IN NOMINATION CLEMENS HELDMAIER AS A MEMBER OF THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS REPRESENTING BAY AREA REGION SEAT B

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT AS FOLLOWS:

A. Recitals

- a) The Board of Directors (Board) of the Montara Water and Sanitary District does encourage and support the participation of its General Manager in the affairs of the California Special District Association (CSDA).
- b) General Manager Clemens Heldmaier has indicated a desire to serve as a Board Member of CSDA Representing the Bay Area.

B. Resolves

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT:

- a) Does place its full and unreserved support in the nomination of Clemens Heldmaier for Board Member of CSDA Seat B.
- b) Does hereby determine that the expenses attendant with the service of Clemens Heldmaier in CSDA not covered by CSDA shall be borne by the Montara Water and Sanitary District.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a meeting thereof held on the 6th of March 2025, by the following vote:

AYES, Directors:

NOES, Directors:

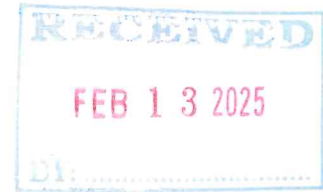
ABSENT, Directors:

Secretary, Montara Water and Sanitary District



**California Special
Districts Association**

Districts Stronger Together



DATE: February 10, 2025

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2026 - 2028 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations in the Northern Network is April 21, 2025. The deadline for receiving nominations in all other Networks is April 11, 2025. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025. The successful candidates will be notified no later than July 29, 2025. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2025.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat B – Kim Seney, Director, Gold Mountain Community Services District
Sierra Network	Seat B – Jerry Gilmore, Director, Truckee Sanitary District*
Bay Area Network	Seat B – Ryan Clausnitzer, General Manager, Alameda County Mosquito Abatement District*
Central Network	Seat B – Lorenzo Rios, CEO, Clovis Veterans Memorial District*
Coastal Network	Seat B – Scott Duffield, General Manager, Heritage Ranch Community Services District*
Southern Network	Seat B – Don Bartz, General Manager, Phelan Pinon Hills Community Services District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net **by April 25, 2025** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2025 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



California Special
Districts Association
Districts Stronger Together

2026-2028 TERM BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

Northern Network - Extended due to vacancy: April 21, 2025 at 5:00 p.m.

All other networks: April 11, 2025 at 5:00 p.m.



**California Special
Districts Association**

Districts Stronger Together

2026-2028 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association


DISTRICT NETWORKS





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

FROM: Clemens Heldmaier, General Manager 

SUBJECT: General Manager's Report

Operations Report January 2025

811 Dig Alerts

- 1/2/25 – 1100 Le Conte Ave. Farallone View Elementary renovation project. No conflict with MWSD facilities.
- 1/6/25 – 538 5th St. Installing new water facilities. Remarked main and service line.
 - 198 Wienke way. Installing new anchor for telephone pole. Marked main and service line with blue paint.
 - 555 Sierra. Service line tap for new ADU. Existing marks are still visible.
 - 125 Los Banos. New electric pole. No conflict with MWSD facilities.
- 1/9/25 – 651 Stetson. Asphalt repair. Gas facilities work. Existing marks adequate.
 - 80 Wylvale Ave – No conflict with MWSD facilities.
 - 377 4th st. Treating base of electric pole. No conflict with MWSD facilities.
 - 301 4th st. Treating base of electric pole. No conflict with MWSD facilities.
 - 1015 Birch st. Installation new electric box. No conflict with MWSD facilities.
- 1/13/25 – 850 Lincoln. Asphalt restoration. Marked mains and service lines.
 - 395 4th st. Treating base of electric pole. Marked mains and service lines.
- 1/14/25 – 1015 Birch. Revision to existing ticket. Existing marks are adequate.
 - 500 California. Installing new anchor on existing power pole. No MWSD water in USA zone.
 - 207 Vermont Ave. New anchor for existing power pole. Work already completed at time of survey.
 - 361 9th. Emergency gas leak. Marked main and service lines within USA area.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

FROM: Clemens Heldmaier, General Manager

- 350 9th
- 1/15/25 – 141 Arbor. Asphalt repair work. Marked amins and service lines with blue paint.
 - 615 Lancaster. Gas meter repair on customer house. Marked service line and main adjacent to marked USA zone.
 - 860 Harte. Asphalt work to finish intersection. Existing marks are adequate.
 - 380 Airport St. Big wave project. Remarked main and hydrants with blue paint.

After Hours Call Outs

- 1/5/25 – 488 Cypress ave. no water, tenant with account moved out and shut water on other tenant living in home, homeowner put account back in their name.
- 1/7/25 – 9:10pm call for water running down road at 7th and main. Water coming from a sump pump
- 1/15/25 – 6:15am Esbro delivery with Chlorine delivery.
- 1/26/25 – 3:30am 895 Cedar Street leak in main

Repairs and Leaks

- 1/7/25 – leak at 383 7th st.
- 1/13/25 – new service tap at 555 Sierra st. Moss Beach
- 1/16/25 – 558 Sierra st. service line replacement. Abandon old poly and put ¾" copper.
- 1/26/25 – Leak in 2.5" main running up Cedar st. put repair clamp over hole to repair leak. Filled in with surrounding dirt.

Miscellaneous

- 1/6/25 – Collect old AC main from sewer project at Date and Harte st work. Put pipe into plastic bags for disposal at another time. Placed in far bunker at shop.
- 1/7/25 -Fire Flow test with CALFIRE at the intersection of Sunshine Valley and Stetson for new home.
- 1/15/25 – Replace Automatic Transfer Switch at AVTP.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 6, 2025**

FROM: Clemens Heldmaier, General Manager

- 1/23/25 – Replace AVTP touch screen in plant.
- Fire hydrants serviced for annual inspections.
- Replace sun faded warnings and private property signs at Alta Vista Property
- Operation Dead Endpoint Absent Reads.
O.D.E.A.R.
 - 31 missed reads.
 - 3 missed reads not on missed read report.
 - 2 High Usages
 - 60 reads
 - 10 MIA meters located.
- Created computer-based rounds sheets, automating all daily and monthly totalization. The trail period will begin in February to test viability and efficacy.
-

Maintenance

- 5 dead meters replaced.

RECOMMENDATION:

This is for Board information only.