



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

December 17, 2020 at 7:30 p.m.

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED REMOTELY PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 TEMPORARILY SUSPENDING AND MODIFYING CERTAIN TELECONFERENCE REQUIREMENTS UNDER THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely via the application ZOOM:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/81602541482?pwd=STlwSitKdDlqNVVmN2hmZTdaYis2UT09>

MEETING ID: 816 0254 1482

Password: 370985

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJglB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false> . If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. A "raise hand" button available for every Zoom user can be used to alert the President of the intent to comment.

Public comment also may be submitted in writing (in accordance with the three-minute per speaker limit) via email to info@mwsd.net up to one-hour prior to the scheduled meeting time. Please indicate in your email the agenda item to which your comment applies. The District Clerk will read all comments into the record. Comments and materials related to an item on this Agenda submitted after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours and may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may be altered, or the meeting may be canceled. You may check on the status of the meeting by visiting the District's website at: <http://mwsd.montara.org> .

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

1. [Review and Possible Action Concerning Adoption of a Revised Master Fee Schedule to amend Solid Waste Disposal Fees.](#)

CONSENT AGENDA

OLD BUSINESS (none)

NEW BUSINESS

1. [Review and Possible Action Concerning Certification of the Results of the November 3, 2020 Presidential Election.](#)
2. [Review and Possible Action Concerning the Administration of the Oath of Office to the Newly Elected Board Members.](#)
3. [Review and Possible Action Concerning Appointment of Board Officers and Committee Assignments for 2021.](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Lohman).
4. LAFCo Report (Lohman).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. General Manager's Report (Heldmaier).

FUTURE AGENDAS

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.*
(Santa Clara County Super. Ct. No. 17CV316927)

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code § 54957.6)

Unrepresented Employees

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code §54957.6)

Unrepresented Employee: General Manager

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code §54957(b)(1))

Title: General Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA

Agency Negotiator(s): District General Manager; District General Counsel; District Real Estate Broker

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch

Under Negotiation: Price and Terms of Payment.

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 17, 2020**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Review and Possible Action Concerning Adoption of a Revised Master Fee Schedule to amend Solid Waste Disposal Fees.

The Board adopted a new prop 218 limit for solid waste removal fees at the December 3 hearing. For the new rates to be set at the newly established maximum prop 218 limit, the Master Fee Schedule needs to be amended.

The franchise agreement with Recology of the Coast requires the District to annually assess the solid waste disposal rates by January 1 in accordance with an agreed upon formula. Pursuant to the franchise agreement, Recology of the Coast provided calculations required for the rate increase effective January 1, 2021. In accordance to the agreement, the current increase is based on index. The formula results in a 1.97% rate increase over the 2020 rates.

RECOMMENDATION:

Open the public hearing, consider relevant public testimony, close the public hearing, and ADOPT ORDINANCE NO._____. ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE.

Attachment

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

WHEREAS, the Montara Water and Sanitary District Code (“Code”) includes regulations governing connections to and use of the District’s water and sewerage facilities, the construction, operation and maintenance thereof and for the establishment and collection of all fees and charges pertaining thereto; and

WHEREAS, the Code further provides for the establishment and collection of monthly rates to be charged for the collection, removal, and disposal of refuse and for recycling services performed by the District’s franchisee under agreement with the District; and

WHEREAS, the Code provides that such fees and charges may be set forth in a Master Fee Schedule; and

WHEREAS, periodically such fees and charges are reviewed and adjusted and/or added to conform to the costs corresponding to the services, commodities and facilities to which they pertain; and

WHEREAS, the District has determined that it is necessary to establish a new Water System Reliability Charge to fund water system capital improvement needs due to aging infrastructure and the need to support long-term system reliability; and

WHEREAS, the fees and charges pertaining to water and sewer services and facilities set forth herein and for the collection, removal, and disposal of refuse for all occupied premises (except agricultural premises) and recycling services within the District do not exceed the corresponding maximum amounts heretofore approved in accordance with the requirements of law including, to the extent applicable, the provisions of Section 6 of Article XIII D of the California Constitution (enacted by Proposition 218, November 6, 1996 Statewide election); and

WHEREAS, the fees and charges pertaining to disposal of refuse for all occupied premises (except agricultural premises) and recycling services within the District set forth herein are hereby added and/or amended; and

WHEREAS, the fees and charges pertaining to water and sewer services and facilities are hereby restated, having heretofore been established by ordinance duly adopted; and

WHEREAS, notice was published twice in the Half Moon Bay Review, a newspaper of general circulation within the District, giving notice of a public hearing to take place on December 17, 2020 to consider adoption of additional and revised fees for water and sewer services and facilities effective January 1, 2021; and

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

WHEREAS, all persons present at the aforesaid hearing interested in the adoption of the added and/or revised fees or charges herein set forth were heard or given the opportunity to be heard on the matter of said adoption and this Board considered all statements so made or documents pertaining thereto presented at the hearing.

NOW, THEREFORE, THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The following provisions of the Master Fee Schedule are hereby restated as follows:

SEWER SERVICE CHARGE RATES

The annual sewer service charge for the property occupancy classifications specified hereinafter is hereby established as an amount equal to the applicable rate hereinafter specified times the cubic feet of water consumption attributable to such property per annum divided by one hundred (MWSD Code §4-2.100).

<u>Classification</u>	<u>Rate/HCF*</u>	<u>Minimum Charge</u>
Residential	\$22.97	\$1,102.56
Restaurants	\$39.84	\$1,912.32
Motels	\$24.18	\$1,160.64
Offices	\$20.69	\$993.12
General Commercial	\$22.16	\$1,063.68
Schools	\$21.02	\$1,008.96
Hospitals	\$22.90	\$1,099.20

*Hundred cubic feet

Upon a new connection to the District's sewerage system, the applicant shall pay the pro-rated amount of sewer service charges for the remainder of the fiscal year in which connection is made based upon the average annual sewer service charge of all users within the applicant's user classification.
(MWSD Code §4-2.100(f))

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

SECTION 2. The following provisions of the Master Fee Schedule are hereby restated as follows:

<u>Description of Fee*</u>	<u>Fee</u>
Sewer Connection Permit (MWSD Code §3-9.500)	\$26,819.00
Fixture Unit Charge (MWSD Code §3-9.500)	\$1,073.00
Fixture Unit Charge for additional Fixture Units within an existing building, structure, or portion thereof (MWSD Code §3-9.500)	\$536.50
Sewer Connection Permit for Conversion from Septic System to Sewerage System (MWSD Code §§3-4.800, 3-9.500)	\$17,037.00
Fixture Unit Charge – Conversion from Septic System to Sewerage System (MWSD Code §§3-4.800, 3-9.500)	\$681.00
Fixture Unit Charge for Accessory Dwelling Units (MWSD Code §3-10.200)	\$681.00
Connection Permit Administrative Fee (MWSD Code §3-9.600)	Actual Cost (\$548.00 minimum)
Connection Permit Inspection Fee (MWSD Code §3-9.600)	Actual Cost (\$518.00 minimum)
Remodel Permit Fee (MWSD Code §3-9.500)	Actual Cost (\$384.00 minimum)
Minor Remodel Inspection Fee, No additional fixture units (MWSD Code §3-9.500)	\$120.00

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

Private Sewer System Permit (MWSD Code §3-4.200)	Actual Cost (\$177.00 minimum)
Private Sewer System Hydrologic Investigation (MWSD Code §3-4.1200 (c))	Actual Cost (\$3,035.00 minimum)
Connection Permit Administrative Fee - Subdivisions & Commercial Units (MWSD Code §3-9.600)	Actual Cost (\$548.00 minimum)
Connection Permit Inspection Fee - Subdivisions & Commercial Units (MWSD Code §3-9.600,)	Actual Cost (\$518.00 minimum)
Administrative Fee for Reimbursement Agreement (MWSD Code §3-9.500)	Actual Cost (\$548.00 minimum)
Administrative Fee for Main Line Extension Agreement (MWSD Code §3-9.500)	Actual Cost (\$548.00 minimum)
Connection Fee to Connect to Interceptor (MWSD Code §3-9.500)	Prorata share of current value of interceptor
Miscellaneous Inspection Fee (MWSD Code §3-9.500)	Actual Cost (\$518.00 minimum)
Accessory Dwelling Unit contained within the existing space of a single-family residence or accessory structure – no connection fee	n.c.
Accessory Dwelling Unit not within the existing space of a single-family residence or accessory structure – Detached Studio Unit (10 fixture units) connection fee: (MWSD Code §3-10.200)	\$10,730.00

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

Accessory Dwelling Unit not within the existing space of a single-family residence or accessory structure – Detached One Bedroom Unit (11 fixture units): (MWSD Code §3-10.200)	\$11,803.00
Accessory Dwelling Unit Additional Fixture Units: (MWSD Code §3-10.200)	\$1,073.00
Accessory Dwelling Unit Permit Application Fee (MWSD Code §3-10.400)	Actual Cost (\$548.00 minimum)
Developer Service Fee for processing application: (MWSD Code §§5-3.102, 5-3.210)	Actual Cost (\$2,971.00 minimum)
Administrative Charge for Processing Collection of Delinquent Refuse and Water Charges on Tax Roll (MWSD Code §1-5.200)	\$48.00 per account
Charge to Photocopy Documents	\$1.58 per page for first four pages; \$0.40 for each page over four.
Charge for Failure to Obtain Permit (MWSD Code §1-5.200)	Double amount of Permit Fee or actual collection cost, whichever is greater
SPECIAL PROVISIONS (MWSD Code §4-2.800)	
Financial hardship discount rate (PGE CARE PROGRAM)	\$ <u>100</u> per annum

*Where minimums or deposits are specified, no District services will be provided when the estimated costs to complete the services exceed the minimum paid or when the deposit has been exhausted unless and until an amount equal to the estimated cost for completion has been deposited with the District. Balances remaining upon completion of services will be refunded.

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

SECTION 3. The following provisions of the Master Fee Schedule are hereby restated to read as follows:

(a) WATER QUANTITY AND METER SERVICE CHARGES
(MWSD Code §§ 5-5.102, 103)

<u>Rate Components</u>	<u>Rate**</u>
Tier 1 0 to 6 HCF*	\$8.36 per HCF
Tier 2 7 – 13 HCF	\$11.17 per HCF
Tier 3 14 – 27 HCF	\$13.94 per HCF
Tier 4 over 27 HCF	\$19.53 per HCF
Meter Service Charge-5/8" (standard residential size)	\$28.80 per month
Meter Service Charge-3/4"	\$31.68 per month
Meter Service Charge-1"	\$40.32 per month
Meter Service Charge-1 ½"	\$51.84 per month
Meter Service Charge-2"	\$83.52 per month
Meter Service Charge-3"	\$316.82 per month
Meter Service Charge-4"	\$403.22 per month

*HCF=Hundred Cubic Feet (1 cubic foot ≈ 7.4805 gal.; 1 HCF = 748 gal.)

(b) FIRE PROTECTION WATER SYSTEM CHARGES

Private Fire Protection Service Per Meter Per Month:
(MWSD Code §5-5.106)

4-inch connection or smaller: \$17.38

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

6-inch connection:	\$24.65
8-inch connection:	\$32.84
10-inch connection:	\$69.20
12-inch connection:	\$96.57

Private Fire Protection Administrative Fee:* \$548.00 minimum
(MWSD Code §5-3.208)

Installation of Private Fire Protection Service from Meter to District Main:* Cost invoiced to District by contractor; estimated cost to be deposited
(MWSD Code §5-5.204)

Private Fire Protection Connection Charge:

3/4" to 5/8" meter:	\$5,496.00
1" meter:	\$9,180.00
1½ " meter:	\$18,302.00
2" meter:	\$29,296.00
3" meter:	\$54,962.00
4" meter:	\$91,627.00
6" meter:	\$152,733.00
8" meter:	\$254,608.00
10" meter:	\$424,431.00

(MWSD Code §5-3.208)

Private Fire Protection Inspection Fee* \$518.00
(MWSD Code §5-3.210)

(c) WATER SYSTEM CONNECTION METER CHARGES
(MWSD Code §§5-3.204, 5-3.205)

Charge determined by District's cost of purchase corresponding to meter size.

(d) WATER SYSTEM CONNECTION CAPACITY CHARGES
(MWSD Code §5-3.312)

5/8 x 3/4 inch meter	\$18,407.00
3/4 inch meter	\$20,248.00
1 inch meter	\$25,769.00
1-1/2 inch meter	\$33,136.00
2 inch meter	\$53,380.00
3 inch meter	\$202,476.00
4 inch meter	\$257,696.00

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

Above 4 inch meter:

Charge determined by
General Manager based on
estimated water usage

(e) WATER SYSTEM RELIABILITY CHARGE
(MWSD Code §5-3.313)

Water Service Accounts

Meter Size:

5/8 x 3/4 inch meter	\$558.66
3/4 inch meter	\$837.99
1 inch meter	\$1,396.65
1-1/2 inch meter	\$2,793.30
2 inch meter	\$4,469.28
3 inch meter	\$8,379.90
4 inch meter	\$13,966.50

Accounts with Private Fire Service Only

Connection:

Up to 4-inch	\$279.33
6-inch	\$558.66
8-inch	\$893.86
10-inch	\$1,340.78
12-inch	\$1,899.44

(f) MISCELLANEOUS WATER SYSTEM SERVICE FEES:*

Check not honored by bank: (MWSD Code §§1-5.200, 5-5.122)	\$31.00
Poor credit history deposit: (MWSD Code §§1-5.200, 5-3.210)	Twice estimated first payment
Reconnection Charge due to Non-Payment: (MWSD Code §§5-3.210, 5-5.120)	\$76.00
Developer Service Fee against which all District costs to process application are charged (MWSD Code §§5-3.102, 5-3.210)	\$2,971.00 minimum deposit
Hydrant Meter Deposit against which water use is charged: (MWSD Code §5-4.227)	\$1,343.00 deposit

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

Hydrant Test Fee (MWSD Code §§5-3.208, 5-5.202)	\$600.00
Connection Administrative Fee (minimum deposit applied to actual hourly costs to process application) (MWSD Code §§5-3.202, 5-3.203)	\$548.00 minimum deposit
Connection Inspection Fee (MWSD Code §5-3.210)	\$518.00
Connection construction cost deposit applied to actual cost (MWSD Code §§5-3.202, 5-3.203)	\$2,971.00 deposit
Service Charge for Posting Door Tag for Delinquent Account (MWSD Code §§1-5.200, 5-3.210)	<u>\$34.00</u> per customer per incident
Credit for Customer paying bill using ACH: (MWSD Code §5-3.200)	\$3.48 per bill
Service Charge for Unauthorized Use of Fire Hydrant (Total charge includes Service Charge plus water usage plus damages). (MWSD Code §5-5.202)	\$159.00 per incident plus actual water usage & damages
Service Charge for Cross Connection Control Device Test: (MWSD Code §5-6.400)	\$120.00 per tested device
(g) SPECIAL PROVISIONS (MWSD Code §5-3.217)	
Financial hardship discount rate (PGE CARE PROGRAM)	<u>\$100</u> per annum; <u>\$16.67</u> discount applied to each bi-monthly bill

*Where minimums or deposits are specified, no District services will be provided when the estimated costs to complete the services exceed the minimum paid or when the deposit has been exhausted unless and until an amount equal to the estimated cost for completion has been deposited with the District. Balances remaining upon completion of services will be refunded.

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

SECTION 4. The following provisions of the Master Fee Schedule are hereby amended:

The monthly rates to be charged by the District's Franchisee for the collection, removal, and disposal of refuse for all occupied premises (except agricultural premises) and recycling services within the District commencing on January 1, 2021 and until thereafter revised are:
(MWSD Code §2-7.100)

RESIDENTIAL

1. Weekly collection, single container placed in front of premises, wet and dry garbage ("first can service") in wheeled carts:
 - a. Container limits: volume - 20 gals. (3/10 cu yd), weight 40 lbs, per mo charge \$27.07
 - b. Container limits: volume - 32 gals (1/4 cu yd), weight 60 lbs, per mo charge \$33.17
 - c. Container limits: volume - 64 gals (1/2 cu yd), weight 100 lbs, per mo charge \$108.98

2. Special Services (charges added to above, basic changes):
 - a. Container placed at side or rear of dwelling - per container \$8.29
 - b. Container not placed at specified collection point and return call required- per container \$17.31
 - c. Extra 30 gallon bag with collection (excludes 20 gallon cart service), per bag \$8.94
 - d. Special collections combined with regular service, including collections for brush, yard clippings, boxes, etc. estimate

3. Bulky goods dropoff service four times a year within Montara District limits including greenwaste and motor oil in Recology-provided bottles only incl. w/service

4. Weekly commingled recyclable materials collection (64 gallon wheeled cart) incl. w/service

5. Every other week greenwaste (yard trimmings, etc.) collection, limited to four (4) thirty gallon containers - customers own containers incl. w/service

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

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|--|--------------------|
| 6. Bulky goods curbside collection service, limited to four (4) times a year
One item up to 200 lbs or 5-30 gallon bags | incl.
w/service |
| 7. Dropoff at Recycling yard in Pacifica of motor oil, latex paint, unpainted
lumber, large pieces of metal, Styrofoam, e-waste, large white goods, furniture,
mattresses, large amounts of recyclable materials | incl.
w/service |
| 8. Christmas trees free of charge through January 31st of each year | incl.
w/service |
| a. After January 31st charge is \$20 per tree for removal | \$20.00 |

MULTIFAMILY, COMMERCIAL AND INDUSTRIAL SERVICE

- | | |
|--|----------------------|
| 1. Service to restaurants, hotels, cafes, apartment houses, stores and similar
places of business, factories, schools and institutions, wet and dry garbage-
container limits: volume - 30 gal. cans (1/4 cu. Yd), weight - 75 lbs | |
| a. Regular collections: | |
| 1-64 gallon collection once per week | \$130.86 |
| 1-96 gallon collection once per week | \$214.14 |
| b. Additional 64 or 96 gallon commercial carts picked up more than once a
week will be original charge times the number of pickups | Will vary by
size |
| 2. Commercial Container Rental: | |
| a. 1 cubic yard box - per mo. | \$59.54 |
| b. 2 cubic yard box - per mo. | \$77.18 |
| 3. Commercial Container Collections: | |
| a. 1 cubic yard box - per collection | \$50.31 |
| b. 2 cubic yard box - per collection | \$100.10 |
| 4. Compacted Commercial Container Service: | |
| a. 1 cubic yard box - per collection | \$98.20 |
| b. 2 cubic yard box - per collection | \$198.36 |
| 5. Recyclable material collection up to five times a week | incl.
w/service |

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

DEBRIS BOX SERVICE

- | | |
|---|----------|
| 1. 7, 14, 20 and 30 yard size containers: | \$395.48 |
| a. Container rental, delivery and pickup charge | Tonnage |
| b. \$93.73 per ton confirmed by disposal site weight slip | based |

SPECIAL PROVISIONS

1. Financial hardship rate for weekly collection for single container placed in front of premises, wet and dry garbage 30 gallon can (PGE CARE PROGRAM)
 - a. 15% reduction 20-gallon can \$23.01
 - b. 15% reduction 32-gallon can \$27.29

SECTION 5. All ordinances or portions thereof in conflict herewith shall be, and hereby are, repealed to the extent of such conflict.

SECTION 6. Upon adoption, this ordinance shall be entered in the minutes of the Board and posted in three (3) places in the District and shall become effective immediately upon the expiration of one week following said posting.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * * *

I HEREBY CERTIFY that the foregoing Ordinance No. ____ was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a Regular meeting thereof held on the 17th day of December 2020 by the following vote:

AYES, Directors

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of the Montara Water and Sanitary District proposes to adopt an ordinance revising the Master Fee Schedule. This document contains most of the fees levied by the District including the Sewer and Water Service Charges and Sewer and Water Connection Permit fees. The District proposes to update Solid Waste Disposal fees. The Board shall consider adoption of this ordinance at a meeting of the Board as follows:

DATE: December 17, 2020

TIME: 7:30 p.m., or as soon thereafter as the matter may be considered

PLACE: District Board Chambers
8888 Cabrillo Highway
Montara, CA 94037
(www.mwsd.montara.com)



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 17, 2020**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning
Certification of the Results of the November 3,
2020 Presidential General Election**

The Certificate of the Chief Elections Officer of San Mateo County for the November 2020 elections has been received and is attached. It certifies that Scott Boyd and Kathryn Slater-Carter have been appointed to the Office of Director of the Montara Water and Sanitary District for four-year terms. Peter Dekker has been appointed to the Office of Director of the Montara Water and Sanitary District for a two-year term.

RECOMMENDATION:

Adopt RESOLUTION NO. _____, RESOLUTION DECLARING
RESULTS OF DISTRICT ELECTION HELD ON NOVEMBER 3, 2020.

Attachments

RESOLUTION NO. _____

**RESOLUTION DECLARING RESULTS OF DISTRICT ELECTION
HELD ON NOVEMBER 3, 2020**

WHEREAS, on November 3, 2020, San Mateo County conducted a Presidential General Election (“Election”); at the time, the election of three members to the Board of Directors of the Montara Water and Sanitary District, two members for four year terms and one member for a two year term, was to be consolidated with the Election; and

WHEREAS, the District Secretary has received the Certificate of results of the election from the County Chief Elections Officer submitted pursuant to Elections Code Section 10550, a copy of which Certificate is attached hereto as Exhibit “A” and incorporated herein; and

WHEREAS, in accordance with said Certificate, the number of nominees did not exceed the number of offices required to be filled and no request for an election was made; therefore, pursuant to Elections Code Section 10515, this Board hereby declares below the persons appointed to the office of District Board Member.

NOW, THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

1. All of the above recitals are true and correct and incorporated herein by reference.
2. The Secretary of the District is hereby authorized and directed to enter this resolution in the minutes of this Board as a statement of the results of said election as set forth in the Certificate (Exhibit A).
3. The following candidates for election to the three offices of Board Member to be filled for two four (4) year terms and one two (2) year term were uncontested:

Kathryn Slater-Carter 4-year Term

Scott Boyd 4-year Term

Peter Dekker 2-year Term

4. Said candidates are hereby declared appointed for the specified terms to the office of Board Member, Montara Water and Sanitary District.

5. The District Secretary is hereby authorized and directed to sign and deliver to each of the newly appointed Board Members a Certificate of Appointment and to provide for the administration of the Oath of Office prescribed in the Constitution of the State of California, to each of said Board Members.

RESOLUTION NO. _____

**RESOLUTION DECLARING RESULTS OF DISTRICT ELECTION
HELD ON NOVEMBER 3, 2020**

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a Regular Meeting thereof held on the 17th day of December 2020, by the following vote:

AYES, Directors:

ABSTENTION:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District



OFFICE OF
**ASSESSOR-COUNTY CLERK-
RECORDER & ELECTIONS**
COUNTY OF SAN MATEO

MARK CHURCH
CHIEF ELECTIONS OFFICER &
ASSESSOR-COUNTY CLERK-RECORDER

December 3, 2020

Clemens Heldmaier
General Manager
Montara Water & Sanitary District
P.O. Box 370131
Montara, CA 94037

Subject: Certificate of the Chief Elections Officer for the Presidential General
Election held on Tuesday, November 3, 2020

Dear General Manager Heldmaier:

This is to advise you that we have completed the Official Canvass of the vote and I have certified the election results.

Attached hereto is the official Chief Elections Officer's Certification of the November 3, 2020 Presidential General Election.

It has been a pleasure to work with you in conducting this election and I look forward to serving you again in future elections.

Sincerely,

Mark Church

Enclosures

CERTIFICATE OF THE CHIEF ELECTIONS OFFICER

State of California

SS.

County of San Mateo

I, **MARK CHURCH**, Chief Elections Officer of the County of San Mateo, State of California, do hereby certify that:

WHEREAS, the number of nominees for the Office of Member, Board of Directors, does not exceed the number of offices required by law to be filled at the Presidential General Election within the MONTARA WATER AND SANITARY DISTRICT, held on November 3, 2020, the time within which nominations may be made has expired, and a petition signed by ten percent (10%) of the voters or 50 voters, whichever is the smaller number, requesting that said election be held, was not presented to the Chief Elections Officer within the time provided by law.

NOW, THEREFORE, pursuant to Elections Code §10515, the following qualified person as listed below, is required to be appointed to one (1) seat for a two (2) year term:

Peter Dekker

NOW, THEREFORE, pursuant to Elections Code §10515, the following qualified persons as listed below, are required to be appointed to two (2) seats for four (4) year terms:

Scott Boyd

Kathryn Slater-Carter

IN WITNESS WHEREOF, I hereunto affix my hand and seal this 3rd day of December, 2020, and file this date with the General Manager of the MONTARA WATER AND SANITARY DISTRICT.



MARK CHURCH
Chief Elections Officer &
Assessor-County Clerk-Recorder



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 17, 2020**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Review and Possible Action Concerning the Administration of the Oath of Office to the Newly Elected Board Members.

The oath of office will be administered to the newly appointed board members Scott Boyd and Kathryn Slater-Carter for four-year terms, and to Peter Dekker for a two-year term.

RECOMMENDATION:

Authorize the Secretary to administer the oath of office to the above-named elected officials.

Attachment

OATH of OFFICE

I, **Scott Boyd**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Office: Director of the Board of the Montara Water and Sanitary District

Scott Boyd

Subscribed and sworn to before me this 17th
day of December, 2020.

Secretary, Montara Water and Sanitary District

OATH of OFFICE

I, **Peter Dekker**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Office: Director of the Board of the Montara Water and Sanitary District

Peter Dekker

Subscribed and sworn to before me this 17th
day of December, 2020.

Secretary, Montara Water and Sanitary District

OATH of OFFICE

I, **Kathryn Slater-Carter**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Office: Director of the Board of the Montara Water and Sanitary District

Kathryn Slater-Carter

Subscribed and sworn to before me this 17th
day of December, 2020.

Secretary, Montara Water and Sanitary District



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 17, 2020**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Concerning
Appointment of Board Officers and Committee
Assignments for 2021**

The attached chart indicates the current positions and committee assignments for each Board member. There is a space to select the person or persons for each such position for this calendar year. The assignments will become effective January 2021.

RECOMMENDATION:

Appoint District Officers and Committee assignments for 2021.

Attachment

MONTARA WATER AND SANITARY DISTRICT

BOARD OFFICERS, AGENCY REPRESENTATIVES AND COMMITTEE ASSIGNMENTS

BOARD OF DIRECTORS

POSITION	APPOINTMENTS 2020	CURRENT APPOINTMENTS 2021
President	Kathryn Slater-Carter	
President Pro Tem	Jim Harvey	
Secretary	Ric Lohman	
Secretary Pro Tem	Alternates: Jim Harvey Scott Boyd	
Treasurer	Peter Dekker	

AGENCY REPRESENTATIVES

AGENCY	APPOINTMENTS 2020	CURRENT APPOINTMENTS 2021
SAM Representatives	Kathryn Slater-Carter Ric Lohman Alternates: Scott Boyd Jim Harvey Peter Dekker	
CSDA Member	Ric Lohman Scott Boyd (Alternate) Jim Harvey (Alternate) Kathryn Slater-Carter (Alternate) Peter Dekker (Alternate)	
ACWA Member*	Ric Lohman Peter Dekker (Alternate)	

MONTARA WATER AND SANITARY DISTRICT

STANDING COMMITTEES

COMMITTEE	APPOINTMENTS 2020	CURRENT APPOINTMENTS 2021
Budget & Finance	Peter Dekker Jim Harvey	
Personnel	Kathryn Slater-Carter Jim Harvey	

AD HOC COMMITTEES

COMMITTEE	APPOINTMENTS 2020	CURRENT APPOINTMENTS 2021
Recycling/Solid Waste	Kathryn Slater-Carter Jim Harvey	
Outreach/Newsletter	Kathryn Slater-Carter Jim Harvey	
Legislative	Kathryn Slater-Carter	
Planning Committee (PWP)	Jim Harvey Ric Lohman	
Strategic Plan Progress	Kathryn Slater-Carter Ric Lohman	

Note: Terms for all positions begin January 1, 2021 and end December 31, 2021 unless otherwise indicated by the Board of Directors.

* ACWA also includes ACWA/JPIA