



**Montara Water  
and Sanitary District**  
*Serving the Community of Montara and Moss Beach*

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*To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.*

# AGENDA

**District Board of Directors**

**June 18, 2020 at 7:30 p.m.**

**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED REMOTELY PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 TEMPORARILY SUSPENDING AND MODIFYING CERTAIN TELECONFERENCE REQUIREMENTS UNDER THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.**

Directors, staff and the public may participate remotely via the application ZOOM:

**ZOOM MEETING INFORMATION:**

WEBSITE: <https://us02web.zoom.us/j/84239554278?pwd=Z1ZzTThZUUNZMkRRN1RHOFRUSjlnQT09>

MEETING ID: 842 3955 4278

Password: 772134

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at

<https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJgIB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false> . If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

### **Public Comment**

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. A "raise hand" button available for every Zoom user can be used to alert the President of the intent to comment.

Public comment also may be submitted in writing (in accordance with the three-minute per speaker limit) via email to [info@mwsd.net](mailto:info@mwsd.net) up to one-hour prior to the scheduled meeting time. Please indicate in your email the agenda item to which your comment applies. The District Clerk will read all comments into the record. Comments and materials related to an item on this Agenda submitted after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours and may also be available on the District's web site ([www.mwsd.montara.org](http://www.mwsd.montara.org)) subject to staff's ability to post the documents before the meeting.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to [info@mwsd.net](mailto:info@mwsd.net) or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may be altered, or the meeting may be canceled. You may check on the status of the meeting by visiting the District's website at: <http://mwsd.montara.org> .

**CALL TO ORDER**

**ROLL CALL**

**PRESIDENT'S STATEMENT**

**ORAL COMMENTS** (Items other than those on the agenda)

**PUBLIC HEARING**

**CONSENT AGENDA**

**OLD BUSINESS (none)**

## **NEW BUSINESS**

1. [Review and Possible Action Concerning Temporary Change to Regular Scheduled Meeting Start Times of 7:30 pm due to Covid-19.](#)
2. [Review and Possible Action Concerning Cancellation of July 2 Regular Scheduled Meeting.](#)

## **REPORTS**

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Lohman).
4. LAFCo Report (Lohman).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. General Manager's Report (Heldmaier).

## **FUTURE AGENDAS**

1. MWSD District General Obligation Bonds Refinancing.
2. MWSD Defined Benefit Plan Actuarial Evaluation.
3. MWSD Outreach Program Evaluation.
4. MWSD Excess Property Evaluation.

## **CONVENE IN CLOSED SESSION**

### **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.*  
(Santa Clara County Super. Ct. No. 17CV316927)

### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

(Government Code §54956.9(d)(4))

Initiation of Litigation

Number of cases: 1

## **REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

## **ADJOURNMENT**

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **June 18, 2020**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning  
Temporary Change to Regular Scheduled  
Meeting Start Times of 7:30 pm Due to Covid-19.**

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Director Lohman asked to consider changing the start time of Regular Scheduled MWSD Board Meetings due to current changes in availability to attend meetings.

To permanently change the starting time of Regular Scheduled Meetings a code amendment would be required. A temporary change could be noted on each agenda.

## RECOMMENDATION:

Staff's concern about changing the starting time for agendas lies with the availability of the public to attend meetings. While the Shelter in Place Orders have been resulting in more available time at earlier times during the day, others are impacted in different ways. Particularly parents have been seeing increasing time requirements during the daytime to take care of children that are not able to attend in person classes or summer camps. Due to the uncertainty of the various impacts, staff recommends holding Regular Scheduled Meetings at the designated start time of 7:30pm.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **June 18, 2020**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning  
Cancellation of July 2 Regular Scheduled  
Meeting.**

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The next Regular Scheduled Meeting falls on July 2, 2020. With July 4 being a Saturday this year, time off for most employed will be scheduled for Friday, July 3. Depending on the availability of board and staff, the next regular scheduled meeting may need to be canceled

## RECOMMENDATION:

Determine if a quorum of Directors will be available for the July 2 meeting, and all staff and consultants can be available. If needed, cancel or move the meeting.