



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

July 18, 2019 at 7:30 p.m.

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

OLD BUSINESS

1. [MWSD Collections Contract Update.](#)

NEW BUSINESS

1. [Review and Possible Action Concerning Appropriations Limit.](#)
2. [Review and Possible Action Concerning Employee Wellness Program.](#)
3. [Review and Possible Action Concerning Water Rate Study.](#)

4. [Review and Possible Action Concerning California Special District Association Board of Directors Election.](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Lohman).
4. LAFCo Report (Lohman).
5. Attorney's Report (Schricker).
6. Directors' Reports.
7. [General Manager's Report \(Heldmaier\).](#)

FUTURE AGENDAS

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4))

Initiation of litigation

Number of cases: 2

CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION

(Government Code §54956.9(d)(1))

Case Names: *Ecological Rights Foundation v. Sewer Authority Mid-Coastside* (USDC ND Case No. 3:18-cv-04413-VC)

City of Half Moon Bay v. Granada Community Services District, et al.

(Santa Clara County Super, Crt. No. 17CV316927)

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.

NOTE: In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is discussed by the Board. Any other items of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. Upon request, this Agenda will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be made at (650) 728-3545. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 18, 2019**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: MWSD Collections Contract Update.

This item was requested to be added as a standing item to the second monthly agenda by director Marshall. Staff is reporting on an ongoing basis about the contract assessment and negotiation process.

In April this year staff was directed to review and update the collections agreement with the Sewer Authority Mid-Coastside (SAM) over the coming year. The situation for SAM has changed since April due to the possible addition of collections services for the City of Half Moon Bay and the departure of General Manager Marshall.

Interim SAM management has been asked to provide a basis for the assessments and cost distribution between the member agencies in the current Collections budget.

Legal aspects of the agreement are currently under review by District legal counsel.

The District's sewer engineer has been preparing a detailed assessment of the District's collections services needs that can be used as a basis for a Request for Proposal going forward. The following is a summary of main changes in scope of service for current and proposed:

- Move about 20,000 feet of sewer pipes to three years, considering pipe age and slope.
- Move about 25,000 feet of sewer pipes to two years, considering pipe age and slope.
- Reduce Hot Spot footage by both CIP and Pipe Assessment Review with the Contractor.
- Increase inspections and testing on Force Mains, supersize valves and electrical vaults.
- Increase pump station wash downs from annually to quarterly.
- Reduce pump station cycle visits from daily to bi-weekly.
- Increase time at the station visit from ~15 min to ~45 min.
- Increase required reports for spare parts and min year budget updates.
- Increase required reports for matrices to be used for quality control and payment review.

RECOMMENDATION:

This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 18, 2019**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Review and Possible Action Concerning
Adoption of Appropriations Limit for FY 2019-
2020**

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income and changes in County population.

The appropriation limit for the prior fiscal year was \$2,294,185. Factoring in San Mateo County's unincorporated area's change in population (0.40%), and the change in the California per capita personal income (3.85%) provides the appropriation limit for the new fiscal year. This information is found in the State Department of Finance report received in May 2019. Based on these adjustments the appropriation limit for Fiscal Year 2019-2020 is \$2,392,041. This is the maximum amount of tax proceeds the District is able to spend in fiscal year 2019-2020. As the attached worksheet shows, the District is \$3,686,780 below its Gann Limit.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

RECOMMENDATION:

Adopt Resolution No. _____, Resolution of the Montara Water and Sanitary District Determining the 2019-2020 Appropriation Limit.

Attachment

RESOLUTION NO. _____

**RESOLUTION OF THE MONTARA WATER AND
SANITARY DISTRICT DETERMINING THE 2019-2020
APPROPRIATION LIMIT**

BE IT RESOLVED BY THE BOARD OF THE MONTARA WATER AND
SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO,
CALIFORNIA, AS FOLLOWS:

1. The District, on the basis of appropriations limit calculations, which have been on file and available for public review in the office of the Secretary of the District, has calculated the maximum limit applicable to the appropriations of tax proceeds for the Fiscal Year 2019-2020 to be the sum of Two Million Two Hundred Ninety-Four Thousand and One Hundred and Eighty-Five Dollars (\$2,392,041).
2. The basis for said calculations are available and on file in the office of the Secretary of said District.
3. The Secretary shall post this Resolution at the official places of posting.

COUNTERSIGNED:

President, Montara Water and Sanitary District

Secretary, Montara Water and Sanitary District

* * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a meeting thereof on the 18th day of July 2019, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District

MONTARA WATER AND SANITARY DISTRICT

Appropriation Limit FY 2019/2020

USER FEES	SUB-TOTAL	TOTAL	
SEWER			ASSUMPTIONS: FY 18/19 Appropriations Limit: \$2,294,185 May 2019 State Department of Finance Report: Per Capita Personal Income Increase: 3.85% San Mateo County Population Change = 0.28% Unincorporated Population change = 0.40% Calculations: $1.0385 \times 1.0040 = 1.042654$ $1.042654 \times \$2,294,185 = 2,392,041$ \$2,392,041 APPROPRIATIONS LIMIT FOR FY 19/20 $\begin{array}{r} \$2,392,041 \\ -\$ (1,294,739) \\ \hline \$3,686,780 \end{array}$ BELOW GANN LIMIT
Sewer Service Charges	\$ 3,010,212.00		
Sewer Connection Fees	\$ 200,000.00		
Application and Inspection Fees	\$ 21,100.00		
WATER			
Water Sales and Charges	\$ 1,947,000.00		
Water Connection Fees	\$ 280,000.00		
Water Application Fees	\$ 12,000.00		
TOTAL		\$ 5,470,312.00	
LESS:			
Total Operating Expenses-Sewer	\$ 3,044,827.00		
Total Operating Expenses-Water	\$ 2,206,511.00		
Debt Instruments:			
Water Loan Costs	\$ 357,645.00		
Sewer Loan Costs	\$ 124,936.00		
TOTAL		\$ 5,733,919.00	
USER FEES IN EXCESS OF COSTS:		\$ (263,607.00)	
ADD:			
User Fees in Excess of Costs:	\$ (263,607.00)		
Taxes	\$ 550,000.00		
Franchise Fee	\$ 23,000.00		
Interest Income	\$ 50,000.00		
Operating Income or loss (From Audit)	\$ (1,654,132.00)		
TOTAL		\$ (1,294,739.00)	
TOTAL APPROPRIATIONS SUBJECT TO LIMIT FOR FY 2019/20:		\$ (1,294,739.00)	



May 2019

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2019, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2019-20. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2019-20 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2019.**

Please Note: The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY BOSLER
Director
By:

Vivek Viswanathan
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2019-20 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2019-20	3.85

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2019-20 appropriation limit.

2019-20:

Per Capita Cost of Living Change = 3.85 percent
Population Change = 0.47 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.85 + 100}{100} = 1.0385$

Population converted to a ratio: $\frac{0.47 + 100}{100} = 1.0047$

Calculation of factor for FY 2019-20: $1.0385 \times 1.0047 = 1.0434$

Fiscal Year 2019-20

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2018 to January 1, 2019 and Total Population, January 1, 2019

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2018-2019	1-1-18	1-1-19	1-1-2019
San Mateo				
Atherton	0.40	7,042	7,070	7,070
Belmont	-0.03	27,182	27,174	27,174
Brisbane	0.04	4,689	4,691	4,691
Burlingame	-0.09	30,345	30,317	30,317
Colma	1.68	1,487	1,512	1,512
Daly City	0.18	108,927	109,122	109,122
East Palo Alto	0.07	30,478	30,499	30,499
Foster City	1.81	33,094	33,693	33,693
Half Moon Bay	0.58	12,558	12,631	12,631
Hillsborough	0.18	11,748	11,769	11,769
Menlo Park	0.04	35,641	35,655	35,790
Millbrae	-0.06	23,168	23,154	23,154
Pacifica	-0.11	38,718	38,674	38,674
Portola Valley	0.04	4,657	4,659	4,659
Redwood City	1.04	84,444	85,319	85,319
San Bruno	0.00	45,255	45,257	45,257
San Carlos	0.11	29,832	29,864	29,864
San Mateo	0.07	104,497	104,570	104,570
South San Francisco	0.04	67,054	67,078	67,078
Woodside	-0.23	5,628	5,615	5,615
Unincorporated	0.40	65,767	66,027	66,027
County Total	0.28	772,211	774,350	774,485

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 18, 2019**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

CH

**SUBJECT: Review and Possible Action Concerning
Employee Wellness Program.**

The District has an established Wellness Program for its full-time employees whereby the District will contribute twenty-five dollars (\$25.00) monthly towards a health or fitness facility of their choice, upon proper documentation by the employee of the expenditure.

The District was once more awarded a Wellness Grant over \$244 in July from the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA), and one \$20 Amazon gift card. Voluntary Wellness programs of formal and informal activities are designed to improve the health and well-being employees and reduce or eliminate personal problems affecting employee health and work productivity. Wellness programs have the potential to decrease absenteeism, improve productivity, improve employee retention, leads to a more energetic, positive and productive workplace, lower overall health care costs, and reduce on-the-job accidents and injuries.

The program was authorized from September to September each year. The District anticipates spending \$700 on the program. If all employees participate and ask for the full monthly reimbursement the annual cost would amount to a total of \$1,820.

Recommendation:

Authorize up to \$1,820 of District funds for contributions to MWSD full time employee's participation in wellness activities of \$25 per month per employee after proof of payment by the employee.

Attachment



July 3, 2019

Clemens Heldmaier - mwsd@coastside.net
Tracy Beardsley - clerk.mwsd@coastside.net
Montara Water & Sanitary District

RE: ACWA JPIA 2019 Wellness Grant

Dear Clemens and Tracy,

Congratulations! The 2019 Wellness Grant Application for Montara Water & Sanitary District has been approved in the amount of \$244.

Due to an overwhelming response this year, it was necessary for us to reduce the amounts awarded to 90% of the amount requested. Eighty percent of the amount awarded will be sent by check and 10% of the amount will be sent as Amazon gift card(s). The gift cards are in \$20 increments. They can be used to incentivize wellness participation (e.g. given to wellness participants as prizes), or can be used to purchase wellness goods for your district.

We will send a check directly to Montara Water & Sanitary District in the amount of \$224 within the next 30 days. Amazon gift card(s) totaling \$20 will be sent in a padded envelope under separate cover. Please note that the gift cards are not replaceable by Amazon or the JPIA if they are lost or stolen.

For your convenience, we are providing the funds in advance. Please follow the guidelines below to ensure proper use and documentation of wellness grant funds.

- Please save your receipts for your purchases. Once you have used all of the funds, submit them to the JPIA at jrech@acwajpia.com. If you use the gift cards as prizes and give them directly to participants, please just note that when sending in your other receipts. All funds must be used by 6/1/2020.
- If you are interested in engaging a speaker from Anthem Blue Cross for your wellness program, please let me know and I will put you in touch with the appropriate contact at Anthem. You will pay the speaker directly using your wellness funds.
- Safety equipment, services, and training are not considered eligible wellness grant expenses.

- Luncheons for staff will only be considered a reimbursable wellness grant expense if the luncheon is composed of healthy food choices, and/or has a wellness component (e.g. a wellness speaker or wellness activity).
- Teambuilding events, while worthwhile, are not considered eligible wellness grant expenses, unless there is a fitness, nutrition or similar health component.

If you have any questions regarding your grant please contact me at (916) 474-1773.

Thank you for your participation.

A handwritten signature in black ink, appearing to read 'JR' or 'Jackie Rech'.

Jackie Rech
Employee Benefits Account Manager



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 18, 2019**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning Water
Rate Study.**

In conjunction with this year's budget approval staff was authorized to initiate a water rate study. The District's current water rates are not providing sufficient income to cover next year's financial needs. A \$500,000 loan from sewer to water was implemented to temporarily cover a portion of the costs.

The District's financial consultant was asked to prepare a rate study that can be used as a basis for a prop 218 process that notifies the public about coming rate changes. At the time of preparation of this report the consultant is finalizing a draft that will be reviewed by the District's finance committee in advance of the meeting.

The last MWSD water rate study was implemented in 2015. The Prop 2018 limit was set for 4 years at 3%.

Alex Handlers with Bartle Wells will be available at the meeting.

RECOMMENDATION:

Choose the appropriate rate scenario and direct staff to send the required Prop 218 notices to all property owners in the District.

Attachments will be available at the MWSD office at, or before the meeting.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 18, 2019**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning
California Special District Association Board of
Directors Election.**

The District is asked to cast a vote for the 2019 CSDA Board of Directors Election for Seat B, Bay Area Network. The position is for a term of 2020-2022 and the ballot ends at 08/09/2019.

Type text here

Recommendation:

Direct the General Manager to cast an electronic vote for one of the three candidates.

Attachment



- Home
- How It Works
- Logout **Clemens Heldmaier**

Electronic Ballot - 2019 CSDA Board of Directors Election, (Seat B) Bay Area Network - Term 2020-2022

Please vote for your choice

Choose **one** of the following candidates:

- Ryan Clausnitzer* - Alameda County Mosquito Abatement District
- Tod Moody - Sanitary District no. 5 of Marin County
- Cheryl Sudduth - West County Wastewater District

Ryan Clausnitzer* [\[view details\]](#)

Tod Moody [\[view details\]](#)

Cheryl Sudduth [\[view details\]](#)

Continue

Cancel



2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ryan Clausnitzer
District/Company: Alameda County Mosquito Abatement District
Title: General Manager
Elected/Appointed/Staff: Staff
Length of Service with District: 3 as Trustee, 4 as General Manager

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Chair of Fiscal Committee (2018 + 2019)
Treasurer of CSDA / Member of Executive Committee

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Presenter at MVAC annual conferences.
CSDA - MVAC representative

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Board member of the Alameda County chapter of the CSDA

4. List civic organization involvement:

Track & Field youth coach
Soccer coach

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**

Re: CSDA Board of Directors Bay Area Network Seat B

I am seeking your support for a second term on the CSDA Board of Directors in the Bay Area Network. My experience in city/county/federal governments, as a former Trustee of a special district, as a current General Manager, and my academic background in public policy qualifies me for this position.

I was honored to be chosen by my peers on the CSDA Board to serve on the Executive Committee for most of my first term. I have worked hard to live up to this commitment as CSDA Treasurer by working closely with CSDA financial staff in reviewing financial records, signing off on disbursements, and chairing the fiscal committee. I also collaborated with CSDA advocacy staff by co-authoring and presenting the paper: *"Mosquito & Vector Control as Special Districts: Opportunities and Challenges"* at our state and national mosquito control conferences. I had the privilege of being the CSDA Board and mosquito association representative on the 2-day Capital Tour of Alameda, Sonoma, and Solano special districts with Capitol staff this past October.

I am also involved in our local CSDA Alameda County chapter as an at-large Board member where we were proud to receive the chapter of the year award at the 2019 Annual Conference in Indian Wells. I have been to most Contra Costa chapter meetings and am looking forward to attending Santa Clara and San Mateo chapter meetings as well.

Since becoming General Manager of our District, we have received the CSDA District Transparency Certificate of Excellence twice, and I also obtained the SDA certification last year.

Thank you for considering me as your Board member. I am a big fan of special districts as models of good government and would be honored to represent the Bay Area once again in this capacity.

Sincerely,

Ryan Clausnitzer, MPA, SDA, REHS
General Manager
Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545
510-925-1756
ryan@mosquitoes.org

Encl: Nomination form, candidate information sheet, Board resolution



California Special
Districts Association
Districts Stronger Together

2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: TOD Moody

District/Company: Sanitary District # 5

Title: President

Elected/Appointed/Staff: _____

Length of Service with District: 5 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

No

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

LAFCo. May be elected in a month

4. List civic organization involvement:

None

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



California Special
Districts Association
Districts Stronger Together

2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ms. Cheryl Sudduth

District/Company: West County Wastewater District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 6mo

1. Do you have current involvement with the CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I have attended conferences, educational events/workshops & webinars, completed SDLA

2. Have you ever been associated with any other statewide associations (CSAC, ACWA, League, etc.):

Yes, ACWA, W.E.L.L. (Water Education for Latino Leaders), CASA,

3. List local government involvement (such as LAFco, Association of Governments, etc.):

Contra Costa Racial Justice Oversight Body (Appointed-Board of Supervisors), League of CA Cities (AA Caucus, Latino Caucus, Women's Caucus), WCCUSD CBOC (Citizens Oversight Bond Committee appointee)

4. List civic organization involvement:

ACLU Albany-Berkeley-Emeryville (Board member), Contra Costa Racial Justice Coalition (Steering Committee), Contra Costa Immigration Rights Alliance (Steering Committee), Contra Costa Budget Justice Coalition (Steering Committee), NAACP-El Cerrito, Richmond, Berkeley, Oakland (Member; former Board Member), Black Elected Officials (BEO-FBL), Bay Area Latino Elected Officials (BALEO), National Ass'n Latino Elected Leaders (NALEO), Women in Science/Black Women in Science/Latinas in Science (Member, Mentor, Speaker), Sierra Club, APEN (Asian Pacific Environmental Network), CBE (Communities for a Better Environment), Ctr for Biodiversity, AKA Sorority (Member, Organizer, Speaker), Global Women's Leadership (Member, Speaker), Ella Baker Center (Member/Volunteer), Human Rights Commission, Latina Center (Volunteer), Mujeres/Sisterhood (Volunteer), Centro de la Raza, La Puente, La Raza, WCCUSD (STEM Volunteer), BWOPA, League of Women Voters (Environmental Concerns Team, Climate Change Team, Voter Engagement Comm, Actions & Programs Team), Close the Gap, Emerge CA, Higher Heights, Emily's List, SF Muslim Center (Board of Directors), CAIR, Muslimahs Bay Area (Board, Speaker), Muslim American Society, Muslim Rights Coalition Interfaith Council (Member, Speaker), Jewish Family & Children's Svcs Ctr of SF (Volunteer, Speaker), CCISCO (Volunteer), Ceasefire/Live Free! Richmond & Oakland (Volunteer), Let My People Go, Let My People Vote (Volunteer), Wounded Warriors Project (Volunteer), CA Diversity Council (Member, Speaker), National Diversity Council (Member, Speaker), Black Professionals (Member, Speaker), Latina Women in Politics (Member, Speaker), Hispanic Chamber, Black Chamber, Oakland AA Chamber, East Bay Law Center (Volunteer), Immigration Rights Coalition (Member, Organizer, Speaker), East Oakland Collective, Feed the Hood Project (Volunteer), Safe Return Project, ACCE, Oakland Justice Coalition (Steering Comm, Environment Comm, Educ Comm), Oakland Privacy Council, AUSD STEM Mentor, Albany Black Parents Group (Board), Albany Latino Parents Advisory Board Albany Superintendent's Advisory Council, Latino Parents Council (Volunteer/Organizer/Speaker), HOH Gymnastics (Parent Volunteer & Athlete Mentor), The CA All-Stars Cheer (Parent Volunteer & Student Athlete Mentor), Girl Scouts (Parent Volunteer), Boys & Girls Club (Volunteer)

****Candidate Statement** – Although not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.

Candidate Statement

Cheryl Sudduth | WCWD

"si no estás sentado a la mesa, no se pueden establecer las prioridades o la agenda..."
(*"if you're not seated at the table, you cannot set the priorities or the agenda..."*).

Throughout my career & activism, I've been a fearless advocate for *the People* – primarily on challenging of discriminatory & unfair systems impacting equal, affordable access to sound environmental protections, especially in marginalized & impoverished communities.

I am a passionate environmental advocate. I listen. I pay attention. I see the passionate efforts afoot in our Special Districts' community yet I know so much more can be accomplished – especially to ensure *all* voices are heard to promote continued growth in CSDA's vision, encourage members' input, educate all on strategic planning & good governance, & align district goals -> equity & diversity values.

As a multicultural/multiracial Woman in an industry & organization sorely lacking in representation of Black/Brown/Indigenous Women/People in positions of power & influence, I offer a unique perspective of an experienced Scientist (*Cellular & Molecular Biologist/Biochemist*), international business negotiator & compliance expert, & community advocate. I'm committed to open, purposeful, & respectful dialogue that includes *all* perspectives. I know communication is key to positive change, though conversations *must* include stakeholders we serve: district leaders, workers, community leaders, elected officials & policymakers. In doing so, we remain relevant, connected & embrace a lens to view the future. My professional skills & the strong relationships I've built with legislators, industry leaders, science professionals, & community leaders will aid in encouraging authentic communications & creating strong relationships with CSDA membership.

If elected, I'll advocate for CSDA developing clear policies & programs to cultivate greater diversity in our membership & leadership to ensure there's room for different perspectives, ideas & experiences to ensure *all* voices are heard. It's especially relevant given many boards/representatives don't always reflect the demographics served, leaving many feeling unseen & unheard. Voices meant to speak for the whole, though we know not every voice is one that can/should speak for every community so we must be certain that each of our communities are truly represented. *Representation matters*. Though I don't have the answers to solve this equity & diversity conundrum, I'm ardent about being part of the conversation & working towards finding resolutions so we've more than paper Values Statements while *'business as usual'* continues.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 18, 2019**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: General Manager's Report

Operations: One of the District's Water System Operators was injured in a non-work-related incident and has been placed on desk duty for unknown time.

Projects: Construction of the new Airport 3 Treatment Plant is close to completion. Pressure rated UV resistant flex hoses are currently being made to accommodate tight fit.

The Highway 1 crossing Sewer Project is also close to completion. Compaction issues on MWSD property were addressed by the contractor and runoff catch basins constructed.

The Wagner Well site and pipeline replacement project will commence soon, field surveys are in the process and notice to proceed was issued. A filed visit with the contractor was held on July 12.

Open Operator Position: The position has not been filled and applications are currently reviewed. Clinton Miles was hired as Operator in Training, a temporary position.

Manager Leave: The General Manager will be out of the office on July 23 - August 6, 2019.

RECOMMENDATION:

This is for Board information only.

Attachment